

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON OCTOBER 19, 2021

The October 19, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:00 p.m. with Kate Hatfield, presiding (via video). The Alderpersons present were Brian Warner; Dan Kemper; Jamie Griesedieck; Tom O'Brien; and Dan Millman. All were in person, meeting held virtually for guests. Alderperson Nalini Mahadevan was absent.

Also, in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Police Chief, Mark Guttmann; Fire Chief, Marc Ulses; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, Jared Reid.

The Pledge of Allegiance was stated.

### **A. MOTION TO APPROVE AGENDA**

Mayor Hatfield asked for a motion to amend tonight's agenda, by requesting to add an executive session RSMo 610.021 (12) contract negotiations to the agenda.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Kemper seconded to approve the meeting agenda, as amended. All Alderpersons presented voted "Aye". The vote was unanimous.

**MOTION PASSED.**

### **B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

No one made comments at this time.

### **C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS**

Mayor Hatfield congratulations Firefighter Paramedics Ron Bontz for 20 years of service on October 19, and Bill Wolf for 20 years of service on October 29.

Mayor Hatfield stated she would like to appoint Katie Dixon to the Ways & Means Committee. Ms. Dixon is a resident of Ward 2 and previously worked with Creve Coeur and managed the farmers market.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded the appointment of Katie Dixon to the Ways & Means Committee. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

**D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

There were no comments by the Board of Alderpersons members.

**E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

- |    |   |                               |
|----|---|-------------------------------|
| 1. | Planning & Zoning Commission:                   | None                          |
| 2. | Ways & Means Committee:                         | None                          |
| 3. | Public Works Commission:                        | None                          |
| 4. | Building Commissioner<br>& Zoning Administrator | July, August & September 2021 |

Mayor Hatfield stated the above reports will stand as submitted.

**F. CITY STAFF'S REPORT**

1. City Clerk

Ms. Ross provided upcoming filing information for Alderpersons for Wards I, II and III for the General Municipal Election which will be held on Tuesday, April 5, 2022.

2. Finance Officer

- June 2021 & September 2021 Financial Report

Ms. Bennett presented information on the June 2021, audited financial report. She said the net income is \$1,000,000 better than anticipated and said this is due to the CARES Act funds and more sales taxes received.

Ms. Bennett stated in the September 2021 report, sales taxes are doing better and are 40% above budget for the year, and the net income is in the positive.

3. City Administrator – Discussion and update on Geyer Road Projects.

Mr. Christensen stated the fire department advertised for the assistant fire chief position, which will become open upon Chief Ulses' retirement, and appointment of Asst. Fire Chief Blake to Fire Chief. He said interviews have been set for three candidates. Alderperson Kemper volunteered to be a part of the interview process.

Mr. Christensen mentioned a recent St. Louis Post-Dispatch article about county 911 dispatchers who have been reclassified as first responder status. He said they will monitor this to see if this will have any impact on the WCDC dispatch center.

Discussion and update on Geyer Road Projects.

Mr. Christensen discussed the October 6 public forum on Geyer Road. He said questions arose from trustees of Hermitage Hill in reference to having the sidewalks in Phase 1, moved to the east side of the street from the west side of the street. There was discussion about sidewalks and what qualifies for federal funding.

Mr. Christensen stated there was also talk about burying the public utility lines and the cost of doing so.

Mr. Christensen stated a committee is being formed of residents to help decide whether the sidewalks should be considered on the east side or west side of Geyer Road. The committee will consist of aldermanic representatives from wards I & III, Mr. Kilker, Chair of the Public Works Commission, and the trustees of Hermitage Hill.

Mr. Scott Smith and Mr. Loren Jackson of Lochmueller were available. There was discussion by the Alderpersons and Lochmueller on a number of issues, particularly discussion of sidewalks on the west versus east side, and whether to engage in funding for the additional study.

**G. CONSENT AGENDA:**

1. Minutes – September 14 & September 29, 2021
2. Warrant lists for September 1 – September 30, 2021

Mayor Hatfield asked for a motion to approve the consent agenda.

**MOTION:** Alderperson Millman made a motion and Alderperson O’Brien seconded the approval of the consent agenda.

**ROLL CALL VOTE:** Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Warner, “Aye”; Alderperson Griesedieck, “Aye”; and Alderperson Millman, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

**H. UNFINISHED BUSINESS**

There was no unfinished business.

**I. NEW BUSINESS:**

1. **Bill No. 2021-2005:** An ordinance authorizing, the mayor on behalf of the City of Frontenac, Missouri, to enter into an agreement with the Metropolitan Sewer District (MSD) for reimbursement of the Timber Trail – Briar Ridge Channel Improvements (11224) Project.

Mr. Christensen stated this ordinance is for MSD to reimburse the city in the amount of \$249,000. The budgeted amount for the project is \$510,000. There is an additional federal grant of \$131,000, the city obtained.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-2005.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded for a second reading of Bill No. 2021-2005. All Alderpersons present voted “Aye”. The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2021-2005:** An ordinance authorizing, the mayor on behalf of the City of Frontenac, Missouri, to enter into an agreement with the Metropolitan Sewer District (MSD) for reimbursement of the Timber Trail – Briar Ridge Channel Improvements (11224) Project.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2005.

