

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON OCTOBER 20, 2020

The October 20, 2020 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:00 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Millman, Brian Warner, Jamie Griesedieck, Dan Kemper, and Tom O'Brien. (All participated via video). Nalini Mahadevan was absent.

Also, in attendance was City Administrator, Jaysen Christensen (video); City Clerk, Leesa Ross (video); City Attorney, Kevin O'Keefe (video); Police Chief, Mark Guttman (video); Fire Chief, Marc Ulses (phone); Building Commissioner and Zoning Administrator, John Morgan (phone); Public Works Director, Jeff Wappelhorst (phone) and Finance Officer, Lea Ann Bennett (phone).

The Pledge of Allegiance was stated.

### **A. MOTION TO APPROVE AGENDA**

Mayor Hatfield asked for a motion to approve tonight's amended agenda.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

### **B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

There were no comments by the audience.

### **C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS**

Mayor Hatfield stated she keeps track of miscellaneous complaints received from the city and shares them with Mr. Christensen and Ms. Ross. She stated she would like to establish a standard, that all calls or complaints are answered within a 24-hour period, during normal business hours. The Board of Aldermen members agreed with this standard. Mr. O'Keefe suggested the tracking of complaints, that are shared are privy to the Sunshine law and wanted everyone to be aware. He stated there may be a more efficient way to track complaints.

### **D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

Alderperson Kemper thanked Mayor Hatfield, Mr. Christensen, Mr. Morgan and Mr. Wappelhorst on working with the Klammer, Rhomberg and Hunter families on a recent issue.

Alderman Dan Millman asked Chief Guttman to address the recent vehicle thefts and thefts from vehicles. Chief Guttman stated there are crime trends moving in the region of car break-ins and stolen vehicles, which normally occur between 1:00 a.m. and 6:00 a.m. He said he has adjusted staffing and has added additional patrol at night. He said he would like to remind residents to lock their vehicles, take garage remote controls inside, to remember to remove key fobs from vehicles, to close garage doors and lock all access points to homes. He stated they are heavily promoting the “Lock It or Lose It” campaign and they have ordered signs to place at subdivision entrances, which should go up this week. He also said if residents see any suspicious activity, to please call the police.

#### **E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

- |    |                                                 |                |
|----|-------------------------------------------------|----------------|
| 1. | Planning & Zoning Commission:                   | None           |
| 2. | Ways & Means Committee:                         | None           |
| 3. | Public Works Commission:                        | August 2020    |
| 4. | Building Commissioner<br>& Zoning Administrator | September 2020 |

Mayor Hatfield stated the above reports will stand as submitted.

#### **F. CITY STAFF’S REPORT**

1. City Clerk

Ms. Ross stated the scarecrows are currently up through Halloween. The participants will be judged by the student advisory board and the winners will be announced. The sponsors of the contest are Simmons Bank, Chase Bank and Triad Bank. Mayor Hatfield stated there are 17 scarecrows up.

Ms. Ross also stated she will have additional information at the November meeting regarding election sign up for the positions of Mayor and three aldermanic seats, currently held by Dan Kemper, Nalini Mahadevan and Tom O’Brien.

2. Finance Officer
  - September 2020 Financial Report

Ms. Bennett stated revenues are down 9% from budget. Sales tax for September and October are running 18% and 19% above budget. Expenses are running 1% under budget.

3. City Administrator

Mr. Christensen was contacted by DESCO’s legal counsel representing the Lind-Litz TDD and DESCO, to meet with him and Mr. Sluys to renegotiate the PILOT agreements. He said any changes would have to be approved by the Board of Aldermen. The request is related to the pandemic.

Mayor Hatfield stated the GFOA Award of Excellence was recently given to the City of Frontenac. She said the criteria changed and there were 22 political subdivisions that have received this award, and only 12 cities. She thanked and congratulated Ms. Bennett.

**G. CONSENT AGENDA:**

September 29, 2020 public hearing and regular meeting minutes and warrant lists for September 1 – September 30, 2020.

Mayor Hatfield requested the minutes are amended to state Mr. Bob Dunaway was appointed in September, to complete the remainder of Bob Bauer's one-year term to the Board of Adjustment and that Ms. Boltzman was appointed in August to complete the remaining of a four-year term.

Mayor Hatfield asked for a motion to approve the amended consent agenda.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Griesedieck seconded the approval of the consent agenda as amended.

**ROLL CALL VOTE:** Alderperson Kemper, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Millman, "Aye"; and Alderperson Warner". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

**H. UNFINISHED BUSINESS**

None

**I. NEW BUSINESS:**

1. **Bill No. 2020-1975:** An ordinance amending certain traffic regulations in the City Code of Ordinances.

