

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON MAY 31, 2022

The May 31, 2022 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:00 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Kemper (in-person); Pat Kilker (in-person); Nalini Mahadevan (video); Jamie Griesedieck (video); Tom O'Brien (in-person); and Dan Millman (in-person). Meeting was held virtually for guests.

Also, in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Police Chief, Mark Guttman; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, Jared Reid was absent.

### A. MOTION TO APPROVE AGENDA

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

The Pledge of Allegiance was stated.

### B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

Mr. George Hruza candidate for the 24<sup>th</sup> Missouri Senate Seat introduced himself to Mayor Hatfield and the Board of Alderpersons.

### C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield thanked the Public Works Commission for the storm cleanup efforts on the two most recent storms, clearing Spoeede Road. She also stated there were no major power outages.

Mayor Hatfield congratulated Fire Captain/Medical Officer, Craig Smith on 25 years of service to the city and she also congratulated Police Corporal Tim Duda on 15 years of service to the city.

Mayor Hatfield stated the Mayor's for Meals Program will take place June 20-24. Mayor Hatfield said the City of Frontenac will participate and a large canister will be placed near City Hall where non-perishable food items can be left. The Board of Alderpersons gave Mayor Hatfield support for this project.

Appointments to the Lind-Litz Board of Directors:

- Franklin Sears, Lind-Litz CID Board of Directors, term to expire September 19, 2025
- Brad Foss, Lind-Litz CID Board of Directors, term to expire, September 19, 2025

**MOTION:** Alderperson Kemper made a motion and Alderperson Kilker seconded the approval of Franklin Sears and Brad Foss to the Lind-Litz CID Board of Directors, terms to expire, September 19, 2025. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield also advertised two Coffee with the Mayor, on Thursday, June 23 at Neiman Marcus and the second on Tuesday, June 28 at the Frontenac Racquet Club. She said both will focus on the comp plan.

**D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

There were no comments at this time.

**E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

1. Planning & Zoning Commission: March 29 & April 11, 2022
2. Ways & Means Committee: March 2022
3. Public Works Commission: April 2022
4. Building Permit Report: April 2022

Mayor Hatfield stated the above reports will stand as submitted.

**F. CITY STAFF’S REPORT**

1. City Clerk
  - IIMC Conference Report

Ms. Ross gave an update on the IIMC Conference she attended in May, and her desire to run for Region VII Director for IIMC.

2. Finance Officer
  - April 2022 Financial Report

Ms. Bennett stated revenues are up 50% to budget and are \$1 million above budget due to sales tax.

3. City Administrator

- Comp Plan Update

Mr. Christensen stated a work group meeting is set on June 6. He said information has been placed on the city's website, in hopes to increase participation. The last workshop meeting held in May at Villa Duchense had between 20-30 people. He said the comp plan should be wrapped up and adopted in November.

- Frontenac Garden Club, 501-C3 Status

Mr. Christensen stated the city would like to receive 501c3 status for the Frontenac Garden Club. He stated he has spoken to someone with Curtis, Heinz, Garrett, & O'Keefe PC, to begin the process, which could take up to 12 billable hours at a cost of \$3,000 - \$4,000. The garden club is overseen by the city, and there are hopes to beautify the city, with donations collected.

4. Strategic Plan Update

- Finance Update

No update was given at this time.

**G. CONSENT AGENDA:**

1. Minutes – April 19, 2022
2. Warrant lists for April 1 – April 30, 2022
3. Resolution No. 2022-485: A resolution authorizing the purchase of one replacement fire command vehicle for the Frontenac Fire Department.
4. Resolution No. 2022-486: A resolution repealing Resolution No. 2022-484 and enacting a new resolution, authorizing the City Administrator, on behalf of the City of Frontenac, Missouri, to enter into an agreement for stormwater and related improvements at 10600 Clayton Road.
5. Resolution No. 2022-487: A resolution authorizing the City Clerk of the City of Frontenac, Missouri, to destroy certain records in accordance with applicable retention schedules.

Aldersperson Millman had questions regarding Resolution No. 2022-486, and that it came in substantially higher than anticipated. There was discussion that construction costs have risen, and that Mr. Christensen still hopes to receive another bid, which may be less expensive. The resolution is for an amount not to exceed, \$46,386.05.

Mayor Hatfield asked for a motion to approve the consent agenda.

**MOTION:** Alderperson Kemper made a motion and Alderperson Kilker seconded the approval of the consent agenda.

**ROLL CALL VOTE:** Alderperson Mahadevan, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Kemper, “Aye”; Alderperson Kilker, “Aye”; and Alderperson Griesedieck, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

#### **H. UNFINISHED BUSINESS**

There was no unfinished business.

