

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JULY 17, 2018

The July 17, 2018, regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 7:04 p.m. with Mayor Margot Martin, presiding. The Alderpersons present were David Bray, Nalini Mahadevan, Brian Warner, and Tom O'Brien. Alderpersons Dan Kemper and Jamie Griesedieck were absent.

Also in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Fire Chief, Jack Trout; Police Chief, Tom Becker; Public Works Director, Jeff Wappelhorst; Building Commissioner, John Morgan; and Finance Officer, Lea Ann Bennett.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Martin asked for a motion to approve tonight's agenda.

MOTION: Alderperson O'Brien motioned and Alderperson Bray seconded the approval of tonight's agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. VOTE TO APPROVE MINUTES: Public Hearings, June 19, 2018 Regular Meeting, June 19, 2018

Mayor Martin asked if there were any corrections to the minutes. Alderperson Bray stated in the public hearing minutes before discussion of the Ladue School District property, that he stepped down from the dais and wanted that noted. He also stated the poll vote on the top of page six stated the vote was 6-0 and it was 5-0 because he did not vote. Ms. Ross stated she would make the corrections.

MOTION: Alderperson O'Brien motioned and Alderperson Bray seconded the approval of all both sets of minutes as amended. All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED.**

C. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

There were no comments by any audience members.

D. MAYOR’S COMMENTS

Mayor Martin stated she would like to appoint John O’Connell as Chairman of the Ways & Means Committee and she would like to appoint Tom Erman as Chairman of the Architectural Review Board.

MOTION: Alderperson Warner motioned and Alderperson O’Brien seconded to appoint John O’Connell as Chairman of the Ways & Means Committee and Tom Erman as Chairman of the Architectural Review Board. All Alderpersons present voted “Aye”. The vote was unanimous.
MOTION PASSED.

Chief Becker introduced Derrick Flannigan as the newest member of the Frontenac Police Department. Derrick graduated from the Jefferson College Police Academy and received 100% on the Peace Officer Standards and received other awards while in the academy. He also received perfect attendance while attending the academy. Derrick introduced his wife Erin, his mother father, sister, son and daughter. Mayor Martin swore Derrick in and presented him with his oath of office.

E. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

Alderperson Bray stated at last night’s Ways & Means Committee, sales tax has been reported as positive and that the committee decided not put a property tax increase on the November ballot, as it does not matter if passed in November or April, it will not go into effect until the fall of 2019.

F. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- | | | |
|----|---|-----------------|
| 1. | Planning & Zoning Commission: | May 2018 |
| 2. | Ways & Means Committee: | May & June 2018 |
| 3. | Public Works Commission: | None |
| 4. | Building Commissioner
& Zoning Administrator | June 2018 |

Mayor Martin stated the above reports will stand as submitted.

G. CITY ADMINISTRATOR’S REPORT

1. City Administrator Report
 - a. Update on the installation of a portable restroom at Villa Duchesne near their field hockey field.

Mr. Christensen stated he met with the Head of School for Villa Duchense and Mrs. Kellick regarding Villa Duchesne’s request to install a portable restroom near their field hockey area. Ms. Kerlick had concerns, not with the restroom but the installation of the field and the artificial turf, the additional usage of the area and the noise. Ms. Kerlick requested additional plantings between the property

and the field behind the bleachers. Mr. Christensen stated the Head of Schools agreed to plant ten evergreen trees. He also stated the Head of School will have to go back to his Board which does not meet until September. The Head of School stated they will not request a restroom for the fall and will request one for two months in the spring. He would also like the city to extend approval indefinitely.

2. Finance Officer Report

Ms. Bennett stated these are the cash bases numbers for June. She stated the accruals factor in but they are not the final June numbers. She said the Prop P numbers were short but after the July and August accrual they should catch up. She said year to date revenue is up 9% according to budget and 10% for the month. Operational expenses are down \$150,000. She said net income is up 6% compared to budget.

Mr. Christensen congratulated Ms. Layden on the City receiving the Certificate of Excellence in Accounting by receiving the Comprehensive Annual Financial Report (CAFR). This is the fourth year the city has received this award, which is the highest achievement.

