

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON MAY 27, 2020

The May 27, 2020, regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:18 p.m. with Mayor Kate Hatfield, presiding. The Alderpersons members present via video were Mayor Hatfield, Dan Millman, Brian Warner, Dan Kemper, Jamie Griesedieck and Tom O'Brien. Nalini Mahadevan was not present.

Also, in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; and City Attorney Kevin O'Keefe (all who participated via video).

Other departments participated Marc Ulses, Fire Chief (via video); Mark Guttman, Police Chief (via video); Jeff Wappelhorst, Public Works Director (via video); and Lea Ann Bennett, Finance Officer (via telephone).

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Alderperson Kemper made a motion and Alderperson Millman seconded the approval of tonight's agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

Ms. Ross stated no comments were submitted by the public prior to the meeting. There were no public comments made at this time.

C. MAYOR'S COMMENTS

Mayor Hatfield stated a resident's band, Mint Queso will be playing Friday night at the Family Night Music & Movie Event at the Power Plex.

Mayor Hatfield thanked Alderperson O'Brien, Chief Guttman, Chief Ulses and the public works department for participating in the HOPE event. She said it went over well and she was happy to send it out to the residents.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

There were no comments from the Board of Alderperson members at the time.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVE MINUTES

- | | | |
|----|---|------------------|
| 1. | Planning & Zoning Commission: | February 2020 |
| 2. | Ways & Means Committee: | April & May 2020 |
| 3. | Public Works Commission: | April 2020 |
| 4. | Building Commissioner
& Zoning Administrator | April 2020 |

Mayor Hatfield stated the reports will stand as submitted.

F. CITY STAFF REPORTS

- 1, City Clerk

Ms. Ross stated the general municipal election will take place on Tuesday, June 2, 2020. The city hall council room will be used for voting. Ms. Ross stated all voters over the age of 60 were sent absentee ballots and had the ability to vote by mail. In the Friday email, information about voting will be sent out.

2. Finance Officer, Finance Report April 2020

Ms. Bennett stated regarding the April 2020 financial report, revenues were down by \$180,000 and expenses were down by \$70,000. She said they have not seen the true effect of the shutdown. She said most March sales were not reported. She stated \$77,000 was received from the storm water tax. She said there is no idea what the effect of the pandemic will be.

Alderperson Warner asked what the effect of the Nieman Marcus bankruptcy was. Mr. O'Keefe stated sales taxes are not dismissed and that the city is at the mercy of the state who collects taxes.

3. City Administrator

Mr. Christensen advised the library will look at suspending their ARB appeal indefinitely.

Mr. Christensen asked what the availability of the Board of Alderpersons to participate in a joint workshop meeting with the Architectural Review Board on Thursday, June 11 or Thursday, June 18 for a meeting. They would like to talk about architectural standards and landscaping. Most members said either day worked for them. Mr. Christensen stated he would proceed with the date of June 11.

Mr. Christensen stated there had been discussion about the June Board of Alderpersons meeting being held on June 30 due to staff travel plans. He said as travel plans were cancelled, he would like to hold the meeting on June 16. Mr. Warner stated he would be unable to attend on June 16 as he is going out of town. All other Alderpersons stated they would be able to attend.

G. CONSENT AGENDA

1. Minutes: Regular Meeting, April 21, 2020, Special Meeting, May 14, 2020
2. Warrant List, April 2020

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded approval of the consent agenda.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye": Alderperson Warner; Alderperson Griesedieck, "Aye"; and Alderperson Kemper, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

H. NEW BUSINESS:

1. **Bill No. 2020-1961:** An ordinance approving and adopting a budget for the operation of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Mr. Christensen stated there were changes to several whereas clauses, where language was added for the Lind-Litz storm water sales tax, where the storm water money goes to Lind-Litz and DESCO. He said this does not affect the budget, it just appropriates the storm water fund. Mr. O'Keefe stated the language is in the development agreement.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2020-1961.

MOTION: Alderperson Warner made a motion and Alderperson Griesedieck seconded approval of the second reading of Bill No. 2020-1961. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2020-1961: An ordinance approving and adopting a budget for the operation of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2020 and ending June 30, 2021,

Mayor Hatfield asked for a motion to approve Bill No. 2020-1961.

MOTION: Alderperson Millman made a motion and Alderperson Kemper seconded approval of Bill No. 2020-1961.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Millman, "Aye"; Alderperson Warner, "Aye": Alderperson Griesedieck; Alderperson Kemper, "Aye"; and Alderperson O'Brien, "Aye". The vote was not unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2020-1961 became Ordinance No. 2020-1915.

2. **Bill No. 2020-1962:** An ordinance approving the installation of fire hydrants replacements on Oak Valley Drive in the City of Frontenac, Missouri.

Chief Ulses stated Missouri American Water did a water main replacement on Oak Valley, while some storm water work was being done. During the water main replacement, they contacted the City about replacing the fire hydrants. The new hydrant locations were approved by him.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2020-1962.

MOTION: Alderperson Warren made a motion and Alderperson Griesedieck seconded approval of the second reading of Bill No. 2020-1962. All Alderpersons present voted “Aye”. The vote was unanimous.

MOTION PASSED.

Bill No. 2020-1962: An ordinance approving the installation of fire hydrants replacements on Oak Valley Drive in the City of Frontenac, Missouri.

Mayor Hatfield asked for a motion to approve Bill No. 2020-1962.

MOTION: Alderperson Kemper made a motion and Alderperson Warner seconded approval of Bill No. 2020-1962.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Millman, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien; Alderperson Kemper, “Aye”; and Alderperson Warner, “Aye”. The vote was not unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2020-1962 became Ordinance No. 2020-1916.

I. EXECUTIVE SESSION FOR RSMO 610.021(1) LEGAL AND (12) CONTRACT NEGOTIATIONS

MOTION: Alderperson Kemper made a motion and Alderperson O’Brien seconded to go into executive session for purposes of RSMO 610.021 (1) Legal.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Warner, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

J. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson Kemper made a motion and Alderperson Warner seconded the meeting be adjourned. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 6:44 p.m.