

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JANUARY 16, 2018

The January 16, 2018 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 7:00 p.m. with Mayor Margot Martin, presiding. The Alderpersons present were David Bray, Nalini Mahadevan, Dan Kemper and Tom O'Brien. Alderpersons Brian Warner and Jamie Griesedieck were absent.

Also in attendance was Interim City Administrator/City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Fire Chief, Jack Trout; Police Chief, Tom Becker; Public Works Director, Jeff Wappelhorst; Building Commissioner, John Morgan; and Lea Ann Bennett, Finance Officer.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Martin asked for a motion to approve tonight's agenda.

Alderman O'Brien asked if we could add an Executive Session for Personnel to the agenda, RSMO 610.021 (3).

MOTION: Alderperson O'Brien motioned and Alderperson Kemper seconded the approval of tonight's agenda as amended to add an executive session for personnel.

ROLL CALL VOTE: Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Bray, "Aye". All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. VOTE TO APPROVE MINUTES: Public Hearing, December 19, 2017 Regular Meeting, December 19, 2017

Mayor Martin asked if there were any corrections to the minutes, there were none. Mayor Martin asked for a motion to approve the four sets of minutes.

MOTION: Alderperson O'Brien motioned and Alderperson Kemper seconded the approval of the December 19, 2017, meeting minutes. All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED.**

C. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

There were no comments from the audience members.

D. MAYOR’S COMMENTS

- 1. Presentation of 40 years of Service Award to Fire Chief Jack Trout.

Mayor Martin presented Chief Jack Trout with a 40 year service award. Chief Trout began employment with the City in 1978 and became Fire Captain in 1985. Chief Trout became Fire Chief in 2002. Chief Trout is a founding member of the Fire Academy in 1979-1980. He also serves on the St. Louis County Emergency Communications Commission and is a founding member of West Central Dispatch Center. He also was instrumental in helping the city reenter into the ambulance service in 2010. Chief Trout has received numerous commendations. Everyone gave a round of applause and congratulated Chief Trout.

- 2. Presentation of a certificate of appreciation to Michael Del Pietro, owner of Sugo’s/Via Vino.

Mr. Michael Del Pietro was recognized by Mayor Martin and Chief Tom Becker and given a Citizen’s Award of Appreciation for providing meals for the Frontenac Police, St. Louis County Police Officers and Highway Patrol during a time of civil unrest in the area. He came in on a Sunday and provided meals for everyone. Mr. Del Pietro was given a round of applause and congratulated.

E. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

There were no comments from the Board of Alderpersons members.

F. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- 1. Planning & Zoning Commission: October 2017
- 2. Ways & Means Committee: November 2017
- 3. Public Works Commission: None
- 4. Building Commissioner & Zoning Administrator: November 2017

Mayor Martin stated the above reports will stand as submitted.

G. CITY ADMINISTRATOR’S REPORT

- 1. City Attorney Report

Mr. O’Keefe stated he wanted to request the Board of Alderpersons refer the parking issue between GGP and DESCO to the Planning & Zoning Commission. Mr. O’Keefe stated as part of the initial

approval there were two cross access points between the mall and the Shriners property. He said with the parking agreement, there was a request to remove 26 parking spaces on the GGP (mall) property. Mr. O'Keefe stated while calculated if 26 spaces were removed, the required 2,409 spaces at Plaza Frontenac would fall short of the required parking by 18 spaces, which is less than 1%. He stated he would recommend the Board of Alderperson to amend the governing ordinances to reduce the parking at the mall. He said he does endorse making this change. He also stated there is a requirement of State law that the Board of Alderpersons refers the issue to Planning & Zoning Commission who will make a recommendation to come back to the Board of Alderpersons for formal action. He said this amendment is under the city's zoning code.

Alderperson Bray suggested DESCO build an underground parking garage, which would help reduce the parking situation. Mr. Scott Sachtleben of DESCO stated they are set to close before the issue can be resolved. He said GGP will cooperate but they will not be able to proceed until this is fixed. He said the attorneys asked for a more formal action, but Mr. O'Keefe was okay with this referral to the Planning & Zoning Commission before legislation is passed.

