

**MINUTES OF THE
CITY OF FRONTENAC
WAYS AND MEANS COMMITTEE
TUESDAY, JUNE 7, 2005 7:00 P.M.**

A. CALL TO ORDER

The June 7, 2005 meeting of the Ways and Means Committee of the City of Frontenac was called to order at 7:00 P.M.

B. ROLL CALL

The following Committee members were present: Chairman Warren Winer, Jeanne Pfister, Mark Kiehl, Becky Brown, John Jordan, Alderman Keith Krieg and Treasurer Ronald Tennenbaum. Henry Dubinsky was not in attendance. Also present for the meeting was Mayor Lee Murray.

Finance Officer Michael Hilburg noted that there was a quorum.

C. APPROVAL OF AGENDA:

MOTION: Alderman Krieg motioned and Ms. Brown seconded approval of the agenda without revision. All members present voted "Aye". **MOTION PASSED.**

D. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

There were no public comments.

E. COMMENTS BY COMMITTEE MEMBERS:

There were no comments made by Committee Members.

Henry Dubinsky entered.

F. CHAIRMAN'S COMMENTS:

There were no comments made by the Committee Chairman.

G. OLD BUSINESS:

Final review of the Fiscal Year 2005-2006 Budget:

During the review of Capital Improvement Fund expenditures, Chairman Winer reminded the Committee that while Police and Fire Department have Capital Funds budgeted, the Committee will place a hold on those expenditures until the departmental consultant reports are thoroughly reviewed.

Mr. Dubinsky inquired when the reports will be viewable.

Mayor Murray replied that a rough draft reports is almost ready to present to the review committee and a final report will be submitted and available for viewing and distribution shortly.

Ms. Pfister questioned whether funds budgeted in the General Fund under Municipal Buildings, designated for the repair of the Fire Department should be placed on hold too.

Chairman Winer replied that John Serkes did a thorough job of reviewing the Building and Public Works Departments' budgets and made realistic appropriations based on immediately needed work.

Finance Officer Hilburg reiterated the Chairman's comments that these funds are budget for necessary and immediate roof repair for the Fire Department.

Mayor Murray added that this budget is a stop gap budget; the budget will provide the resources the departments' needs to operate, while the Board of Alderman examines and determines the future of the City's infrastructure.

Following the discussion on Capital Improvement expenditures, Chairman Winer led discussion on salaries, stating that Finance Officer Hilburg has compiled information regarding the comparison of ten nearby cities and that in general most of the position are paid at the median, while only a few were not in line. Chairman Winer continued that the Committee will conduct a benefits and compensation review during the upcoming fiscal year and will at that time address any discrepancies.

Mr. Dubinsky mentioned that while he does agree with Chairman Winer on holding off any significant changes to the salary scales, he believes that Frontenac should not base its salary rubric solely on comparable cities, but instead should consider other factors, including merit based pay as well.

Chairman Winer replied that Mr. Dubinsky's idea would be analyzed under the scope of a City Administrator. Chairman Winer added that based on analysis from other municipalities across the St Louis region he believes the Committee should approve a 3% across the board cost-of-living increase.

Mr. Jordan stated that he believes a 3% increase is too high and motioned for a 2.5% increase instead.

Mr. Kiehl inquired about the progress of the health insurance bids.

Mayor Murray stated that all of the employees have completed the necessary paperwork and the City is still simply waiting for bids from GHP and United Health; the Board of Alderman should receive all of the bids by their June meeting and will make a decision at that time.

Mr. Dubinsky seconded Mr. Jordan's motion for a 2.5% across the board cost-of-living increase. All Committee members present voted in the affirmative to include a 2.5% cost-of-living increase in the 2005-2006 budget.

Chairman Winer asked for a motion to approve the 2005-2006 budget as presented, pursuant to an across the board 2.5% cost-of-living salary increase and a temporary freeze on Police and Fire Department Capital Improvement expenditures and on Stormwater construction costs.

MOTION: Mr. Jordan motioned and Alderman Krieg seconded that a motion. All members present voted in the affirmative. **MOTION PASSED.**

H. SCHEDULE DATES FOR NEXT SPECIAL BUDGET MEETINGS:

Chairman Winer mentioned that the Committee needs to discuss reserve levels, as well as many other topics at its July meeting.

Mr. Jordan agreed that Committee has numerous issues to discuss, but that are non-urgent and therefore suggested the Committee delay its next meeting until August. All members present agreed that next meeting would be during the month of August and the specific date would be determined later.

I. ADJOURNMENT

MOTION: Alderman Krieg motioned and Mr. Kiehl seconded that the meeting be adjourned. All members present voted in the affirmative. **MOTION PASSED.**

Meeting adjourned 8:37 P.M.

The Ways and Means Committee approved these minutes at their meeting held on August 18, 2005. I hereby certify that these are the original minutes of the special meeting of the Ways and Means Committee held on June 7, 2005.

Leesa I. Ross, City Clerk