



STATEMENT OF GROSS ANNUAL SALES OR RECEIPTS
AND YEAR 2025 APPLICATION FOR A
BUSINESS, TRADE, OR OCCUPATION LICENSE

CITY OF FRONTENAC

10555 CLAYTON ROAD, FRONTENAC, MO 63131
PH: (314) 994-3200 FAX: (314) 994-3203

Business Owner: _____ dba: _____

Business Owner Address: _____ Telephone #: _____

City, State Zip

Frontenac Location (if applicable): _____ Telephone #: _____

Description of Business, Trade, or Occupation to be conducted: _____

Email Address: _____

hereby applies to the City for a license to carry on a business, trade, or occupation in the City of Frontenac

You must have a Business, Trade, or Occupation License for the privilege of engaging in and carrying on, within the City of Frontenac, any business, trade, or occupation not otherwise exempted by the provisions of Section 71.62 RSMo. No person, firm, corporation, association, or partnership, nor any two or more persons engaged in any joint enterprise shall engage in or carry on any business, trade, or occupation without having first obtained a license. This statement is to be used to establish gross annual sales, receipts, or business for the previous calendar year. The tax for a business, trade, or occupation license is based on One Dollar (\$1.00) per One Thousand Dollars (\$1,000.00) of gross sales, receipts, or business. **The minimum tax is One Hundred Dollars (\$100.00) per annum, or \$35.00 for a home occupation with sales under \$1000.** You are required to file this statement and make full payment of your calculated tax on or before April 15th. Please note the financial penalties below for late filing and/or deficiencies.

*****STATEMENT OF GROSS SALES OR RECEIPTS*****

Gross Sales or Receipts for the calendar year ending 2024: \$ _____

NOTE: Gross sales or receipts is defined in city ordinance section 605.010 as: "The aggregate amount of all wholesale and retail sales made during the period in question without any deduction therefrom"

Tax for Business, Trade, or Occupation License (multiply gross sales by 0.001): \$ _____ *

Please make your check payable to the CITY OF FRONTENAC and mail to the address shown above. MINIMUM TAX IS \$100.

NOTE: If the business is a home occupation with total sales less than \$1000, the minimum tax is \$35.00

*RSMO 287.061 requires that any construction business with one or more employees must submit a certification of insurance for workers compensation coverage, or an exempt waiver, prior to issuance of a business license by the city.

State Sales Tax/Taxpayer ID No./SS No. _____ Number of Employees: _____

Is this your first year doing business in Frontenac? _____

Signature of Company Official

Printed Name and Title

*****NOTARY PUBLIC*****

STATE OF MISSOURI
COUNTY OF ST. LOUIS

Subscribed and sworn to before me on this ____ day of _____, 20____.

Notary Public Signature and Seal

*****DELINQUENT FEES AND PENALTIES*****

1. For late filing: \$25 per week or portion thereof or one-quarter percent (.25%) of said license fee (whichever is greater), but not to exceed two hundred percent (200%) of the license fee due.
2. Operating without a license may result in a \$100.00 fine per day for violation of the City Ordinance.

===== (For Office Use Only) =====

License # _____ Date Issued: _____ Amount Paid \$ _____ Received by: _____