



**MINUTES OF THE
CITY OF FRONTENAC
BOARD OF ALDERPERSONS
TUESDAY, SEPTEMBER 30, 2025**

The September 30, 2025, regular meeting of the Board of Aldermen of the City of Frontenac was called to order at 6:00 p.m. with Mayor Pat Kilker, who is presiding.

The Pledge of Allegiance was stated.

A. ROLL CALL

The Aldermen present were Dan Millman, Tim Sant, and Annie DiPasco. Aldermen Jamie Griesedieck and Tom O'Brien was present via Zoom. Aldermen Mullis was absent.

Ms. Ross noted a quorum for tonight's meeting.

Also, in attendance were City Administrator, Andrea Muskopf; City Attorney Kevin O'Keefe; City Clerk, Leesa Ross; Police Chief, Craig Picha; Fire Chief, Floyd Blake (via Zoom); Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, David Fairgrieve.

B. MOTION TO APPROVE THE AGENDA

Mayor Kilker requested a motion to approve tonight's agenda.

MOTION: Alderman Millman made a motion, and Alderman Sant made a second to the motion to approve and adopt tonight's agenda. **MOTION PASSED by a vote of 5-0.**

C. PUBLIC HEARING

Setting the City of Frontenac tax rate for 2025.

Ms. Bennett stated the rates for 2025 are residential .835, commercial .908, personal property \$1.00. If the rates had stayed the same, revenue would have grown by \$343,607, which is 9.5%. Revenue growth is limited by the Hancock Amendment, which allows for increased revenue by the lesser of actual growth, CPI, or 5%. CPI for 2025 was 2.9%. Our revenue is allowed to grow by 2.9% plus new construction, resulting in an overall increase of 3.5%.

Mayor Kilker asked were there any questions. Mayor Kilker closed the public hearing.

D. PUBLIC FORUM

No comments were made at this time.

E. MAYOR'S COMMENTS, REPORTS AND APPOINTMENTS

Mayor Kilker stated he wanted to give praise for the Geyer Road Project, and thanked Mr. Wappelhorst for his hard work on the project. He said he is looking forward to the next phases, 2 and 3. He also stated a ribbon cutting for Lindbergh Bridge was this past Friday.

F. COMMENTS – BOARD OF ALDERMEN

No aldermen made comments at this time.

G. REPORTS OF OFFICERS AND COMMITTEES AND MINUTES:

- | | |
|----------------------------------|---------------------------|
| 1. Planning & Zoning Commission: | August and September 2025 |
| 2. Ways & Means Committee: | September 2025 |
| 3. Public Works Commission: | None |
| 4. Building Permit Report: | August 2025 |

Mayor Kilker stated the reports will stand as submitted.

H. CITY STAFF REPORTS

- **City Administrator**

Ms. Muskopf presented branding information for the City of Frontenac. The updated city website, has been in progress. Her request was to get the project going with brand guidelines moving forward. She presented cover colors, fonts and logos. She also suggested looking at the city's mission and vision. She presented the physical assets of the city. Gateway entrances, the logos in the council room and lobby, the city monument and the city flag. We have both an etched fleur de lis and the solid fleur de lis. A color pallet was recommended moving forward, navy, white, gray, gold, black and dark green. Also for discussion were typefaces, or sample texts. Two fonts, Bookmania and Cambria, to ensure compatibility across multiple platforms. Secondary typeface is Helvetica Now and Arial. She will share this information once she receives support, a document on emails, email signatures, fonts and sizes, they will come.

Mayor Kilker stated this branding will be used for the rollout of the new website. If anyone is in favor, she will start working with the website company and hopes to have everything set for a launch in two months. More training and transfer data from the existing site to the new site is needed. Mayor Kilker said he has no issues with the branding which was suggested and asked her to proceed.

- **City Clerk**

Ms. Ross reminded everyone of the Frontenac Festival which will be held Friday. A postcard was mailed to each household late last week. She also stated the election filing for the positions of aldermen for wards 1, 2 and 3 will begin on Tuesday, December 9 at 8:00 a.m.

- **Finance Report – June 2025 Final**

Ms. Bennett stated the auditors were here last week and there were no adjustments made. Regarding financials for the year ending June 30, 2025, revenue was down over 1% or \$142,000. Expenses for the year were down 3.5% or \$423,000. Both of these are compared to budget, with the proposed adjustments accounted for. Sales tax outperformed the prior year by 1% but was under budget by 5.8%.

I. CONSENT AGENDA

1. **Minutes** of August 19 and September 9, 2025, Board of Aldermen meetings.
2. **Warrant Lists**: July 1, 2025 – July 31, 2025
3. **Resolution No. 2025-609**: A resolution authorizing the purchase of ten Daniel Defense AR-15 patrol rifles and attachments from Kiesler Police Supply in the amount of \$22,195.70.
4. **Resolution No. 2025-610**: A resolution authorizing the purchase of Hurst Rescue Tools for the fire department pumper in the amount of \$48,167.85, with net cost to the city of \$31,1967.78 after grant funding

MOTION: Alderman Sant made a motion to approve the consent agenda and Alderwoman DiPasco made a second to the motion.