H. UNFINISHED BUSINESS

None

I. NEW BUSINESS:

1. Presentation by Fredrick Echols, M.D. of St. Louis County regarding their Mosquito Program.

Mr. Jim Sayers, Supervisor of Vector Control was present with Dr. Fredrick Echols of St. Louis County. Mr. Sayers gave a presentation regarding reducing borne disease by surveillance, larviciding, adulticiding, biological controls, source reduction and public education. He stated they have 234 trap sites throughout the county and mosquitoes are tested from these sites. The county focuses on areas that need it the most. Last year they trapped over 87,000 mosquitoes. Mr. Sayers stated the only way to treat the mosquitoes is larviciding. He stated the County also provides rodent abatement. Vector Control issues are standing water, spray requests, stinging insects and rodent activity.

Mayor Martin asked does the spray kill good bugs. Mr. Sayers stated no, the spray is designed for adult mosquitoes. They try to mitigate and they target exposure. He said the spray they use is not a pesticide. He said it could cause harm for about 15 minutes then dissipates. He also said they spray when the mosquitoes are most active at night and that they target the flying mosquitoes.

Mr. Sayers stated they can come out to address personal issues and can talk about vector control.

Alderperson Mahadevan asked about the deer and the increase of population lately. Dr. Echols stated they monitor deer because of their ticks and stated they are concerned about deer ticks.

Mayor Martin thanked Dr. Echols and Mr. Sayers for coming out.

- 2. Bill No. 2018-1903:** An ordinance approving a conditional use permit to allow the Harper School – Frontenac, LLC to operate at Faith Des Peres Presbyterian Church, 11155 Clayton Road.

Ms. Ross gave the first reading of this bill.

Mayor Martin asked for a motion for a second reading.

MOTION: Alderperson Bray motioned and Alderperson O’Brien seconded approval of the second reading of Bill No. 2018-1903. All Alderpersons present voted “Aye”. The vote was unanimous.

MOTION PASSED.

Bill No. 2018-1903: An ordinance approving a conditional use permit to allow the Harper School – Frontenac, LLC to operate at Faith Des Peres Church, 11155 Clayton Road.

Mayor Martin asked for a motion to approve Bill No. 2018-1903.

MOTION: Alderperson Bray motioned and Alderperson Warner seconded approval of Bill No. 2018-1903.

Mayor Martin asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Mahadevan, “Aye”; Alderperson Warner, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Bray, “Aye. The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

Bill No. 2018-1903 became Ordinance No. 2018-1858.

- 3. Bill No. 2018-1904:** An ordinance amending several sections of the City of Frontenac, Missouri, Municipal Code of Ordinances relating to terms of office and members of various citizen boards and commissions.

Ms. Ross gave the first reading of Bill No. 2018-1904.

Alderperson Warner stated he would like the bill amended to say all alderpersons and chairman terms are limited to a maximum of three years. He said it would be good to invite more members of the community, and he said he would like to see more community involvement.

Mr. O’Keefe stated the Board of Adjustment and Planning & Zoning Commission terms are set by State Statute. He said this ordinance was written to allow the newly elected officials to have some say in the appointment of members. Alderperson Warner stated he would like the ordinance modified to reflect that alderpersons representatives and committee chairs have a maximum of three consecutive one year terms across the board. Alderperson Mahadevan stated other things need to be addressed and would like to double the number of alderpersons on committee. Mr. O’Keefe stated they need to be cautious, depending on the role; you don’t want an even number of members.

Aldersperson Bray asked should this bill be tabled. Aldersperson Mahadevan stated she does not want to rush this and stated they do not have a full board. She stated these are big changes.

MOTION: Aldersperson O'Brien motioned and Aldersperson Bray seconded to table Bill No. 2018-1904. All Alderspersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

4. Mayor's Appointments

Mayor Martin made no appointments at this time.

- 5. Bill No. 2018-1905:** An ordinance authorizing the Mayor to execute an agreement on behalf of the City of Frontenac, Missouri, to provide leaf vacuuming services to the City of Frontenac, Missouri.

Ms. Ross gave the first reading of Bill No. 2018-1905.

Aldersperson Bray asked if this was for four or five pickups. Mr. Christensen stated the city went with five leaf vacuuming pickups at the cost of \$112,000 and stated the amount budgeted was \$114,000. He also stated he suggested five due to the volume. Aldersperson Bray stated he would like to approve an amount up to \$112,000. Mr. O'Keefe stated we need to get a schedule from the contractor and arrange with the vendor. If the City goes with less pickups, the contract will need to be amended.

