

CITY OF FRONTENAC



Minutes

PUBLIC WORKS COMMISSION
WEDNESDAY, DECEMBER 13, 2023

A. CALL TO ORDER

The December 13, 2023 meeting for the Public Works Commission of the City of Frontenac was called to order at 5:30 pm.

B. ROLL CALL

The following Commission members were present:

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|------------------------|----------------|
| ✓ Chairman Bryon Crump | ✓ Peter Newton |
| ✓ Alderman Pat Kilker | ✓ Eric Todd |
| ✓ Jeff Christofferson | |

Ms. Cooper noted there was a quorum.

Also, in attendance were City Administrator, Scott Schaefer, Public Works Director, Jeff Wappelhorst and Administrative Assistant, Shari Cooper.

C. VOTE TO APPROVE AGENDA:

Chairman Crump requested approval of the December 13, 2023 agenda.

MOTION: Mr. Newton motioned, and Alderman Kilker seconded approval of the agenda. All voting members present voted in the affirmative.

MOTION PASSED.

D. VOTE TO APPROVE MINUTES:

Chairman Crump requested approval of the November 8, 2023 minutes.

MOTION: Mr. Newton motioned, and Mr. Todd seconded approval of the November 8, 2023 minutes. All voting members present voted in the affirmative. **MOTION PASSED.**

E. PUBLIC FORUM

No comments were made at this time.

F. ADMINISTRATOR'S ADDRESS:

No comments were made at this time.

G. NEW BUSINESS:

1) Geyer Downs Storm Drain

Mr. Wappelhorst presented several slides in regard to the placement of trees to help with the flow of the water. Mr. Wappelhorst referenced several properties and the right of way areas which part of the project. He showed slides in regard to the properties and trees that are in danger.

Mr. Schaefer gave a brief explanation of the Godfrey's property issues. He stated this would cost approximately \$120,000 additional funding. Mr. Schaefer stated that Mr. Godfrey is resistant to any utility work on his property which are on permanent easements. The plan has been modified three different times for his approval.

MOTION: Mr. Newton motioned, and Mr. Christofferson seconded to continue on the current planned storm drain route with table the discussion until the full scope of the Geyer bids have been discussed by the Commission. All voting members present voted in the affirmative. **MOTION PASSED.**

H. OLD BUSINESS:

1) Project Updates:

a. North West End Park

Mr. Wappelhorst stated that the finishing of the paving project and the replacement of all signage and posts through-out West End Park has occurred, along with the trimming work being completed. The signs will be installed as Public Works are available to complete the projects.

b. Conway Stormwater Drain Crossing

Mr. Wappelhorst stated that the project has been postponed due to excessive bid cost. This will be a shovel ready project

for a future upcoming budget exactly which one were not sure of, as we must complete Geyer and Countryside projects first due to funding requirements.

c. Countryside Storm Water Project:

Mr. Wappelhorst stated the Army Core of Engineers in review went well as DNR for the 404 permits are being approved. This will lead to a concurrence permit by MSD and Frontenac Flood Plain Permit. We're currently waiting on the last two properties and the ARBA funding.

I. ANNOUNCEMENT OF NEXT MEETING:

Wednesday, January 10, 2024, 5:30 pm

J. ADJOURNMENT

Chairman Crump asked for a motion to adjourn the meeting.

MOTION: Mr. Newton motioned, and Mr. Christofferson seconded the meeting be adjourned. All voting members present voted in the affirmative. **MOTION PASSED.**

The meeting adjourned at 6:12 pm.