

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON OCTOBER 17, 2017

The October 17, 2017 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 7:00 p.m. with Mayor Margot Martin, presiding. The Alderpersons present were David Bray, Brian Warner, Dan Kemper, Jamie Griesedieck and Tom O'Brien. Nalini Mahadevan was absent.

Also in attendance was City Administrator, Bob Shelton; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Fire Chief, Jack Trout; Police Chief, Tom Becker; Public Works Director, Jeff Wappelhorst; and Finance Officer, Lea Ann Layden.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Martin asked that the agenda be amended to add the introduction of the new firefighter/paramedic.

Mayor Martin asked for a motion to approve the amended agenda.

MOTION: Alderperson Warner motioned and Alderperson Bray seconded the approval of tonight's agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. VOTE TO APPROVE MINUTES: Public Hearing, September 19 & September 27, 2017
Regular Meeting, September 19, 2017
Special Meeting, September 27, 2017

Mayor Martin asked if there were any corrections to the minutes, there were no. Mayor Martin asked for a motion to approve the four sets of minutes.

MOTION: Alderperson Warner motioned and Alderperson O'Brien seconded the approval of all four sets of minutes. All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED.**

C. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

Ms. Lynn Sableman of Chapel Oaks stated she was in support of an organization, Mayors for Peace which supports abolishing nuclear weapons. She said there are approximately 300 cities across the county who support peace. She stated she would like the City of Frontenac to pass a resolution on

this matter. Mayor Martin stated she will ask that a resolution be placed on the November agenda, to take action on this request.

D. MAYOR'S COMMENTS

1. Ways & Means Committee Appointment

Mayor Martin stated she would like to nominate Tim Sant to serve on the Ways & Means Committee. Mayor Martin stated Mr. Sant is a Certified Financial Analyst and is the Senior Vice-President of Summit Strategies.

MOTION: Alderperson Warner motioned and Alderperson Kemper seconded the approval of the appointment of Mr. Tim Sant to serve on the Ways & Means Committee. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

2. Recognition of Heather Nauert for her dedicated service to the City of Frontenac, Missouri.

Mr. Shelton stated Ms. Nauert joined Frontenac in 2010 and worked and helped improve internal controls. She also worked on updating the courts after Senate Bill 5, and made sweeping changes to our court processes. Ms. Nauert also worked with REJIS and helped to rewrite and update the court software.

Municipal Judge Niehoff stated how fortunate we have been to have Ms. Nauert. She stated there were some bumps in the road as there were some issues with the municipal court. She said Ms. Nauert led the way and now, it is a well managed court. She said Heather is intelligent and hardworking, and has never said no to her. She said she is a good friend, who will be missed.

Mayor Martin presented Ms. Nauert with a plaque. She also acknowledged Heather's work with the Peace Corp. The audience applauded Heather and wished her well.

3. Recognition of Jeff Wappelhorst for receiving the American Society of Civil Engineers St. Louis Section Project of the Year Award for the 101 & 107 Frontenac Forest Storm Water Improvements Project.

Mr. Shelton stated Mr. Wappelhorst was recognized for this project and the collaboration between the contractor, the engineer and the city. He also worked with the residents and MSD. This project also received a national award.

Mayor Martin presented Mr. Wappelhorst with the plaque. Everyone congratulated Jeff.

4. Introduction of newly hired Firefighter/Paramedic Don Bushdiecker.

Chief Trout introduced Don Bushdiecker who was recently hired as a firefighter paramedic. Mr. Bushdiecker is married and the father of two. He started on October 10 on the "A" crew. He

graduated from paramedic school in 2012 and is certified in ACLS, PALS and ITLS. He works part-time for the Meramec Ambulance District and volunteered as a firefighter in Lake St. Louis between September 2010 and January 2016. Prior to becoming a firefighter, Don worked as a carpenter.

The Mayor and Board of Alderpersons welcomed Don.

E. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

Alderperson Griesedieck stated he had two issues. He said there is a damaged sidewalk near Villa Duchesne which needs to be repaired. He said he spoke with Mr. Wappelhorst about it. Alderperson Griesedieck stated the second issue is a lot of overhanging trees and dead wood on Villa Duchesne's property. Mr. Shelton stated Mr. Morgan has been in contact with them and he will have him follow up with Villa.

Alderperson Kemper requested when city meetings are cancelled that the Board is notified, as he came up to city hall one evening, and a meeting had been cancelled. Ms. Ross stated when she is notified, she will notify the Mayor and Board of Alderpersons.

F. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- | | | |
|----|---|----------------|
| 1. | Planning & Zoning Commission: | None |
| 2. | Ways & Means Committee: | September 2017 |
| 3. | Public Works Commission: | None |
| 4. | Building Commissioner & Zoning Administrator | September 2017 |

Mayor Martin stated the above reports will stand as submitted.

G. CITY ADMINISTRATOR'S REPORT

1. Finance Report – June Audited Report & September 2017

Ms. Layden stated included in the packet was the audited financial statement. She said net income had a deficient of \$173,000. She said the pumper will be taken out of the fiscal year 2016-2017 budget and placed in the 2017-2018 budget, as it was received in September. She said the deficient was \$175,000 less than last year, and \$145,000 less than budgeted.

