

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JUNE 16, 2020

The June 16, 2020 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:52 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Millman, Nalini Mahadevan, Dan Kemper, Jamie Griesedieck and Tom O'Brien. (All participated via video). Alderperson Brian Warner was absent.

Also, in attendance was City Administrator, Jaysen Christensen (video); City Clerk, Leesa Ross (video); City Attorney, Edward Sluys (video); Police Chief, Mark Guttman (video); Fire Chief, Marc Ulses (video); Building Commissioner and Zoning Administrator, John Morgan (video); Public Works Director, Jeff Wappelhorst (phone) and Finance Officer, Lea Ann Bennett (phone).

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

There were no comments by the audience.

C. CERTIFICATION OF ELECTION RESULTS

City Clerk Ross read the certified election results.

OFFICIAL ELECTION RESULTS - CITY OF FRONTENAC, ELECTION DATE, JUNE 2, 2020

Alderperson Ward 1

Brian Warner 157 Votes Voter Turnout 20.15%

Aldersperson Ward 2

Kim Jackman Tompras	26 Votes	
Shari Culleton	11 Votes	
Jamie Griesedieck	131 Votes	Voter Turnout 17.45%

Aldersperson Ward 3

Dan Millman	79	Voter Turnout 9.70%
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The votes were certified by the St. Louis County Board of Election Commissioners on June 12, 2020.

D. VOTE TO APPROVE ELECTION RESULTS

Mayor Hatfield asked for a motion to approve the certified results of the June 2, 2020 general municipal election.

MOTION: Aldersperson Millman motioned and Aldersperson Kemper seconded to approve the certified election results from the June 2, 2020 general municipal election. All Alderspersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

E. SWEARING IN OF NEWLY ELECTED OFFICIALS

Mayor Hatfield stated Aldersperson Jamie Griesedieck and Dan Millman were sworn in prior to the meeting.

F. ROLL CALL

Mayor Hatfield asked for a roll call.

Roll Call: Aldersperson Millman, Aldersperson Mahadevan, Aldersperson Kemper, Aldersperson Griesedieck, and Aldersperson O’Brien, all present. Aldersperson Warner was not present.

G. MAYOR’S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield introduced Ladue High School Student, Arya Bhushan, an incoming Senior, who would like to implement a student advisory council for the City of Frontenac. Mr. Bhushan stated the students would discussion problems and identify problems related to students. The alderspersons present were supportive of the implementation of this project.

Mayor Hatfield discussed the SBA grants for small businesses and the timeline for submittals and approvals. She said business owners who applied should receive notice by July 5.

Mayor Hatfield stated she would like to make the following appointments.

Public Works Commission she would like to reappoint Mr. Pat Kilker, Mr. Byron Crump and Mr. Scott Mullis for two-year terms.

Architectural Review Board, Mr. Tom Erman for a three-year term.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded to approve Mayor Hatfield's appointments. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield said she will have additional appointments next month and will also appoint aldermanic representatives to the boards and commissions.

Mayor Hatfield thanked Alderpersons Griesedieck and Millman for participation in the peaceful protests. She thanked the police department, fire department, EMS workers and all who participated. She said there were no incidents and no medical issues during the protests.

H. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

Alderperson O'Brien stated he wanted to recognized Ms. Bennett for recovering an additional \$40,000 in sales tax revenue. He stated the total amount she has recovered is over \$200,000.

Mayor Hatfield also stated Ms. Bennett was recognized and nominated as the Secretary for the Eastern Division, Government Finance Officers of America (GFOA). She said it good to be recognized by your peers.

I. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- | | | |
|----|---|----------|
| 1. | Planning & Zoning Commission: | None |
| 2. | Ways & Means Committee: | May 2020 |
| 3. | Public Works Commission: | None |
| 4. | Building Commissioner
& Zoning Administrator | May 2020 |

Mayor Hatfield stated the above reports will stand as submitted.

J. CITY STAFF'S REPORT

1. City Clerk
2. Finance Officer
 - May 2020 Financial Report

3. City Administrator

Ms. Ross stated Alderpersons Griesedieck and Millman were sworn in prior to tonight's meeting in person. She stated she will swear in Alderperson Warner when he returns to town.

Ms. Bennett stated May sales tax was under budget by \$284,000. She said that is due to sales tax and business licenses. She said expenses are down by 1.5%.

Mr. Christensen said he and Mayor Hatfield are participating in the Communities of Excellence 2026. He gave additional details on this initiative.

Mr. Christensen said the Frontenac Fall Festival was not budgeted but they hope to have a scaled back version with volunteers. He said there may be potential to get business sponsors.

Mr. Christensen discussed whether to continue video conference meetings. There was discussion that the August meeting is normally canceled. There was a decision to continue with video conference meetings for July, cancel the August meeting, and to reevaluate in September, and decide at that time, whether to begin holding in person meetings.

