

**ARCHITECTURAL REVIEW BOARD MINUTES**  
**December 3, 2020 Audio Meeting**

**Tom Erman called the meeting to order.**

**Roll Call: Virginia Eckhoff, present, Tom Erman, present, Kris Anderson, present, Alderman Kemper, present.**

**Also present were John Morgan, Building Commissioner and Zoning Administrator, Jon Jespersen, Building Inspector/Plan Reviewer, Mark Manlin, Manlin Development, Mike Liesman, owner of 20 Villa Coublay, Mark Schnoebelen, owner of 601 Hickory.**

**Tom Erman moved to approve the agenda, second by Virginia Eckhoff, motion passed.**

**Approval of the Minutes: Tom Erman moved to approve the minutes of November 19, 2020, second by Kris Anderson, motion passed.**

**New Business:**

- 1. 601 Hickory: Request approval of a landscaping plan and relocation of the pool equipment. Mark Schnoebelen the owner noted that he submitted a full landscaping plan for his property and that includes relocating the proposed pool equipment to just inside the fence and slightly behind the house. There will be year round landscaping around the equipment and that will be arborvitae as shown on the plan. All the other landscaping shown on the plan is existing. Kris Anderson stated that he is fine with this. Tom Erman moved to approve as submitted, second by Kris Anderson, motion passed.**
- 2. 10479 Garibaldi: Request approval of a landscaping plan for the new home. Mark Manlin, the contractor, noted that a site plan was submitted along with photos of the plantings. There are two maple trees that were installed, one in the front and one in the back and landscaping beds at the front of the house. Tome Erman moved to approve as submitted, second by Kris Anderson, motion passed.**
- 3. 20 Villa Coublay: Request approval of a revision to the exterior renovations of the home. Mike Liesman the owner of the property stated that he and his builder decided to replace the bay window**

and front door and that is why he is before the board today. After further review it appears that the door had been approved by the Board with the original approval. They are also wanting to extend a front porch overhang but he knows that will require a variance. John Morgan stated that the ARB could approve with a condition that he must seek approval of a variance. There was discussion on the overall project. Tom Erman moved to approve as submitted with the stipulation that the front porch roof is approved subject to a variance being granted, second by Kris Anderson, motion passed.

4. **10407 Savannah:** Request approval for the construction of a new home. Mark Manlin, the contractor, stated that this is a 2 story home with a primarily brick front, the brick will be painted white. This is a little different from the homes he has been constructing due to the home is sold and the owner is asking for some customizing. The sides and back of the house will still be vinyl like the other homes he has constructed in the subdivision. The garage door will be a carriage style with the door being white with black hardware. John Morgan noted that this property is still two lots that are 25 feet by 50 feet and Mr. Manlin has received a recommended approval from the Planning and Zoning Commission and will be before the Board of Aldermen on December 22, 2020 for review. The only reason the staff cannot approve the boundary adjustment is that the lots are currently nonconforming and the new lot would also be nonconforming, therefore in accordance with a recently approved ordinance it takes approval by the Board of Aldermen in this situation. Tom Erman moved to approve subject to final approval of the subdivision of the lot and submittal of a landscaping plan, second by Kris Anderson, motion passed.

**Old Business: No Old Business**

The next meeting will be December 10, 2020.

Being no further business, Tom Erman moved to adjourn, second by Virginia Eckhoff, motion passed.