Alderperson Bray asked when the roadwork will begin. Mr. Sachtleben stated as soon as possible. He said first they will begin with the abatement of the building, and then tear the building down. He said they will start the road improvements as soon as the weather permits and they hope to fast track all the improvements.

MOTION: Alderperson O'Brien motioned and Alderperson Kemper seconded to forward the request for a reduction of parking spaces for GGP to the Planning & Zoning Commission. The vote was unanimous. **MOTION PASSED.**

2. Finance Report – November 2018

Ms. Bennett stated the sales tax compared to the budget is down, but it is ahead of last year. She said she would share a PowerPoint Presentation that she heard, which explains differences in sales tax reporting. She said the city had extra reporting in 2018, then in 2017. Ms. Bennett stated building permits and court fines are both over budget for the year. She also said net income is ahead for December and remains ahead year to date. Ms. Bennett stated there was a question regarding miscellaneous revenue and she said this is a reimbursement from DESCO of \$36,000 and a rebate of \$41,000 for insurance premiums through SLAIT.

3. City Administrator's Report

Ms. Ross stated the election filing closed today at 5:00 p.m. and the following residents have filed for office.

Ward 1

Brian Warner of Portland Drive
Jerry Friedman of Hermitage Hill Place

Ward 2

Jamie Griesedieck of Capitol Place

Ward 3

David Bray of Spoede Road

Ms. Ross also stated there will be a proposition on the ballot regarding a property tax increase.

Ms. Ross stated the information will need to be certified by Tuesday, January 23.

Mayor Martin stated there will be three meetings scheduled for the residents, where the property tax increase will be presented to the residents and discussed.

H. UNFINISHED BUSINESS

None

I. NEW BUSINESS:

- 1. Bill No. 2018-1880:** An ordinance of the City of Frontenac, Missouri to amend the Municipal Code of Ordinances by enacting a new section 220.370 prohibiting constructive invasion of privacy in the City; enacting a new chapter 260 entitled miscellaneous regulations and a new section 260.010 therein titled regulation of unmanned aircraft systems thereby providing for the regulation of unmanned aircraft systems within the City of Frontenac, Missouri.

Mr. Robert Samuels of Capitol Place had questions regarding the bill. Chief Becker explained the need for the bill and stated it is an issue of privacy for residents. He explained that several municipalities in the region had already passed this and he wanted to be proactive, if any issues arose with DRONES. He said there was one issue that he is aware of that occurred in Crystal Lake Park. Alderwoman Mahadevan stated she had concerns about the definitions, the compliance with businesses and wanted to see something that defines people's rights. She said it is very loosely defined and would like to see it tightened up.

Mr. Samuels stated he agrees with Section 220.370 but asked why we need the other sections in the ordinance.

Mr. O'Keefe suggested we only have a first reading tonight, and he will discuss the ordinance with Chief Becker and may come up with changes to this bill for the next meeting.

First reading only occurred of Bill No. 2018-1880.

- 2. Bill No. 2018-1881:** An ordinance authorizing the Mayor of the City of Frontenac, Missouri to execute a contract between the City of Frontenac and the Missouri Highway and Transportation Commission providing for participating in TEAP funding to conduct self evaluation and ADA transition plan.

Ms. Ross gave the first reading of this bill.

Alderman Bray asked what TEAP stands for. Mr. Wappelhorst stated it stands for Transportation Engineering Assistance Program, which allow cities to contract for engineering services. The program will assistance us in non-compliant areas of the city, i.e., city roadways and with ADA compliance. By being in compliance, it will help the city qualify for federal assistance.

MOTION: Alderperson O'Brien motioned and Alderperson Bray seconded approval of the second reading of Bill No. 2018-1881. All Alderpersons present voted "Aye". The vote was unanimous.

MOTION PASSED.

Bill No. 2018-1881: An ordinance authorizing the Mayor of the City of Frontenac, Missouri to execute a contract between the City of Frontenac and the Missouri Highway and Transportation Commission providing for participating in TEAP funding to conduct self evaluation and ADA transition plan.