K. CONSENT AGENDA: Joint Workshop Meeting, Public Hearing, Regular Meeting, May 27, 2020
Joint Workshop Meeting, June 11, 2020
Warrant Lists, May 1 – May 31, 2020

Mayor Hatfield asked for a motion to approve the consent agenda.

MOTION: Alderperson Kemper made a motion and Alderperson Millman seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson Griesedieck. All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

L. UNFINISHED BUSINESS

None

M. NEW BUSINESS:

1. **Bill No. 2020-1963:** An ordinance establishing a conditional use permit for Villa Duchesne/Oak Hill School, located at 801 South Spoede Road in the City of Frontenac, Missouri, to repeal ordinance 2001-1201 and enacting a new conditional use permit for the location and construction of a field hockey pavilion as shown on the approved site plan attached.

Aldersperson Griesedieck elected to recuse himself as Mr. Ed Griesedieck, the attorney for Villa Duchense is his cousin.

Aldersperson Mahadevan stated her concern is the noise and how it affects Mrs. Kerlick, who is the neighbor closest to the field. Additional discussion occurred. It was decided to allow the ARB, while reviewing the proposed pavilion to look at the request from Mrs. Kerlick to plant trees on the villa property closest to her house.

Mayor Hatfield asked for a motion for a second reading.

MOTION: Aldersperson Mahadevan made a motion and Aldersperson Kemper seconded for a second reading of Bill No. 2020-1963. All Alderspersons present voted "Aye". The vote was unanimous.

MOTION PASSED.

Mayor Hatfield asked Ms. Ross to give a second reading of Bill No. 2020-1963.

Bill No. 2020-1963: An ordinance establishing a conditional use permit for Villa Duchesne/Oak Hill School, located at 801 South Spodee Road in the City of Frontenac, Missouri, to repeal ordinance 2001-1201 and enacting a new conditional use permit for the location and construction of a field hockey pavilion as shown on the approved site plan attached.

MOTION: Aldersperson Kemper made a motion and Aldersperson O'Brien seconded approval of Bill No. 2020-1963.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Aldersperson O'Brien "Aye"; Aldersperson Millman, "Aye"; Aldersperson Mahadevan "Aye"; and Aldersperson Kemper, "Aye. The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

Bill No. 2020-1963 became Ordinance No. 2020-1917.

2. **Bill No. 2020-1964:** An ordinance approving the salaries and merit-based pay schedule for fiscal year 2020-2021, for City of Frontenac, Missouri employees in permanent positions as listed in this ordinance, contingent on annual budget appropriation.

Ms. Ross gave the first reading of Bill No. 2020-1964.

Mr. Christensen said this bill is the required salary ordinance that must be passed. Due to budget restrictions this bill does not include any pay increases for FY 2020-2021, nor any step increases. These are the same amounts passed in FY 2019-2020.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2020-1964.

MOTION: Aldersperson O'Brien made a motion and Aldersperson Kemper seconded for a second reading of Bill No. 2020-1964. All Alderspersons present voted "Aye". The vote was unanimous.

MOTION PASSED.

Bill No. 2020-1964: An ordinance approving the salaries and merit-based pay schedule for fiscal year 2020-2021, for City of Frontenac, Missouri employees in permanent positions as listed in this ordinance, contingent on annual budget appropriation.

Mayor Hatfield asked for a motion to approve Bill No. 2020-1964.

MOTION: Alderperson Millman made a motion and Alderperson Mahadevan seconded approval of Bill No. 2020-1964.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Millman “Aye”; Alderperson Mahadevan, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson Kemper, “Aye”; and Alderperson O’Brien, “Aye. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2020-1964 became Ordinance No. 2020-1918.

3. **Bill No. 2020-1965:** An ordinance authorizing the Mayor to enter into an agreement to provide a program of health, dental and vision insurance benefits for employees of the City of Frontenac, Missouri.

Ms. Ross gave the first reading of Bill No. 2020-1965.

Mr. Christensen stated this is the annual renewals for the health, dental and vision coverage for employees. He stated the health insurance premium went up 2%; there was no increase in the dental insurance premiums and that vision insurance is paid 100% by the employees. He said the city will absorb the cost of the health insurance premiums which is approximately \$3,200.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2020-1965.

MOTION: Alderperson O’Brien made a motion and Alderperson Millman seconded to table Bill No. 2020-1965. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2020-1965: An ordinance authorizing the Mayor to enter into an agreement to provide a program of health, dental and vision insurance benefits for employees of the City of Frontenac, Missouri.

Mayor Hatfield asked for a motion to approval Bill No. 2020-1965.

MOTION: Alderperson O’Brien made a motion and Alderperson Griesedieck Kemper seconded approval of Bill No. 2020-1965.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Mahadevan “Aye”; Alderperson Griesedieck, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2020-1965 became Ordinance No. 2020-1919.

4. **Bill No. 2020-1966:** An ordinance authorizing the Mayor to enter into an agreement to provide property, public official liability, workers compensation, cyber liability, and commercial insurance policies for the City of Frontenac, Missouri.

Ms. Ross gave the first reading of Bill No. 2020-1966.