#### **I. NEW BUSINESS:**

1. **Bill No. 2022-2025:** An ordinance authorizing the mayor of the City of Frontenac, Missouri, to execute an information sharing access agreement with the Department of Homeland Security and Federal Emergency Management Agency.

Mr. Christensen stated this agreement will allow FEMA to share flood insurance data with EDM for possible flood improvements including flood walls or buy outs, which would lead to flood ways and park spaces.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2022-2025.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded the approval of the second reading of Bill No. 2022-2025. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2022-2025:** An ordinance authorizing the mayor of the City of Frontenac, Missouri, to execute an information sharing access agreement with the Department of Homeland Security and Federal Emergency Management Agency.

Mayor Hatfield asked Ms. Ross to call the roll.

Alderperson Millman made a motion and Alderperson Kemper seconded the approval of Bill No. 2022-2025.

**ROLL CALL VOTE:** Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Kilker, “Aye”; Alderperson Kemper, “Aye”; Alderperson Mahadevan, “Aye”; and Alderperson Griesedieck, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

2. **Bill No. 2022-2026:** An ordinance regarding the regulation of turning movements of commercial vehicles at certain locations.

Mr. O’Keefe stated this was prepared as part of the settlement agreement and consent judgement regarding no left turns from the library, southbound on Spoede Road for commercial vehicles. Mr. O’Keefe stated this is a police powers ordinance.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2022-2026.

**MOTION:** Alderperson O’Brien made a motion and Alderperson Kilker made a second for a second reading of Bill No. 2022-2026. All Alderpersons present voted “Aye”. The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2022-2026:** An ordinance regarding the regulation of turning movements of commercial vehicles at certain locations.

Alderperson O’Brien made a motion and Alderperson Kemper seconded the approval of Bill No. 2022-2026.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Millman, “Aye”; Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson Mahadevan, “Aye”; Alderperson Kemper, “Aye” and Alderperson O’Brien, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

3. **Bill No. 2022-2027:** An ordinance authorizing the mayor to execute a multi-jurisdictional fire department reserve equipment loan agreement.

Mr. Christensen said after the sale of the fire pumper, the city will enter into an agreement with the surrounding municipalities of Affton, Kirkwood, Ladue, Rock Hill and Maplewood to borrow a pumper if the city’s is down. The other municipalities will be allowed to borrow our ambulance if needed. The new ambulance is scheduled to arrive in June.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2022-2027.

**MOTION:** Alderperson Kemper made a motion and Alderperson Millman made a second for a second reading of Bill No. 2022-2027. All Alderpersons present voted “Aye”. The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2022-2027:** An ordinance authorizing the mayor to execute a multi-jurisdictional fire department reserve equipment loan agreement.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson Mahadevan, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye” and Alderperson Millman, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

4. **Bill No. 2022-2028:** An ordinance authorizing the Mayor of the City of Frontenac, Missouri, to execute the Municipal Housing and Community Development Cooperation Agreement of 2021-2023; and supplemental agreement thereto with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

Mr. Christensen said this is a three-year agreement with St. Louis County to allow the City of Frontenac to use community block grant funds for home improvements, for income eligible residents.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper made a second for a second reading of Bill No. 2022-2028. All Alderpersons present voted "Aye". The vote was unanimous.

**MOTION PASSED.**

**Bill No. 2022-2026:** An ordinance authorizing the Mayor of the City of Frontenac, Missouri, to execute the Municipal Housing and Community Development Cooperation Agreement of 2021-2023; and supplemental agreement thereto with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Griesedieck, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; and Alderperson Kemper, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

The following bills were presented for discussion only. They both will be added to the June 29, 2022 meeting agenda.

5. **Bill No. 2022-2029:** An ordinance amending Section 220.320 of the Municipal Code of Ordinances of the City of Frontenac, Missouri, regarding yard maintenance noise.

This bill references yard maintenance noise which will not be allowed on the weekend, including holidays after 5:00 p.m.

6. **Bill No. 2022-2030:** An ordinance amending Section 250.120 of the Code of Ordinances of the City of Frontenac, Missouri, pertaining to invasive and noxious vegetation.

This bill references bamboo, the planting and maintenance of bamboo, and neighbor complaints. This bill will go into effect 60 days after passage.

**J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL AND ADJOURNMENT**

Mayor Hatfield asked for a motion to adjourn the meeting and go into executive session for purposes of RSMO 610.021 (1) Legal.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded adjourn the meeting and go into executive session for purposes of RSMO 610.021 (1) Legal.

**ROLL CALL VOTE**: Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; and Alderperson Mahadevan, “Aye”. Motion was unanimous. **MOTION PASSED by a vote of 6-0.**

The meeting was adjourned at 6:57 p.m.