Mayor Martin asked for a motion for a second reading.

MOTION: Aldersperson Mahadevan motioned and Aldersperson Warner seconded approval of the second reading of Bill No. 2018-1905. All Alderspersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2018-1905: An ordinance authorizing the Mayor to execute an agreement on behalf of the City of Frontenac, Missouri, to provide leaf vacuuming services to the City of Frontenac, Missouri.

Mayor Martin asked for a motion to approve Bill No. 2018-1905.

MOTION: Aldersperson Bray motioned and Aldersperson O'Brien seconded approval of Bill No. 2018-1905.

Mayor Martin asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Aldersperson O'Brien, "Aye"; Aldersperson Bray, "Aye"; Aldersperson Mahadevan, "Aye"; and Aldersperson Warner, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

Bill No. 2018-1905 became Ordinance No. 2018-1859.

- 6. Bill No. 2018-1906:** An ordinance to readopt Chapter 125 of the Code of Ordinances of the City of Frontenac, Missouri regarding conflicts of interest.

Ms. Ross gave the first reading of Bill No. 2018-1906.

Mayor Martin asked for a motion for a second reading.

MOTION: Alderperson Bray motioned and Alderperson O'Brien seconded approval of the second reading of Bill No. 2018-1906. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2018-1906: An ordinance to readopt Chapter 125 of the Code of Ordinances of the City of Frontenac, Missouri regarding conflicts of interest.

Mayor Martin asked for a motion to approve Bill No. 2018-1906.

MOTION: Alderperson Warner motioned and Alderperson Bray seconded approval of Bill No. 2018-1906.

Mayor Martin asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Mahadevan, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Bray, "Aye"; and Alderperson Warner, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

Bill No. 2018-1906 became Ordinance No. 2018-1860.

7. **Resolution No. 2018-380:** A resolution authorizing the purchase of two replacement police vehicles for the Frontenac Police Department.

Mayor Martin asked for a motion to approve Resolution No. 2018-380.

MOTION: Alderperson Bray motioned and Alderperson Warner seconded approval of Resolution No. 2018-380. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

8. **Resolution No. 2018-381:** A resolution authorizing the purchase of two replacement heart monitors for the Frontenac Fire Department.

Mayor Martin asked for a motion to approve Resolution No. 2018-381.

MOTION: Alderperson Bray motioned and Alderperson O'Brien seconded approval of Resolution No. 2018-381. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

9. Discussion of restaurants use of plastic straws.

Alderperson Warner stated he does not think the Board should do anything on this issue. Alderperson O'Brien stated recently Starbucks, American Airlines and Hyatt Hotels stated they would eliminate the use of plastic straws. Mayor Martin stated we need to be supportive of sustainability and the environment. Alderperson Mahadevan stated this is a non-binding resolution. She asked

would this also be extended to plastic bags. Mayor Martin stated straws are for one use, and stated the straws are ending up in the oceans and hurting our environment. Alderperson O'Brien stated restaurants can offer straws, when they are requested, or use a biodegradable product. Mayor Martin stated if you have suggestions please email them to Mr. Christensen or me. Mr. O'Keefe stated several years ago, in the Missouri Assembly, they prohibited cities from prohibiting plastic bags. This item is discussion only tonight and a resolution will be presented at the next meeting for passage.

J. APPROVAL OF WARRANT LISTS: June 1 through June 30, 2018.

Mayor Martin asked for consideration and approval of the warrant list.

MOTION: Alderperson O'Brien motioned and Alderperson Warner seconded the above warrant lists be approved.

Mayor Martin asked if there was any discussion. There was none.

Mayor Martin asked Ms. Ross for a roll call vote.

ROLL CALL VOTE: Alderperson Warner, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Bray, "Aye"; and Alderperson Mahadevan, "Aye. The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

K. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL (3) PERSONNEL

MOTION: Alderperson O'Brien motioned and Alderperson Bray seconded to go into executive session for R.S. MO 610.021 (1) Personnel (3) Personnel.

ROLL CALL VOTE: Alderperson O'Brien, "Aye"; Alderperson Bray, "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson Warner, "Aye". All Alderperson present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

L. ADJOURNMENT

Mayor Martin asked for a motion and second to adjourn the meeting.

MOTION: Alderperson O'Brien motioned and Alderperson Warner seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 8:09 p.m.