



**MINUTES OF THE
CITY OF FRONTENAC
JOINT BOARD OF ALDERPERSONS AND WAYS & MEANS COMMITTEE
BUDGET REVIEW MEETING
TUESDAY, MAY 30, 2023**

The May 30, 2023, joint meeting of the Board of Alderpersons and Ways & Means Committee meeting was called to order at 5:20 p.m. with Mayor Kate Hatfield presiding. The Alderpersons present were Pat Kilker, Meg Mannion (video), Jamie Griesedieck, and Scott Mullis. Alderperson Dan Millman and Tom O'Brien were absent.

The Ways and Means Committee members present were: Tim Sant, Warren Winer, and Ken Marx.

Also, in attendance were City Clerk, Leesa Ross; Police Chief, Mark Guttman; Fire Chief, Floyd Blake; Assistant Fire Chief Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett and Building Commissioner, David Fairgrieve.

1. AGENDA ITEM:

Presentation of the budget for operations of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Ms. Bennett gave an overview of the budget. Ms. Bennett presented revenues, which are projected to be down in 2023-2024, due to no CARES Act Funding or ARPA Funds, which totaled \$300,000. She gave an overview of the general fund accounts.

Mr. Winer asked in terms of salary increases where we are on percentages on pay levels. Ms. Bennett stated we are currently at 70%. Mayor Hatfield stated we have not received updates from CBIZ and will look at it in January. Ms. Bennett said she budgeted a 3% increase for the period of January-June 2024.

Ms. Bennett stated the capital improvement account is up, due to revenue received from grants. She discussed the percentages for grants for Geyer Road phase 1 and phases 2 and 3. She said the fire department expenses are down due to vehicle purchases in FY2022-2023.

Capital and infrastructure items were discussed particularly the Countryside Lane project where funds will be received from ARPA funding a MSD grant. The cost of the project will be \$5 million

dollars, the city is anticipating grant revenue for the project to be \$3 million dollars. Money has not been adjusted for FY2023-2024, due to no official notification on the grant from East-west Gateway on the Spoeede Bridge.

Grants will be received for the fire department pickup truck and for a heart monitor.

There was discussion of IT items. The phone system has been budgeted at \$75,000, and a place holder will be set aside for the AV and other IT updates needed in the system.

Mayor Hatfield stated facility capital expenses need to be budgeted for replacement of the roof, carpet, elevator, etc., and we need to determine what is the useful life. There is a thought to put a note in for significant infrastructure. She also said the city has inadequate IT. She forwarded a draft IT strategic plan to the Board of Alderpersons. As stated before the city has significant IT issues. The council room needs monitors, computers, speakers, screens. She also stated she would like to put aside money for the city to hire a profession to complete a succession plan. Also, a place holder will be set for the purchase of a new fire truck within the next two years. Footnotes will be put in place for an IT plan and SWAT analysis.

Aldersperson Kilker stated the city should set aside some money for infrastructure. The was discussion and the amount of \$150,000 will be added to the budget for IT.

Ms. Bennett stated the majority of the stormwater fund is tied to the Countryside Lane project.

Sales taxes have been estimated to be flat. The Storm Water Master Plan update will cost \$49,000, and miscellaneous expenses is \$25,000.

Personnel, admin and boards and commissions were discussed. The boards and commission budget will now encompass the city clerk and boards & commissions expenses. She said work comp premiums will increase 10-18% due to salary increases.

Net income summary, \$1.9 million net income. capital fund \$2.2 million deficit, stormwater \$2 million deficit. The general fund subsidizes deficits for capital fund.

The Fund balance policy requires 50% of revenues, and the city projected reserves to be 102%. Triad Bank is writing a check from investments which will be put in MOSIP. 180-day return rate is 5.46%.

Mr. Marx asked about the bill moving through Jeff City, limiting property tax. Mayor Hatfield stated it was not passed this year, but it may come back next year.

Mayor Hatfield asked for a motion to adjourn the public hearing.

MOTION: Aldersperson Kilker made a motion and Aldersperson Mullis made a second to the motion to adjourn the public hearing. All Aldermen present voted "Aye." The vote was unanimous. **MOTION PASSED.**

2. ADJOURNMENT: Public Hearing adjourned at 5:50 p.m.