

ARCHITECTURAL REVIEW BOARD MINUTES

April 2, 2020

Tom Erman called the meeting to order.

Roll Call: Virginia Eckhoff, present via video conference, Tom Erman, present, Kris Anderson, present, Alderman Kemper, present via video conference.

Also present were Mayor Kate Hatfield, John Morgan, Building Commissioner and Zoning Administrator and Jon Jespersen, Building Inspector and Plan Reviewer.

Tom Erman moved to approve the agenda, second by Kris Anderson, motion passed.

Approval of the Minutes: Tom Erman moved to approve the minutes of March 26, 2020, Virginia Eckhoff, second, motion passed.

New Business:

- 1. 1012 South Spoede: Request approval for the installation of a fence. This will be a back yard black wrought iron style fence which will comply with the fence regulations. Virginia Eckhoff moved to approve as submitted, second by Kris Anderson, motion passed.**
- 2. 2051 South Lindbergh: Request for approval to install a solid wood fence that will be 8 feet tall on the top of the landscaped berm west of Life Time Fitness to provide additional screening from the residential property. John Morgan stated that the residential properties on Litzsinger Place have requested additional screening in this area due to the height of the building. The development ordinance did allow for solid fencing 8 feet tall in this area for screening. The original fence was located on the lower side of the berm which does not accomplish the intent of the ordinance, the new fence will match the existing fence and will be approximately 70 feet long. Tom Erman moved to approve the fence as submitted, second by Virginia Eckhoff, motion passed.**

- 3. 624 Hickory: Request approval of the construction of retaining walls for the new home. There was discussion on the location of the walls and the material. It will be the standard versa lock wall of natural stone color. Kris Anderson moved to approve as submitted, Tom Erman second, motion passed.**
- 4. 124 Frontenac Forest: Request approval of exterior renovations and two additions to the existing home. The existing building is a 1960 ranch home. They will be installing new windows and doors, adding a master bedroom wing, enclosed porch, replacing the driveway, converting a carport to a garage among other improvements. The board likes the overall plan but needs more information such as a tree preservation plan, landscaping, materials of the siding, windows and doors and colors. Tom Erman moved to continue to the April 16, 2020 meeting, Virginia Eckhoff second, motion passed.**
- 5. 3 Countryside: Request approval of a retaining wall. John Morgan noted that the subcontractor installed most of the wall without a permit and the City place a stop work order on the project. Mr. Morgan stated that the owner thought that although this is a tiered wall since each tier is less than 3 feet tall that a permit was not required and informed the subcontractor that it was ok. This was a misunderstanding by the owner. The wall is a stacked stone wall matching the house. Tom Erman moved to approve as submitted and noted that the stone will match the house, Virginia Eckhoff second, motion passed.**

Old Business:

- 1. 9 Terrace Gardens: Request approval of a trash enclosure. This was continued from the March 26, 2020 meeting pending submittal and review of the material being used for the enclosure. Additional information was submitted and the enclosure would be a plastic solid fence which is not permitted in the R-1 district. John Morgan stated that he would contact the contractor and inform him of the fence regulations. Virginia Eckhoff moved to continue this until the January 16, 2020 meeting, Tom Erman second, motion passed.**

- 2. 1100 Conway: Request approval of a swimming pool. This was continued from the March 26, 2020 meeting pending submittal of additional information regarding landscaping/screening. Nothing additional was submitted. Kris Anderson moved to continue this to the April 16, 2020 meeting, second by Virginia Eckhoff, motion passed.**
- 3. 4 Devondale: Request approval of a swimming pool. This was continued from the March 26, 2020 meeting pending submittal of landscaping plans and showing the location of the pool equipment on the site plan. No additional information was submitted, Tom Erman moved to continue this to the April 16, 2020 meeting, second by Kris Anderson, motion passed.**
- 4. 1521 Woodgate: Request approval of exterior alterations to the back of the house. This was continued from the March 26, 2020 meeting pending submittal of the colors. No submittals have been made, Kris Anderson moved to continue this until the April 16, 2020 meeting, second by Virginia Eckhoff, motion passed.**
- 5. 20 Villa Coublay: Request approval of an addition and exterior renovations. This was continued from the March 26, 2020 meeting. Nothing new was submitted. Tom Erman moved to continue this to the April 16, 2020 meeting, second by Kris Anderson, motion passed.**
- 6. 16 Villa Coublay: Request approval of a landscaping plan for the new home. This was continued from the March 26, 2020 meeting pending submittal of a revised landscaping plan. Kris Anderson noted that the owner had submitted a revised landscaping plan that shows removal of a redbud tree and installation of a spruce along the inner circle of the driveway by the sidewalk leading to the house. Mr. Anderson stated that he had been by house and it appears that this would screen the garage doors from view from the street along with the other landscaping that has been installed. There was general discussion regarding the revised plan and it was determined that this should be sufficient. Virginia Eckhoff moved the approve as submitted, second by Tom Erman, motion passed.**

The next meeting will be April 16, 2020. There was discussion if the next few meetings should be remote and if it should be every other week until the pandemic slows down and it was concluded that this should be done unless something major comes up.

Being no further business, Virginia Eckhoff moved to adjourn, Tom Erman second, motion passed.