



**MINUTES OF THE  
CITY OF FRONTENAC  
BOARD OF ALDERPERSON  
DECEMBER 20, 2022**

The December 20, 2022 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:03 p.m. with Kate Hatfield, presiding. The Alderpersons present were Pat Kilker, Jamie Griesedieck, Tom O'Brien, and Dan Millman. Alderperson Mahadevan was absent.

Also, in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Police Captain, Craig Picha; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, Jared Reid.

**A. EXECUTIVE SESSION RSMO 610.021 (1) LEGAL (3) PERSONNEL (12) CONTRACT NEGOTIATIONS**

**MOTION:** Alderperson Millman made a motion and Alderperson Kilker made a second to the motion to go into executive session for RS MO 610.021 (1) Legal (3) Personnel (12) Contract Negotiations.

**ROLL CALL VOTE:** Alderperson Millman, "Aye"; Alderperson Kilker, "Aye"; Alderperson Griesedieck, "Aye"; and Alderperson O'Brien, "Aye".

**B. ROLL CALL**

Mayor Hatfield asked for a roll call to reopen the meeting at 6:48 p.m.

Alderperson Kilker, Alderperson Griesedieck, Alderperson O'Brien, and Alderperson Millman.

The Pledge of Allegiance was stated.

**C. MOTION TO APPROVE AGENDA**

Mayor Hatfield asked for a motion to approve the meeting agenda on December 20, 2022.

**MOTION:** Alderperson Millman made a motion and Alderperson Kilker made a second to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

**D. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

No comments were made at this time.

## **E. MAYORS COMMENTS**

Mayor Hatfield congratulated Gene Fowler on his 38<sup>th</sup> anniversary with the City of Frontenac. Mayor Hatfield also congratulated Greg Kriete on his 2<sup>nd</sup> anniversary with the City of Frontenac.

Mayor Hatfield stated all strategic plan updates would be moved to the January meeting.

## **F. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

There were no comments made at this time.

## **F. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

- |    |                               |                           |
|----|-------------------------------|---------------------------|
| 1. | Planning & Zoning Commission: | None                      |
| 2. | Ways & Means Committee:       | October and November 2022 |
| 3. | Public Works Commission:      | November 2022             |
| 4. | Building Permit Report:       | November 2022             |

Mayor Hatfield stated the above reports will stand as submitted.

## **G. CITY STAFF'S REPORT**

1. City Clerk

Ms. Ross stated election filing continues until Tuesday, December 27 at 5:00 p.m. At this time, we only have filings for the Mayor position and Alderperson Ward III.

2. Finance Officer

Ms. Bennett gave an update on revenue, expenses and sales taxes, which are 42% over budget for the year.

3. City Administrator

Mr. Christensen stated the comp plan is nearing completion and there will be a joint meeting of the Planning & Zoning Commission and Board of Alderpersons, on Tuesday, January 17 at 5:00 p.m., which will be followed by the regular board meeting. He also stated the February meeting will need to be moved as it coincides with the municipal league's legislative conference. The alternate dates were Monday, February 27 or Tuesday, February 28. The consensus was to have it on Tuesday, February 28, and if there is a Planning & Zoning Commission meeting, to push the time back to 7:00 p.m.

## **H. CONSENT AGENDA:**

1. Minutes – November 29, 2022

2. Warrant lists for November 1 – November 30, 2022
3. **Resolution No. 2022-512**: A resolution of the City of Frontenac supporting the application for a federal grant for improvements on Bopp Road in the City of Town & Country.
4. **Resolution No. 2022-513**: A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri to approve a task order with Lochmueller Group for an engineering investigation and recommendation for Gold Dust Avenue repairs.
5. **Resolution No. 2022-514**: A resolution authorizing the execution of an agreement between the City of Frontenac and Bieg Plumbing Company Inc. to provide services to repair City Hall water heater system.
6. **Resolution No. 2022-515**: A resolution authorizing re-application for a surface transportation block grant application to replace the Spoede Road Bridge over Deer Creek.

**MOTION**: Alderperson O'Brien made a motion and Alderperson Kilker seconded the approval of the consent agenda.

**ROLL CALL VOTE**: Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; and Alderperson Kilker, "Aye". All Alderpersons present voted "Aye." The vote was unanimous.

**MOTION PASSED by a vote of 4-0.**

#### **I. UNFINISHED BUSINESS**

There was no unfinished business.

#### **J. NEW BUSINESS:**

1. **Bill No. 2022-2048**: An ordinance repealing Sections 210.010, 210.020, 210.030, 210.040, 210.050 and 210.060 of the Code of Ordinances of the City of Frontenac, Missouri, relating to the Frontenac Fire Prevention and Protection Regulations and establishing the International Fire Code as the fire protection code for the City of Frontenac.

Asst. Chief Halloran stated this will update the fire codes, which is an ISO requirement. He stated moving forward, they hope to update the codes every three years. He stated the biggest change to the code has to do with rooftop bars. He stated after it is passed the city will comply and be ready for the ISO review in 2023.

Mayor Hatfield asked for a motion for a second reading.

**MOTION:** Alderperson Millman made a motion and Alderperson O'Brien made a second to the motion to approve a second reading of Bill No. 2022-2048. All alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Ross for a second reading of Bill No. 2022-2048.

**Bill No. 2022-2048:** An ordinance repealing Sections 210.010, 210.020, 210.030, 210.040, 210.050 and 210.060 of the Code of Ordinances of the City of Frontenac, Missouri, relating to the Frontenac Fire Prevention and Protection Regulations and establishing the International Fire Code as the fire protection code for the City of Frontenac.

Mayor Hatfield asked for a motion to approve Bill No. 2022-2048.

**MOTION:** Alderperson Kilker made a motion to approve Bill No. 2022-2048 and Alderperson O'Brien made a second for approval.

Mayor Hatfield asked Ms. Ross for a roll call of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; Alderperson Kilker, "Aye"; and Alderperson Griesedieck, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

2. **Bill No. 2022-2049:** An ordinance levying an additional sales tax on sales of adult use marijuana and calling an election for voter approval of such tax.

Mr. O'Keefe stated this language is for a 3% tax on recreational marijuana, which was a state constitutional amendment, passed by the voters on November 8. This bill will allow the city to levy a tax to collect an extra 3% on the sale of recreational marijuana.

Mayor Hatfield asked for a motion for a second reading.

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Millman made a second to the motion to approve a second reading of Bill No. 2022-2049. All alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Ross for a second reading of Bill No. 2022-2049.

**Bill No. 2022-2049:** An ordinance levying an additional sales tax on sales of adult use marijuana and calling an election for voter approval of said tax.

Mayor Hatfield asked for a motion to approve Bill No. 2022-2049.

**MOTION:** Alderperson Millman made a motion to approve Bill No. 2022-2049 and Alderperson Griesedieck made a second for approval.

Mayor Hatfield asked Ms. Ross for a roll call of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; Alderperson Kilker, "Aye"; and Alderperson Griesedieck, "Aye". All Alderpersons present voted "Aye." The vote was unanimous.

**MOTION PASSED by a vote of 4-0.**

3. **Presentation**- Resident Survey Results.

Mr. Ken Warren presented information to the Mayor and Board of Alderpersons regarding the fall residents survey. He stated he will send the hard copy report to Mr. Christensen tomorrow.

**K. MEETING ADJOURNMENT**

Mayor Hatfield adjourned the meeting at 7:50 p.m.