**MOTION:** Alderperson Millman made a motion and Alderperson Warner seconded approval of Bill No. 2021-2005.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Warner, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien “Aye”; and Alderperson Millman, “Aye”. The vote was unanimous.  
**MOTION PASSED by a vote of 5-0.**

**Bill No. 2021-2005 became Ordinance No. 2021-1956.**

2. **Bill No. 2021-2006:** An ordinance authorizing the mayor on behalf of the City of Frontenac, Missouri, to enter into an agreement with the Metropolitan Sewer District (MSD) for reimbursement of the Deer Creek Flood Protection Study (R2-Frontenac-003).

Mr. Christensen stated the city applied for MSD OCMI funds and are eligible for a grant in the amount of \$120,562 for the Deer Creek Flood Protection Study. The estimated cost of the study is \$126,000. This ordinance authorizes the city to accept the funds.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-2006.

**MOTION:** Alderperson O’Brien made a motion and Alderperson Kemper seconded for a second reading of Bill No. 2021-2006. All Alderpersons present voted “Aye”. The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2021-2006:** An ordinance authorizing the mayor on behalf of the City of Frontenac, Missouri, to enter into an agreement with the Metropolitan Sewer District (MSD) for reimbursement of the Deer Creek Flood Projection Study (R2-Frontenac-003).

Mayor Hatfield asked for a motion to approve Bill No. 2021-2006.

**MOTION:** Alderperson Warner made a motion and Alderperson Millman seconded approval of Bill No. 2021-2006.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Griesedieck, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien "Aye"; Alderperson Millman, "Aye"; and Alderperson Warner, "Aye". The vote was unanimous.

**MOTION PASSED by a vote of 5-0.**

**Bill No. 2021-2006 became Ordinance No. 2021-1957.**

3. **Resolution No. 2021-470:** A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to approve a task order with Lochmueller Group for a feasibility study for placing sidewalks on the east side of Geyer Road.

There was discussion that task order #2 was already started, and Mr. Jackson of Lochmueller confirmed that \$7,800 of billable hours was already complete. There was additional discussion and Mr. O'Keefe stated the resolution can be split, with tasks 2 or 3 being approved, separate of each other.

Mayor Hatfield advised that this issue was to be discussed in executive session, as the agenda was amended at the beginning of the meeting. Ms. Ross stated she only heard that the agenda was being amended for contract negotiations but did not hear Resolution 2021-470 was to be removed and discussed in executive session. Mr. O'Keefe suggested Resolution 2021-470 be restored.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Kemper seconded to restore Resolution 2021-470 to the agenda. All Alderpersons present voted "Aye". **MOTION PASSED.**

Mayor Hatfield made additional comments in reference to keeping task #3 in the resolution stating it was driven by residents. She also said an arborist report is forthcoming. There was discussion of the number of trees to be removed from both the west side and east side of Geyer Road, if sidewalks were to be installed.

**MOTION:** Alderperson Millman made a motion and Alderperson O'Brien seconded to amend resolution 2021-470 and to strike the language referencing task #3. All Alderpersons present voted "Aye". **MOTION PASSED.**

**MOTION:** Alderperson Warner made a motion and Alderperson Kemper seconded to approve Resolution 2021-470 as amended.

**ROLL CALL VOTE:** Alderperson O'Brien, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson Kemper, "Aye"; Alderperson Warner "Aye"; and Alderperson Millman, "Aye". The vote was unanimous.

**MOTION PASSED by a vote of 5-0.**

4. **Resolution No. 2021-471**: A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to enter into a contract with Ideal Landscaping for the Timber Trail – Briar Ridge Channel Improvement Project.

Mr. Christensen stated this resolution is for the city to enter into a contract with Ideal Landscaping in the amount of \$739,000. Mr. Christensen stated four bids were obtained and the project came in \$229,000 over budget. He said that is due to a broader project and construction cost increases. The project will run from the creek, under Briar Ridge and up the backside of Timberwyck. Mr. Wappelhorst estimates it will be about ½ mile long. Mr. Christensen stated the stormwater fund has \$1.8 million in reserves, and this project was on the storm water master plan.

Mayor Hatfield asked for a motion to approve Resolution No. 2021-471.

**MOTION**: Alderperson O'Brien made a motion and Alderperson Warner seconded the approval of Resolution No. 2021-471.

**ROLL CALL VOTE**: Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Millman, "Aye"; Alderperson Warner, "Aye"; and Alderperson Griesedieck, "Aye. All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

#### **J. ADJOURNMENT**

Mayor Hatfield asked for a motion and second to adjourn the meeting.

**MOTION**: Alderperson Warner made motion and Alderperson O'Brien seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 7:40 p.m.