Mr. Christensen stated this bill amends the city code to reflect the new state statute for protective head gear for motorcycle passengers. It prohibits local jurisdictions for regulating head gear for motorcycle riders. All riders the age of 26 or older, can remove their helmets, as long as they have medical insurance.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2020-1975.

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Millman seconded for a second reading of Bill No. 2020-1975. All Alderpersons present voted "Aye". The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2020-1975:** An ordinance amending certain traffic regulations in the City Code of Ordinances.

Mayor Hatfield asked for a motion to approve Bill No. 2020-1975.

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Kemper seconded approval of Bill No. 2020-1975.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Warner, “Abstain”; Alderperson Kemper, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye. The vote was unanimous. **MOTION PASSED by a vote of 4-0,** with one Alderperson who abstained.

**Bill No. 2020-1975 became Ordinance No. 2020-1929.**

2. **Bill No. 2020-1976:** An ordinance authorizing the City of Frontenac, Missouri, to enter into a lease purchase transaction, the proceeds of which will be used to acquire an ambulance and prepay the outstanding City of Frontenac, Missouri, taxable Certificates of Participation (Frontenac City Hall Project) Build America Bonds – direct payment to the City, Series 2009B; and authorizing the execution of certain documents and actions in connection therewith.

Mr. Christens stated Mr. Mark Grimm of Gilmore Bell and Mr. Martin Ghafoori of Stifel Nicholas were both on the call. Mr. Christensen stated a resolution was adopted in September, expressing intent to refinance the bonds. This bill is for the final approval of the transaction. The city has \$2,410,000 in outstanding principal which will be refinanced through JP Morgan, and a new ambulance at \$48,000 a year. The bonds would close in 2029, with an estimated savings of \$27,000 a year. Transaction costs were submitted to the Mayor and Board of Alderpersons in the City Administrator staff report.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2020-1976.

**MOTION:** Alderperson Warner made a motion and Alderperson Millman seconded for a second reading of Bill No. 2020-1976. All Alderpersons present voted “Aye”. The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2020-1976:** An ordinance authorizing the City of Frontenac, Missouri, to enter into a lease purchase transaction, the proceeds of which will be used to acquire an ambulance and prepay the outstanding City of Frontenac, Missouri, taxable Certificates of Participation (Frontenac City Hall Project) Build America Bonds – direct payment to the City, Series 2009B; and authorizing the execution of certain documents and actions in connection therewith.

Mayor Hatfield asked for a motion to approve Bill No. 2020-1976.

**MOTION:** Alderperson Warner made a motion and Alderperson Kemper seconded approval of Bill No. 2020-1976.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Kemper, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Warner, “Aye”. The vote was unanimous.  
**MOTION PASSED by a vote of 5-0.**

**Bill No. 2020-1976 became Ordinance No. 2020-1930.**

3. **Resolution No. 2020-443:** A resolution approving an addendum to an agreement with Bartlett & West for engineering services on the Spoede Road Bridge.

Mr. Christensen stated this has to do with the expanded scope of the design work for the Spoede Road Bridge. The intent is to design the bridge and seek federal funds for the improvement to the bridge. Mr. Christensen said it appears the city is now eligible for 100% federal funding, for the bridge deck and the abutments underneath. This will expand the bridge 50 years. The possibility of a 100% replace, requires the city to expand the scope of the design work, which includes lump sums of \$7.820 for design and engineering and \$8,400 for geotechnical work.

**MOTION:** Alderperson O’Brien made a motion and Alderperson Kemper seconded to approve Resolution No. 2020-443.

**ROLL CALL VOTE:** Alderperson Warner, “Aye”; Alderperson Millman, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Griesedieck, “Aye”. The vote was unanimous.  
**MOTION PASSED by a vote of 5-0.**

#### **J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL (3) PERSONNEL**

**MOTION:** Alderperson O’Brien made a motion and Alderperson Warner seconded to go into executive session for purposes of RSMO 610.021 (1) Legal (3) Personnel.

**ROLL CALL VOTE:** Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Kemper, “Aye”; Alderperson Warner, “Aye”; and Alderperson Millman, “Aye”. The vote was unanimous.  
**MOTION PASSED by a vote of 5-0.**

#### **K. ADJOURNMENT**

Mayor Hatfield asked for a motion and second to adjourn the meeting.

**MOTION:** Alderperson Millman made motion and Alderperson Griesedieck seconded the meeting be adjourned. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 6:53 p.m.