

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JANUARY 27, 2020

The January 27, 2020, regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 7:05 p.m. with Mayor Kate Hatfield, presiding. The Alderpersons present were Dan Millman, Nalini Mahadevan, Brian Warner, Dan Kemper, and Tom O'Brien. Jamie Griesedieck was absent.

Also, in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Fire Chief, Marc Ulses; Chief of Police, Mark Guttman; Public Works Director, Jeff Wappelhorst; Building Commissioner, John Morgan; and Finance Officer, Lea Ann Bennett.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Alderperson Kemper made a motion and Alderperson Millman seconded the approval of tonight's agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No one made public comments at this time.

C. MAYOR'S COMMENTS

Mayor Kate Hatfield read the attached statement addressing a letter and documents Ms. Margot Martin provided to the Board of Alderpersons. Both Ms. Martin's and Mayor Hatfield's statements are attached.

1) Appointments to the LIND-Litz Community Improvement District

Mayor Hatfield stated appointments were needed for the Lind-Litz Community Improvement District. Mayor Hatfield asked for a motion for the following appointments.

- Jill Duchinsky, Director of Board of Directors, term expires September 19, 2023
- Chris Bertel, Director of Board of Directors, term expires September 19, 2023
- Michael Anthon, Director of Board of Directors, term expires September 19, 2023

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded the approval of Jill Duchinsky, Chris Bertel and Michael Anthon as Directors of the Board of Directors for the Lind-Litz Community Improvement District with terms expiring on September 19, 2023. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

Mayor Hatfield stated the Board of Alderpersons had approached her about permanently changing the time of the Board of Alderpersons meeting to 6:00 p.m. Alderperson Mahadevan stated no, that would not work for her.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- | | | |
|----|---|--------------------------|
| 1. | Planning & Zoning Commission: | None |
| 2. | Ways & Means Committee: | November & December 2019 |
| 3. | Public Works Commission: | None |
| 4. | Building Commissioner
& Zoning Administrator | December 2019 |

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORTS

1. City Clerk

Ms. Ross stated the following candidates were certified for the April 7, 2020, General Municipal Election ballot.

Ward I

Brian M. Warner

Ward II

Kimberly Tompras

Shari Culleton

Jamie Griesedieck

Ward III

Dan Millman

2. Finance Officer

Ms. Bennett stated the December financial report shows year to date revenues are above budget by 2% and expenses below budget by 2% year to date. She said one retailer who had not filed in the last three years, did pay 75% of the outstanding taxes, which amounted close to \$45,000.

Mayor Hatfield asked Ms. Bennett if she knew why revenues are above budget by 2%. Ms. Bennett stated some of that is due to the building permit fee for the library project. Half of the fee was paid, which totals \$80,000.

3. City Administrator

Mr. Christensen stated the Winter 2020 Newsletter to the residents will be available for review later in the week.

G. CONSENT AGENDA:

1. Regular Meeting, December 17, 2019
2. Warrant Lists, December 2019
3. **Resolution No. 2020-425**: A resolution authorizing the execution of a contract with the International Code Council for building plan review services.
4. **Resolution No. 2020-426**: A resolution authorizing the purchase of Microsoft Office 365 hosted exchange email licenses through Shi International Corporation.
5. **Resolution No. 2020-427**: A resolution of the Board of Aldermen of the City of Frontenac, Missouri consenting to the issuance of tax-exempt obligations by the Industrial Development Authority of the St. Louis County, Missouri on behalf of the Lind-Litz Transportation Development District for the purpose of paying certain costs of the Lind-Litz project located in St. Louis County, Missouri and the city; approving the location of the Lind-Litz project; and authorizing certain actions in connection therewith.

Mayor Hatfield asked were their questions regarding any items on the consent agenda.

Mayor Hatfield asked for a motion to approve the consent agenda.

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Millman, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson Warner, "Aye"; Alderperson Kemper, "Aye"; and Alderperson O'Brien, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

H. UNFINISHED BUSINESS:

None

I. NEW BUSINESS:

1. **Bill No. 2020-1955**: An ordinance amending Schedule III of the Code of Ordinances of the City of Frontenac to include five (5) additional stop signs.

Mayor Hatfield asked Chief Guttman to give background information on this bill.

Chief Guttman stated three of the stop signs were existing and two were added. He said two were investigated due to a complaint from a neighbor. The three existing stop signs are located at EB & WB Dwyer at Anzeiger and one sign is located at Dwyer and Garibaldi. The two new stop signs will be located at NB & SB Dwyer at Arthur.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2020-1955.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded approval of the second reading of Bill No. 2020-1955. All Alderpersons present voted "Aye". The vote was unanimous.

MOTION PASSED.

Bill No. 2020-1955: An ordinance amending Schedule III of the Code of Ordinances of the City of Frontenac to include five (5) additional stop signs.

Mayor Hatfield asked for a motion to approve Bill No. 2020-1955.

MOTION: Alderperson Millman made a motion and Alderperson Kemper seconded approval of Bill No. 2020-1955.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Millman; Alderperson Mahadevan, "Aye"; Alderperson Warner, "Aye"; Alderperson Kemper "Aye"; and Alderperson O'Brien, "Aye". The vote was not unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2020-1955 became Ordinance No. 2020-1909.

2. **Resolution No. 2020-428**: A resolution approving a contract with Azavar Government Solutions to audit gross utility receipts.

Mr. Christensen stated this contract was reviewed by legal the last couple of months and an agreement was reached between Azavar and the City of Frontenac. This service will audit, electric; gas, water and telecommunications receipts, minus the telecommunication companies currently involved in the lawsuits. The contract is for Azavar to retain 37% of revenues located and found over a 36-month period.

MOTION: Alderperson Millman made a motion and Alderperson Kemper seconded to approval Resolution No. 2020-428. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

J. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson Warner made a motion and Alderperson Millman seconded the meeting be adjourned. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 6:24 p.m.