Mayor Martin asked for a motion to approve Bill No. 2018-1881.

MOTION: Alderperson Bray motioned and Alderperson Kemper seconded approval of Bill No. 2018-1881.

Mayor Martin asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Bray, "Aye"; and Alderperson Mahadevan, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

Bill No. 2018-1881 became Ordinance No. 2018-1837.

- 3. Bill No. 2018-1882:** An ordinance authorizing the Mayor to enter into an agreement to extend the contract with Here to Serve – Missouri Waste Division, LLC for contract of refuse, recycling and yard waste collection services for the City of Frontenac, Missouri.

Ms. Ross gave the first reading of Bill No. 2018-1882.

Ms. Ross stated this would extend the current trash contract for two years, with no increase from the current rate of \$26.78 per month per household for the period of April 1, 2018 to March 31, 2019 and an increase of CPI, not to exceed 3% for the period of April 1, 2019 to March 31, 2020. Ms. Ross also stated the owner of Here to serve; Chuck Barcom was present if there were any questions for him.

Mayor Martin asked for a motion to amend Bill No. 2018-1882.

MOTION: Alderperson Bray motioned and Alderperson O'Brien seconded to amend Bill No. 2018-1882. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Martin asked for a motion for a second reading.

MOTION: Alderperson Bray motioned and Alderperson Kemper seconded approval of the second reading of Bill No. 2018-1882 as amended. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2018-1882: An ordinance authorizing the Mayor to enter into an agreement to extend the contract with Here to Serve – Missouri Waste Division, LLC for contract of refuse, recycling and yard waste collection services for the City of Frontenac, Missouri.

Mayor Martin asked for a motion to approve Bill No. 2018-1882.

MOTION: Alderperson Warner motioned and Alderperson Kemper seconded approval of Bill No. 2018-1882.

Mayor Martin asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson O'Brien, "Aye"; Alderperson Bray, "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson Kemper, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

Bill No. 2018-1882 became Ordinance No. 2018-1838.

4. **Resolution No. 2018-375:** A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri, to apply for grant funding for Geyer Road Improvements.

Ms. Ross stated this resolution is needed to apply for grant funding for the Geyer Road Improvement Program. Mr. Wappelhorst stated this would be for Phase I of the project, the same as last year, which would cost approximately \$2,000,000. Alderperson O'Brien asked did this project include sidewalks. Mr. Wappelhorst stated yes it would, they would be on one side. He said if the city wants funding they must comply with ADA compliance, sidewalks and Metro bus stops, and tie them all in. He also stated Phase I will go to Steeplechase Lane.

Ms. Ross stated there is a typographical error that Ms. Bennett saw. In the third whereas clause, it states funding will be at 80%. This is incorrect and it should say "75%", as the amount in the 4th whereas clause was changed to 25% from 20%.

Mayor Martin asked for a motion to approve Resolution No. 2018-375 as amended.

MOTION: Alderperson O'Brien motioned and Alderperson Bray seconded approval of Resolution No. 2018-375 as amended. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

J. **APPROVAL OF WARRANT LISTS:** December 1, 2018 through December 31, 2018

Mayor Martin asked for consideration and approval of the warrant list.

MOTION: Alderperson O'Brien motioned and Alderperson Bray seconded the above warrant lists be approved.

Mayor Martin asked if there was any discussion. There was none.

Mayor Martin asked Ms. Ross for a roll call vote.

ROLL CALL VOTE: Alderperson Bray, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; and Alderperson O'Brien, "Aye". All Alderperson present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

K. EXECUTIVE SESSION FOR R.S. MO 610.021 (3) PERSONNEL

MOTION: Alderperson O'Brien motioned and Alderperson Bray seconded to go into executive session for R.S. MO 610.021 (3) Personnel.

ROLL CALL VOTE: Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Bray, "Aye". All Alderperson present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

L. ADJOURNMENT

Mayor Martin asked for a motion and second to adjourn the meeting.

MOTION: Alderperson Bray motioned and Alderperson Kemper seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 7:42 p.m.