Alderman Bray asked about the use tax. Ms. Layden stated there is no way to track it or anticipate it. She stated it started in September 2016 and stated the amounts vary by month between \$5,000 and \$10,000.

Ms. Layden stated the September financial statements were emailed out and stated sales tax is higher than last year, and the budget, because one anchor store paid an extra two months to catch

up. She also stated court fines are up, and she believes that is due to an increase of the number of tickets written.

2. City Administrator's Report

Mr. Shelton reminded everyone of our citywide scarecrow festival and stated the build times have been set for Wednesday and Thursday, October 18 and 19 from 3:00 p.m. to 6:30 p.m. in the public works garage. He asked everyone to please get involved.

Mr. Shelton stated on Thursday, October 19, there will be a second stakeholders meeting at 7:00 p.m.

H. UNFINISHED BUSINESS

None

I. NEW BUSINESS:

1. **Bill No. 2017-1868**: An ordinance amending Section 105.070 of the City of Frontenac, Missouri, Municipal Code of Ordinances relating to candidate filing procedures.

Ms. Ross gave the first reading of this bill.

Mr. Shelton stated in the current code it provides candidates the opportunity to line up the day before filing opens, and allows them to be in line all day. He said the city is unable to monitor the situation, and he recommended the ordinance is changed. He said he drafted legislation to amend this section to allow people to begin lining up at 7:00 a.m. on the first day of filing. Mr. O'Keefe advised that the state statute is very specific and states anyone who files on the first day is subject to a drawing, no matter what time you come in, and filing the first day is from 8:00 a.m. to 5:00 p.m. he also said this is only for the first day of filing. He said they have had a first reading and he asked for more time to tweak this ordinance, and bring it back in November.

Alderman Kemper asked would there be a line. Mr. O'Keefe stated anyone who files on the first day will receive a random and the person who receives the lowest number is the first on the ballot. He said the statutes satisfy that as the policy.

2. **Bill No. 2017-1869**: An ordinance approving modifications and revision to the budget of the City of Frontenac, Missouri for Fiscal years 2016-2017 and 2017-2018.

Mayor Martin asked for a motion for a second reading.

MOTION: Alderperson Kemper motioned and Alderperson O'Brien seconded approval of the second reading of Bill No. 2017-1869. All Alderpersons present voted "Aye". The vote was unanimous.

MOTION PASSED.

Bill No. 2017-1869: An ordinance approving modifications and revisions to the budget of the City of Frontenac, Missouri for Fiscal years 2016-2017 and 2017-2018.

Mayor Martin asked for a motion to approve Bill No. 2017-1869.

MOTION: Alderperson Kemper motioned and Alderperson Warner seconded approval of Bill No. 2017-1869.

Mayor Martin asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Warner, “Aye”; Alderperson Kemper, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; and Alderman Bray, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2017-1869 became Ordinance No. 2017-1826.

3. **Resolution No. 2017-368:** A resolution urging the St. Louis County Council and St. Louis Board of Aldermen to oppose any and all legislation authorizing a statewide vote regarding or mandating a change in the government structure of St. Louis City and St. Louis County and the municipalities therein.

Alderperson Bray asked legally what we are doing with this resolution. Mr. O’Keefe stated there is concern that some are in favor of a radical restructuring of the municipal governance in the St. Louis region. They believe some will pursue a constitutional amendment to submit to a vote of the people statewide. He stated some believe this is easier to pursue with the voters from across the state, than just the region. There was additional discussion on this subject. Mr. O’Keefe stated there is a provision in the constitution that only voters in the counties of St. Louis City and St. Louis will be able to vote. He said this resolution expresses the idea should be a local decision. The Metro St. Louis Municipal League would like the support of the cities in the County. Mayor Martin stated the municipal league would like cities to pass it and support their efforts. Mr. O’Keefe stated quite a few municipalities have passed it so far.

Mayor Martin asked for a motion to approve Resolution No. 2017-368.

MOTION: Alderperson Griesedieck and Alderperson Kemper seconded approval of Resolution No. 2017-368. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

J. APPROVAL OF WARRANT LISTS: September 1, 2017 through September 30, 2017

Mayor Martin asked for consideration and approval of the warrant list.

MOTION: Alderperson O’Brien motioned and Alderperson Bray seconded the above warrant lists be approved.

Mayor Martin asked if there was any discussion. There was none.

Mayor Martin asked Ms. Ross for a roll call vote.

ROLL CALL VOTE: Alderperson Kemper, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye” Alderperson Bray, “Aye”; and Alderperson Warner, “Aye”. All Alderperson present voted “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

K. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL

MOTION: Alderperson O’Brien motioned and Alderperson Warner seconded to go into executive session for R.S. MO 610.021 (1) Legal.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye” Alderperson Bray, “Aye”; Alderperson Warner, “Aye”; and Alderperson Kemper, “Aye”. All Alderperson present voted “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

L. ADJOURNMENT

Mayor Martin asked for a motion and second to adjourn the meeting.

MOTION: Alderperson Bray motioned and Alderperson O’Brien seconded the meeting be adjourned. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 7:47 p.m.