

**ARCHITECTURAL REVIEW BOARD MINUTES
JANUARY 30, 2020**

Tom Erman called the meeting to order.

Roll Call: Virginia Eckoff, present, Tom Erman, present, Kris Anderson, present, Alderman Kemper, present.

Also present were Mayor Kate Hatfield, John Morgan, Building Commissioner and Zoning Administrator, Jon Jespersen, Building Inspector and Plan Reviewer, Jim Hetlage Attorney and Ed Sluys, City Attorney.

Kris Anderson moved to approve the agenda, second by Tom Erman, motion passed.

Approval of the Minutes: Tom Erman moved to approve the minutes of January 16, 2020, Kris Anderson, second, motion passed. Kris Anderson moved to approve the minutes of January 23, 2020, second by Virginia Eckhoff, motion passed.

New Business:

- 1. 624 Hickory: Request preliminary approval for a proposed new home. JR Mayer owner/builder presented architectural plans for a new home. The home will be painted white brick with white windows, dark charcoal shutters, there will be some batten and board on the gables that will also be white. He is still working on the final drawings, civils and grading information. The board all agreed that the basic design is fine but will need to see final drawings for formal approval.**

Old Business:

- 1. 3 Bridle: Request approval of the screening of the pool equipment. The owner, David Baynes explained that the panels that they installed along the fence line have been moved to in front of the equipment and presented photos of the new location. John Morgan stated that the owner behind them on Manderleigh had called him and was thankful for the relocated panels which is much better than at the fence line. The board members all agreed**

that the new location is best. Tom Erman moved to approve as submitted today, second by Kris Anderson, motion passed.

- 2. 118 Frontenac Forest: Request approval of a tree preservation plan for the demolition of the existing home and location of a proposed new home. This was continued from the January 23, 2020 meeting pending the owner providing a better tree preservation plan and lower the proposed grades. No further information has been submitted. John Morgan stated that he has talked with the owner/builder and something if forthcoming. Tom Erman moved to continue this until February 13, 2020, second by Virginia Eckhoff, motion passed.**
- 3. 16 Villa Coublay: Request approval of a landscaping plan for the new home. This was continued from the January 30, 2020 meeting. A new plan has not been submitted but the owner is working on it. Kris Anderson stated that he has talked with the owner and revised plans will be submitted for the next meeting. Tom Erman moved to continue until the February 13, 2020 meeting, second by Kris Anderson, motion passed.**
- 4. 2701 North Geyer: Request approval of the landscaping plan for a new home. This was continued from the January 23, 2020 meeting. A new plan has not been submitted. Tom Erman moved to continue this until the February 13, 2020 meeting, Kris Anderson second, motion passed.**
- 5. 3017 Fall Brook: Request approval of a revised landscaping plan. A new landscaping plan has not been submitted. Virginia Eckhoff moved to continue this until the February 13, 2020 meeting, second by Kris Anderson, motion passed.**
- 6. 1396-1440 South Spoede Road: Request approval for a new commercial building. John Morgan stated the Kevin O'Keefe emailed the letter that he drafted based on comments from the ARB members. Ed Sluys stated that he was present to answer any questions the Board may have. If there are any legal questions the Board should go into executive session to discuss this. Tom Erman moved to go into executive session, second by Kris Anderson, discussion. Jim Hetlage attorney for the Library objected to the executive session stating that this item was not on**

the agenda. Ed Sluys stated that in accordance with state law it is not required to have an executive session on the agenda in order to ask legal matters or obtain legal advice from the city attorney. A motion was on the floor to go into executive session, motion was approved. Mr. Hetlage left the meeting. Tom Erman moved to come out of executive session, second by Virginia Eckhoff, motion passed. Meeting was reconvened and Mr. Hetlage returned to the meeting. After brief discussion on the drafted letter, Tom Erman moved to approve and sign the letter, second by Virginia Eckhoff, discussion. Jim Hetlage stated that the Library objects to this motion. The position of the Library is that the Frontenac Architectural Board has no authority, and the ARB has stated that they do not consider safety and health issues. Mr. Erman stated that if the ARB has no authority why is the Library before them. Mr. Hetlage stated that the City wanted the ARB to review this development and make comments. Ed Sluys stated that the ordinances require ARB review before a building permit may be processed. A motion was on the floor to approve and sign the letter, motion passed. The letter was signed and a copy given to Mr. Hetlage.

There will be no meeting on February 6, 2020 since there will be no quorum, the next meeting will be February 13, 2020.

Being no further business, Virginia Eckhoff moved to adjourn, Tom Erman second, motion passed.