

**FRONTENAC
ARCHITECTURAL REVIEW BOARD
MINUTES
January 21, 2021**

CALL TO ORDER: Chairman Tom Erman called the meeting to order.

ROLL CALL:

- **Present:**
 - Virginia Eckhoff
 - Tom Erman
 - Kris Anderson
- **Absent:**
 - None

Others present:

- Joseph Iliff, Building Commissioner & Zoning Administrator
- Jon Jespersen, Building Inspector/Plan Reviewer
- Dan Kemper, Alderman
- Kate Hatfield, Mayor

AGENDA: Tom Erman moved to approve the agenda as prepared by staff. Motion was seconded by Kris Anderson and passed 3 votes in favor to 0 in opposition.

MINUTES: Tom Erman moved to approve the minutes of January 14, 2021 meeting. Motion was seconded by Kris Anderson and passed 3 votes in favor to 0 in opposition.

NEW BUSINESS

1. 42 Frontenac Estates Drive: Covered Patio

The board reviewed the proposed new patio submitted by the applicant. Tom Erman asked if the proposed patio would match the colors of the house. Ryan with Agape Construction indicated they would. Kris Anderson asked if additional landscaping will be installed, and Ryan responded that it will not. Kris Anderson asked if the subdivision trustees have approved and they have.

ACTION:

- **Kris Anderson moved to approve the proposed covered patio.**
- **Motion to approve was seconded by Tom Erman.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

2. 30 Vouga Lane: Swimming Pool

The board reviewed the proposed new swimming pool submitted by the applicant. Joseph Iliff asked can confirm if the location of the proposed pool is outside the Special Flood Hazard Area, as it is difficult to determine from the detail of the current plans. John with Pool Tron will work with Mr, Iliff to confirm the location of the pool and the floodplain. Kris Anderson asked if the fence will serve as the protective pool barrier, and John responded that there will be both a fence and a protective cover. Kris Anderson asked about the timing of the construction once the permit is issued, and John indicated it is expected to start shortly thereafter.

ACTION:

- **Tom Erman moved to approve the table the item to the January 28th meeting to allow the applicant to provide more information about the location of the floodplain, the proposed fence, and the screening of the pool equipment.**
- **Motion to table was seconded by Kris Anderson.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

3. 21 Georgian Acres: Addition and Interior Remodel

The board reviewed the proposed addition submitted by the applicant. Joe with Bulejski Architects described it as a small addition that matches the existing house. Tom Erman asked if the changes will conform with the “60% rule” for the continuity of materials, and Joe indicated that it would.

ACTION:

- **Tom Erman moved to approve the proposed addition as presented.**
- **Motion to approve was seconded by Virginia Eckhoff.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

4. 38 Countryside Lane: Swimming Pool

The board reviewed the proposed swimming pool submitted by the applicant. Virginia Eckhoff asked about the screening of pool equipment and the design of the retaining wall. Kris Anderson asked the yard and finishing of the yard with the construction of the house. Scott Herndon, the applicant, indicated that the landscaping for the house and pool had been updated from previous plans.

ACTION:

- Tom Erman moved to table consideration of the item to the January 28th meeting to allow the applicant to present additional information about the landscaping, the material for the retaining wall, the fence, and the stormwater management plan.
- Motion to table was seconded by Virginia Eckhoff.
- Motion passed by vote of 3 in favor to 0 in opposition.

5. 10402 Conway Road: Demolition of Garage

The board reviewed the proposed demolition as submitted by the applicant. Pete, the applicant, indicated that a permit has already been issued to construct a new residence on the property, and that this is solely to demolish the existing garage.

ACTION:

- Kris Anderson moved to approve the proposed demolition as presented.
- Motion to approve was seconded by Tom Erman.
- Motion passed by vote of 3 in favor to 0 in opposition.

OLD BUSINESS

1. 4 Steeplechase Court: Proposed new single-family residence

Joseph Iliff informed the board that the applicant is continuing to work on the project and requested the item be tabled to the January 28th meeting.

ACTION:

- **Tom Erman moved to table consideration of the item to the January 28th meeting.**
- **Motion to table was seconded by Virginia Eckhoff.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

REPORT FROM BUILDING COMMISSIONER

None

ANNOUNCEMENT

The next meeting will be January 28, 2021.

ADJOURN: Tom Erman moved to adjourn the meeting. The motion was seconded by Virginia Eckhoff, and passed 3 votes in favor to 0 in opposition.