



**MINUTES OF THE  
CITY OF FRONTENAC  
BOARD OF ALDERPERSONS  
TUESDAY, JUNE 17, 2025**

The June 17, 2025, regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:01 p.m. with Mayor Pat Kilker, presiding.

The Pledge of Allegiance was stated.

**A. ROLL CALL**

The Alderpersons present were Scott Mullis, Jamie Griesedieck, Tom O'Brien, and Dan Millman (Alderman Tim Sant and Alderwoman Annie DiPasco were absent).

Ms. Cooper noted a quorum for tonight's meeting.

Also, in attendance were City Attorney Kyle Cronin, Interim City Administrator/City Clerk, Leesa Ross; Police Chief, Craig Picha; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; Building Commissioner, David Fairgrieve and Administrative Clerk, Shari Cooper.

**B. MOTION TO APPROVE THE AGENDA**

Mayor Kilker requested a motion to approve tonight's agenda.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Millman made a second to approve and adopt tonight's agenda. **MOTION PASSED by a vote of 4-0.**

**C. PUBLIC HEARING**

Ms. Bennett reviewed the budget for the fiscal year 2025-2026 for the City of Frontenac.

**D. PUBLIC FORUM**

No comments were made.

**E. MAYOR'S COMMENTS, REPORTS AND APPOINTMENTS**

Mayor Kilker thanked the Board and Finance Officer for the completion of the budget and the time and dedication it takes. It's a lot of work and with help from the Ways and Means Committee, joint

workshops with the Board of Alderpersons. He stated that the city is in a good financial space, and we are meeting our objectives.

Mayor Kilker stated the last 60 days he would like to report on the activities. He stated he met with the management team at the Plaza, Sisters of Mercy, major property owner in BD2 (Bucksbaum Properties out of Chicago), owners of 10315 Clayton Rd. which is undergoing the building of a new commercial building, and other business owners in the C-Commercial coordinator, along with Ms. Sorth of the St. Louis County Public Library, and Mr. Hennekes owner of Honda Frontenac. He stated we are heading in a terrific space.

Mayor Kilker reported on the City Administrator search and stated the city had over 40 candidates that were considered for the position. The number was narrowed by the recruiter to 11 candidates. He and several alderpersons trimmed that number to five (5). Five (5) candidates were interviewed by the Board of Alderpersons, three committee chairs and our interim City Administrator last Monday. The Board selected Andrea Muskopf to be our next City Administrator, and she will be appointed tonight.

Mayor Kilker made the following appointments:

Alderpersons per Commission/Committee:

- Planning & Zoning Commission – Alderman O'Brien will remain on the Commission
- Ways & Means Committee – Alderman Millman will remain on the Committee
- Architectural Review Board – Alderman Griesedieck replaces former Alderwoman Mannion
- Public Works Commission – Alderman Mullis replaced former Alderman Kilker

Mayor Kilker requested a motion to approve the appointments of the Board Members to the City of Frontenac Commissions/Committees.

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Mullis made a second to approve the appointments. **MOTION PASSED by a vote of 4-0.**

Citizens appointed to Commission/Committees:

Planning and Zoning Commission –

- Tom Helmkampf replaced Steve Taaffe
- Barbara Sterkel, MD replaced Elizabeth Hartwig
- Beth Harkonen replaced Bob Bauer

Ways and Means Committee –

- Greg Erikson replaced Katie Dixon
- Assistant Treasurer Emily Arneson (Resigned) – This position will not be filled

Architectural Review Board –

- Mark Holton – New Member of the Board

#### Public Works Commission –

- Andre Audi replaced Mark Holton (moved to Architectural Review Board)
- Mark Schnoebelen replaced Bryon Crump

#### Zoning Board of Adjustment –

- Dina Rinder replaced Amy Guirl
- Jake Fandrich replaced Bob Dunaway
- Sean Garrison replaced Beth Harkonen

Mayor Kilker requested a motion to approve the appointments of the citizens to the City of Frontenac Commissions/Committees.

**MOTION:** Alderperson O’Brien made a motion and Alderperson Millman made a second to approve the appointments. **MOTION PASSED by a vote of 4-0.**

#### F. COMMENTS – BOARD OF ALDERMEN

No comments were made at this time.

