

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC WAYS AND MEANS COMMITTEE TUESDAY, MARCH 10, 2015, 7:00 P.M.

### A. CALL TO ORDER

The March 10, 2015 meeting of the Ways and Means Committee of the City of Frontenac was called to order at 7:17 P.M.

### B. ROLL CALL

The following Committee members were present:

- |                                |                 |
|--------------------------------|-----------------|
| ✓ Acting Chairwoman Jane Rubin | ✓ Richard Bagy  |
| ✓ Alderman John O'Connell      | ✓ Michelle Bock |

Also in attendance was Bob Shelton City Administrator.

Administrative Clerk Shari Cooper noted that there was a quorum.

### C. APPROVAL OF AGENDA:

Acting Chairwoman Rubin requested approval of the March 10, 2015 agenda.

**MOTION:** Alderman O'Connell motioned and Mrs. Bock seconded approval of the agenda. All voting members present voted in the affirmative.

**MOTION PASSED.**

### D. APPROVAL OF MINUTES:

Acting Chairwoman Rubin requested approval of the February 10, 2015 Regular Meeting Minutes as amended.

**MOTION:** Mrs. Bock motioned and Alderman O'Connell seconded approval of the minutes as amended. All voting members present voted in the affirmative.

**MOTION PASSED.**

### E. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS):

No comments were made.

**F. COMMENTS BY COMMITTEE MEMBERS:**

No comments were made.

**G. CHAIRMAN'S COMMENTS:**

No comments were made.

**H. REVIEW OF FINANCIAL REPORTS:**

**February, 2015**

Mr. Shelton stated that the revenues were below for the month compared to budget by \$155,061. The revenue variances in property tax, sales tax, pilots, permits and court revenues which all were down for the month. However, year to date revenues are higher than budget by \$136,794.

In expenses we see our city expenses for the month are below budget by \$19,799 and year to date expenses are down from budget by \$177,246. We do show that legal fees, overtime and computer maintenance are over budget. Net income is above year to date budget by \$315,464 compared to budget, however the budget projection is a deficit amount of \$400,000 reduction to fund balance.

Acting Chairwoman Rubin inquired about computer maintenance being so high this year. Mr. Shelton stated that the City has moved to using the cloud as our server and in long term it will have cost savings. The computer maintenance should level out quickly.

She also inquired about incurring overtime with the police department. Mr. Shelton stated that the City had brought in police officers during the protesting within our City. The majority of overtime was incurred while on-duty within Frontenac.

Mr. Shelton stated that the Fire Department union employees have reached an agreement with the Board and is approved at 2% COLA for this current budget year and the next two years. This will be shown in next month's financials due to deferred increases.

**I. OLD BUSINESS:**

**Internal Control Review**

No update from last month.

## **Redevelopment Updates**

Alderman O'Connell explained that he understands the developer is proposing revised plans to the City making the villas one story being fewer and larger and changing the placement of the assisted living next to the City Hall along with setting back further to Hwy 40. The property will stay with the same acreage.

Mr. Shelton stated there were no new development updates with Shriner's.

### **Review Expense Subcommittee – Resident Communication:**

Acting Chairwoman Rubin stated that she didn't feel the residents are reading the mailers. She also recognized that the mailer didn't reflect that it was coming from the Ways & Means Committee.

### **Resident Survey**

Acting Chairwoman Rubin stated that possibly the survey should make mention to the previous city's communication and reference the website.

## **J. NEW BUSINESS:**

### **2015-16 Draft Revenue Budget**

Mr. Shelton stated that by next month we should have made further changes to the revenue budget and draft to email out. We will be convening with the subcommittee for personnel expenses. Looking towards a late May workshop with the Board of Alderman and full Ways & Means committee. In addition the regular Ways & Means will have budget review.

## **K. SCHEDULE DATES FOR NEXT MEETINGS:**

April 14, 2015 - 7:00 PM

## **L. ADJOURNMENT**

Acting Chairwoman Rubin requested approval for adjournment of the March 10, 2015 meeting.

**MOTION:** Mrs. Bock motioned and Alderman O'Connell seconded that the meeting be adjourned. All voting members present voted in the affirmative.

**MOTION PASSED.**

Meeting adjourned 8:00 P.M.