

ENTRY OF APPEARANCE/RECOMMENDATION REQUEST/DISCOVERY REQUEST

- Please **mail** your entry of appearance, request for recommendation and request for discovery (if applicable) to: The City of Frontenac, Attention: Keith Cheung, City Prosecutor, 130 S. Bemiston Ave., Suite 200, Clayton, MO 63105-1913 or email it to **Frontenacpa@cityoffrontenac.org**
****Please include a self-addressed stamped envelope for the return of your recommendation and/or discovery****
- **A separate copy of the entry of appearance MUST be sent to the court.**
- **Requests for Discovery** must be sent in writing to the Prosecuting Attorney's Office addressed as follows:

Prosecuting Attorney's Office
City of Frontenac
130 S. Bemiston Ave., Suite 200
Clayton, MO 63105-1913

ADDITIONAL ATTORNEY INFORMATION

- **COURT NIGHT INFORMATION**
Attorney Call Zoom Meeting at 2:30 pm
Meeting ID – 95612177264
Password - FrontPA

TICKETS INVOLVING AN ACCIDENT

- Tickets resulting from an accident will require a letter from the defendant's automobile insurance carrier verifying valid liability insurance at the date and time of the accident. The letter does **NOT** have to acknowledge acceptance of liability.
****PLEASE NOTE that a copy of an insurance card, declarations page or bill is NOT sufficient****

COMPLIANCE TICKETS

- Tickets issued which may require compliance include insurance proof (for date of the original violation), expired plates or failure to register the vehicle, no or expired operator's license, driving while suspended/revoked or various equipment violations.
 - Before a recommendation will be made on compliance charges, proof of proper compliance must be submitted. For insurance proof, the date of the violation must be covered for the vehicles noted on the violation.
 - If the defendant cannot or will not comply, please submit an explanation in letter form.

FOR ADDITIONAL QUESTIONS PERTAINING TO THE PROSECUTING ATTORNEY'S OFFICE, PLEASE CALL THE PROSECUTOR'S ASSISTANT, DODI CAMMARTA AT (314) 725-8788 OR EMAIL ADDRESS ABOVE. MESSAGES WILL BE RETURNED. FOR QUESTIONS REGARDING COURT PROCEDURES PLEASE CALL THE MUNICIPAL COURT AT (314) 994-3204.