#### G. CITY STAFF REPORTS

- **City Clerk / Interim City Administrator Report:**

Ms. Ross stated that she has updates on each of the departments. Building Department is working on a lot of property maintenance issues, mostly complaints driven by residents. Fire Department has a letter of intent for a new fire fighter. He graduates from the fire academy in two weeks at which time they will be full staff. Police Department received full accreditation from the Police Chiefs Association this month and received the Missouri Blue Shield designation from the Missouri Department of Public Safety. Public Works Department reported that the Countryside Project is almost completed and Geyer Road Phase 2 & 3 has preliminary approval. The City of Frontenac is planning the Frontenac Festival on October 3<sup>rd</sup> or 10<sup>th</sup> this year.

#### H. CONSENT AGENDA

1. **Minutes:** May 28, 2025, Joint Workshop and Regular Board of Alderpersons Meetings
2. **Warrant Lists:** May 1, 2025 – May 31, 2025
3. **Resolution No. 2025-596:** A resolution authorizing the mayor to enter into an agreement to provide health, dental and vision insurance benefits for employees of the City of Frontenac, Missouri.

4. **Resolution No. 2025-597:** A resolution authorizing the mayor to enter into an agreement to provide property, public official liability, workers compensation, cyber liability and commercial insurance policies for the City of Frontenac, Missouri.
5. **Resolution No. 2025-598:** A resolution authorizing the mayor on behalf of the City of Frontenac, Missouri to purchase radios from Motorola Solutions for the City of Frontenac Fire and Police Departments.
6. **Resolution No. 2025-599:** A resolution authorizing the mayor on behalf of the City of Frontenac, Missouri, to enter into agreements with EDM Inc. on four stormwater proposals approved in the fiscal year 2025 – 2026 budget.
7. **Liquor License Renewals: July 1, 2025 – June 30, 2026:**
  - a. Murray Linden, c/o The Neiman Marcus Group LLC dba Neiman Marcus, 100 Plaza Frontenac (\$800.00 paid 05/14/2025)
  - b. Lorene Williams, c/o Flower Child, 10336 Clayton Road, (\$650.00 paid 05/15/2025)
  - c. Lorene Williams, c/o Canyon Café, 1701 S. Lindbergh Blvd., Sp. 2 (\$650.00 paid 05/20/2025)
  - d. Renee Bogdanos, c/o Kreis' Restaurant, 535 S. Lindbergh Blvd. (\$650.00 paid 05/20/2025)
  - e. Ian Rockwell, c/o OSI/Flemings, LLC dba Flemings Prime Steakhouse & Wine Bar, 1855 S. Lindbergh Blvd. (\$650.00 paid 05/20/2025)
  - f. Jon Fogarty, c/o Shack Frontenac, 731 S. Lindbergh Blvd. (\$650.00 paid 05/22/2025)
  - g. Cecily Hoffis, c/o Foodworks, Inc. dba Ces & Judy's Catering, 10440 German Blvd. (\$650.00 paid 05/21/2025)
  - h. Troy Imler, c/o Bricktop's, 10342 Clayton Road (\$650.00 paid 05/22/2025)
  - i. Lorene Williams, c/o Bravo Cucina Italiana, 1601 S. Lindbergh Blvd. (\$650.00 paid 05/23/2025)
  - j. Matthew A. Jacober, c/o Hilton St. Louis Frontenac, 1335 S. Lindbergh Blvd. (\$650.00 paid 05/23/2025)
  - k. John Manzella, c/o LTF Club Operations Company, Inc. dba LifeTime Fitness, 2051 S. Lindbergh Blvd. (\$650.00 paid 05/27/2025)
  - l. Michael Hurley, c/o The Mexican Restaurant, Inc. dba Uncle Julio's Mexican from Scratch/Savage Burrito, 2011 S. Lindbergh Blvd. (\$650.00 paid 06/12/2025)
  - m. John Spanos, c/o Vetta Frontenac Raquet, 10455 German Blvd. (\$252.50 paid 06/17/2025)
  - n. Frank R. Dyer, c/o Royal Flush Grilling dba Grassi's, 10450 German Blvd. (\$52.50 paid 06/13/2025)
  - o. Michael Del Pietro, c/o MMMMMMDP LLC, dba Sugo's Spaghetteria, 10419-10427 Clayton Road (\$52.50 paid 06/13/2025)
  - p. Sheri Osborn, 801 Local, 2021 S. Lindbergh Blvd. (unpaid)

A discussion was held on the city's liquor licenses.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Griesedieck made a second to approve the consent agenda.

Mayor Kilker asked Ms. Cooper for a roll call of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson Mullis, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

## **I. NEW BUSINESS**

1. **Bill No. 2025-2110:** An ordinance approving and adopting a budget for the operation of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

A brief discussion was held.

Mayor Kilker asked for a second reading of Bill No. 2025-2110.