Mayor Kilker asked Ms. Ross for a vote of the Board of Alderpersons.

ROLL CALL VOTE: Alderman Sant, “Aye”; Alderwoman DiPasco, “Aye”; Alderman Griesedieck, “Aye”; Alderman O’Brien, “Aye”; and Alderman Millman, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

J. UNFINISHED BUSINESS

None

K. NEW BUSINESS

1. **Bill No. 2025-2119**: An ordinance to confirm, ratify and approve the rate of tax to be assessed and collected for each One Hundred Dollars (\$100) of assessed valuation for the year 2025 for general municipal purposes.

Mayor Kilker asked for a second reading of Bill No. 2025-2119.

MOTION: A motion was made by Alderman Sant and seconded by Alderperson Griesedieck for a second reading of Bill No. 2025-2119. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED**.

Bill No. 2025-2119: An ordinance to confirm, ratify and approve the rate of tax to be assessed and collected for each One Hundred Dollars (\$100) of assessed valuation for the year 2025 for general municipal purposes.

MOTION: Alderman Millman made a motion, and Alderman Sant seconded the approval of Bill No. 2025-2119.

Mayor Kilker asked Ms. Ross for a vote of the Board of Alderpersons.

ROLL CALL VOTE: Alderwoman DiPasco, "Aye"; Alderman Griesedieck, "Aye"; Alderman O'Brien, "Aye"; Alderman Millman, "Aye"; and Alderperson Sant, "Aye". The vote was passed. **MOTION PASSED by a vote of 5-0**.

1. **Bill No. 2025-2120**: An ordinance approving modifications to the budget of the City of Frontenac, Missouri for the fiscal year 2024-2025.

Ms. Bennett stated the city reviews the budget and adjustments. She said there are quite a few large variances. Some due to construction delays and fixed assets. Alderman Millman stated the budget adjustments were reviewed and vetted thoroughly at the Ways & Means Committee meeting.

Mayor Kilker asked for a second reading of Bill No. 2025-2120.

MOTION: A motion was made by Alderman Sant and seconded by Alderman O'Brien for a second reading of Bill No. 2025-2120. All Aldermen present voted "Aye". The vote was unanimous. **MOTION PASSED**.

Bill No. 2025-2120: An ordinance approving modifications to the budget of the City of Frontenac, Missouri for the fiscal year 2024-2025.

MOTION: A motion was made by Alderman Griesedieck and seconded by Alderwoman DiPasco to approve Bill No. 2025-2120.

Mayor Kilker asked Ms. Ross for a vote of the Board of Alderpersons.

ROLL CALL VOTE: Alderman Griesedieck, “Aye”; Alderman O’Brien, “Aye”; Alderman Millman, “Aye”; Alderman Sant, “Aye”; and Alderwoman DiPasco, “Aye”. The vote was passed. **MOTION PASSED by a vote of 5-0.**

2. **Bill No. 2025-2121:** An ordinance amending Ordinance No. 2021-1937 to authorize the mayor to execute a supplemental agreement with the Missouri Highways and Transportation Commission for the Geyer Road Phase II Project (STP-Urban Program) to revise the contract completion date

Mr. Wappelhorst stated this pertains to Geyer Road Phase 2 mainly with the delay for the right of way easements and acquisitions. Since we had delays, we ran out of time with the original agreement with East-West Gateway funding. This bill changes the period for that. The funding will continue for us with phases 2 and 3. Once completed, MODOT will give permission to advertise for phases 2 and 3. Mayor Kilker asked what the delay is. Mr. Wappelhorst stated they have two outstanding easements at this time. Alderwoman DiPasco asked what happens if we don’t get them. Mr. Wappelhorst explained the process and said we may have to move the project or shorten it up.

Mayor Kilker asked for a second reading of Bill No. 2025-2121.

MOTION: A motion was made by Alderwoman DiPasco and seconded by Alderman Millman for a second reading of Bill No. 2025-2121. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2025-2121: An ordinance amending Ordinance No. 2021-1937 to authorize the mayor to execute a supplemental agreement with the Missouri Highways and Transportation Commission for the Geyer Road Phase II Project (STP-Urban Program) to revise the contract

MOTION: A motion was made by Alderman Griesedieck and seconded by Alderperson Millman to approve Bill No. 2025-2121.

Mayor Kilker asked Ms. Ross for a vote of the Board of Alderpersons.

ROLL CALL VOTE: Alderman O’Brien, “Aye”; Alderman Millman, “Aye”; Alderman Sants, “Aye”; Alderman DiPasco, “Aye”; and Alderman Griesedieck, “Aye”. The vote was passed. **MOTION PASSED by a vote of 5-0.**

L. ADJOURNMENT

Mayor Kilker asked for a motion to adjourn the meeting.

MOTION: Alderman Sant made a motion and Alderwoman DiPasco seconded the motion to adjourn the meeting.

The meeting was adjourned at 6:28 p.m.