Mr. Christensen said the quote on all five policies have come in and they are \$48,000 below budget. The total premiums for all five come to \$340,093. He stated the sales tax interruption policy renews on August 1, and that will be on the July Board of Alderpersons agenda.

Mayor Hatfield asked for a motion for a second reading.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded for a second reading of Bill No. 2020-1966. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2020-1966: An ordinance authorizing the Mayor to enter into an agreement to provide property, public official liability, workers compensation, cyder liability, and commercial insurance policies for the City of Frontenac, Missouri.

Mayor Hatfield asked for a motion to approval Bill No. 2020-1966.

MOTION: Alderperson Millman made a motion and Alderperson O'Brien seconded approval of Bill No. 2020-1966.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Kemper "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson Griesedieck, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2020-1966 become Ordinance No. 2020-1920.

5. **Liquor License Renewal Approvals 2020-2021**

1. Matthew A. Jacober, c/o Hilton St. Louis Frontenac Hotel, 1335 S. Lindbergh Blvd. (paid 4/22/2020)
2. Cecily Hoffius, c/o Foodworks, Inc., dba Ces & Judy's Catering, 10440 German Blvd. (paid 5/1/2020)
3. Stephen Mitchell, c/o Cinema Beverage Holding Company, dba Plaza Frontenac Lounge, 1701 S. Lindbergh (paid 5/21/2020)
4. Troy Imler, c/o BrickTop's, 10342 Clayton Road (paid 5/27/2020)
5. Lorene Epple, c/o Canyon Café, 1701 S. Lindbergh #2 (paid 6/1/2020)

6. Azez Tessereau, c/o LTF Club Operations Company, Inc., dba LifeTime Athletic, 2051 S. Lindbergh Blvd. (paid 6/3/2020)
7. George Tompras, c/o Kreis' Restaurant, 535 S. Lindbergh Blvd. (paid 6/4/2020)
8. Michael Del Pietro, c/o MMMMMMDP LLC, dba Sugos Spaghetteria-Via Vino, 10419-10427 Clayton Road (paid 6/5/2020)
9. Jonathon Fogarty, c/o The Shack, 731 S. Lindbergh Blvd. (paid 6/5/2020)
10. Lorene Epple, c/o Bravo Cucina Italiana dba Brio Tuscan Grille, 1601 S. Lindbergh Blvd.
11. Terry Ward, c/o Frontenac Racquet Club Refreshment Corp, dba Frontenac Racquet Club, 10455 German Blvd.
12. Ian Rockwell, c/o OSI/Flemings, LLC dba Flemings Prime Steakhouse & Wine Bar, 1855 S. Lindbergh Blvd.
13. Murray Linden, c/o The Neiman Marcus Group, dba Neiman Marcus, 100 Plaza Frontenac
14. Frank Dyer, c/o Royal Flush Grilling, Inc., dba Grassi's, 10450 German Blvd.

MOTION: Alderperson Millman made a motion and Alderperson O'Brien seconded approval of Bill No. 2020-1966.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson Griesedieck, "Aye"; and Alderperson Kemper "Aye". The vote was unanimous.

MOTION PASSED by a vote of 5-0.

Ms. Ross stated all but five licenses have paid. She stated she has spoken to two companies and know their renewals will be arriving soon. She stated she would contact the other three who have not paid. Ms. Ross also stated the city has a total of 16 licenses available and can increase those numbers if needed. The number of liquor licenses a city has is based on the size and population.

6. **Discussion:** Standards, policies, and training to ensure equality and impartiality.

Mayor Hatfield stated she asked both Judge Andrea Niehoff and Chief of Police Mark Guttmann to speak to the Board of Alderpersons, on the issues of standards, policies and training referencing equality and impartiality.

Judge Niehoff stated the City of Frontenac court is diverse having a female judge, an African American Court Clerk and an Asian American Prosecuting Attorney. She said the court is fair to all defendants, and she discussed the court reforms due to the issues, the City of Ferguson had. She said that training is imperative, and that all court personnel attend annual training.

Chief of Police Guttmann stated their department does address systematic racism and wants to rule it out. He said they have reviewed their policies, practices and procedures. He said training is required of all police department staff to eliminate bias. He said his staff is required to complete mandatory

training on these issues. He also discussed the use of force, de-escalation practices, the non-use of choke holds and the duty to intervene.

Chief Guttman was asked about in-car cameras and videos and body cameras. Chief Guttman stated they do currently use in-car videos and stated body cameras are budgeted for FY2022 at a cost of \$24,000 to \$34,000. There was additional discussion about police education. Chief Guttman stated they have a calendar of education and some topics, are mandatory that all police department patrol staff, must attend every year.

Mayor Hatfield thanked Judge Niehoff and Chief Guttman and stated there will be articles in the newsletter on subjects of equality and impartiality, and the ways citizens are able to report good and bad behavior in encounters with city elected and appointed officials, and all staff.

N. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson O'Brien made motion and Alderperson Millman seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 8:07 p.m.