**MOTION:** A motion was made by Alderperson Griesedieck and seconded by Alderperson Mullis for a second reading of Bill No. 2025-2110. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2025-2110:** An ordinance approving and adopting a budget for the operation of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

**MOTION:** Alderman Millman made a motion and Alderman O’Brien seconded the approval of Bill No. 2025-2110.

Mayor Kilker asked Ms. Cooper for a roll call vote of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson Mullis, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye”. The vote was passed. **MOTION PASSED by a vote of 4-0.**

2. **Bill No. 2025-2111:** An ordinance of the City of Frontenac, Missouri approving a cost-of-living adjustment for city employees in permanent positions effective July 7, 2025, as amended.

A discussion was held.

Mayor Kilker asked for a second reading of Bill No. 2025-2111.

**MOTION:** A motion was made by Alderperson Mullis and seconded by Alderperson O’Brien for a second reading of Bill No. 2025-2111. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2025-2111:** An ordinance of the City of Frontenac, Missouri approving a cost-of-living adjustment for city employees in permanent positions effective July 7, 2025, as amended.

**MOTION:** A motion was made by Alderperson Millman and seconded by Alderperson O’Brien to approve Bill No. 2025-2111.

Mayor Kilker asked Ms. Cooper for a roll call vote of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Mullis, “Aye”. The vote was passed. **MOTION PASSED by a vote of 4-0.**

3. **Bill No. 2025-2112:** An ordinance to allow the mayor of the City of Frontenac, Missouri, to enter into an intergovernmental agreement with the Metropolitan Sewer District (MSD) to allow the city to accept OMCI funding.

A discussion was held.

Mayor Kilker asked for a second reading of Bill No. 2025-2112.

**MOTION:** A motion was made by Alderperson Mullis and seconded by Alderperson Griesedieck for a second reading of Bill No. 2025-2112. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2025-2112:** An ordinance to allow the mayor of the City of Frontenac, Missouri, to enter into an intergovernmental agreement with the Metropolitan Sewer District (MSD) to allow the city to accept OMCI funding.

**MOTION:** A motion was made by Alderperson Mullis and seconded by Alderperson Griesedieck to approve Bill No. 2025-2112.

Mayor Kilker asked Ms. Cooper for a roll call vote of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Mullis, “Aye” and Alderperson Griesedieck, “Aye”. The vote was passed. **MOTION PASSED by a vote of 4-0.**

4. **Bill No. 2025-2113:** An ordinance amending Chapter 115 of the Frontenac City Code relating to the Office of the City Administrator.

A discussion was held.

Mayor Kilker asked for a second reading of Bill No. 2025-2113.

**MOTION:** A motion was made by Alderperson Millman and seconded by Alderperson O’Brien for a second reading of Bill No. 2025-2113. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2025-2113:** An ordinance amending Chapter 115 of the Frontenac City Code relating to the Office of the City Administrator.

**MOTION:** A motion was made by Alderperson O'Brien and seconded by Alderperson Mullis to approve Bill No. 2025-2113.

Mayor Kilker asked Ms. Cooper for a roll call vote of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson Millman, "Aye"; Alderperson Mullis, "Aye" Alderperson Griesedieck, "Aye" and Alderman O'Brien, "Aye". The vote was passed. **MOTION PASSED by a vote of 4-0.**

5. **Bill No. 2025-2114:** An ordinance appointing Andrea Muskopf as City Administrator for the City of Frontenac, Missouri, providing for compensation for services in such capacity and approving an employment agreement relating to same.

Mayor Kilker asked for a second reading of Bill No. 2025-2114.

**MOTION:** A motion was made by Alderperson Griesedieck and seconded by Alderperson O'Brien for a second reading of Bill No. 2025-2114. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

**Bill No. 2025-2114:** An ordinance appointing Andrea Muskopf as City Administrator for the City of Frontenac, Missouri, providing for compensation for services in such capacity and approving an employment agreement relating to same.

**MOTION:** A motion was made by Alderperson O'Brien and seconded by Alderperson Mullis to approve Bill No. 2025-2114.

Mayor Kilker asked Ms. Cooper for a roll call vote of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson Mullis, "Aye" Alderperson Griesedieck, "Aye" and Alderman O'Brien, "Aye" and Alderperson Millman, "Aye". The vote was passed. **MOTION PASSED by a vote of 4-0.**

## **J. ADJOURNMENT**

Mayor Kilker asked for a motion to adjourn the meeting.

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Millman seconded the motion to adjourn the meeting.

The meeting was adjourned at 6:39 P.M.