

**ARCHITECTURAL REVIEW BOARD MINUTES
MARCH 19, 2020**

Tom Erman called the meeting to order.

Roll Call: Virginia Eckhoff, present, Tom Erman, present, Kris Anderson, absent, Alderman Kemper, absent.

Also present were Mayor Kate Hatfield, John Morgan, Building Commissioner and Zoning Administrator and, Jon Jespersen, Building Inspector and Plan Reviewer.

Virginia Eckhoff moved to approve the agenda, second by Tom Erman, motion passed.

Approval of the Minutes: Virginia Eckhoff moved to approve the minutes of March 5, 2020 and March 12, 2020, Tom Erman, second, motion passed.

New Business:

- 1. 1100 Conwyck: Request approval of a swimming pool. After review of the plans it was determined that they need to submit a landscaping plan including screening of the pool equipment and need to review with the board the elevation of the back yard. Tom Erman moved to continue this to the March 26, 2020 meeting, second by Virginia Eckhoff, motion passed.**
- 2. 4 Devondale: Request approval of a swimming pool. The site plan does not reflect where the pool equipment will be located. The board would like to see the landscaping plan including screening of the pool equipment and the fence design. Tom Erman moved to continue this to the March 26, 2020 meeting, second by Virginia Eckhoff, motion passed.**
- 3. 1521 Woodgate: Request approval of exterior alterations to the back of the house. The design looks fine but the board would like to know the colors that were chosen. Virginia Eckhoff moved to continue until the March 26, 2020 meeting, second by Tom Erman, motion passed.**

4. **32 Portland:** Request approval of a landscaping plan for an addition and alterations. The owner, Steve Taffee, presented the landscaping plan to the board. He noted that they eliminated 1600 square feet of existing impervious driveway and installed additional landscaping in that area. Mr. Taffee noted that they decided not to install a dog wood that was going to be by the house. The board discussed installing another type of vertical planting to replace the dog wood and Mr. Taffee stated he would do that. Tom Erman moved to approve the landscaping plan as submitted, second by Virginia Eckhoff, motion passed.

Old Business:

1. **20 Villa Coublay:** Request approval of an addition and exterior renovations. This was continued from the March 12, 2020 meeting. No additional submittals were made, Tom Erman moved to continue this to the March 26, 2020, second by Virginia Eckhoff, motion passed.
2. **38 Countryside:** Request approval of a new home. The contractor did not submit additional information. This was continued from the March 12, 2020 meeting. The contractor, Harry Freeman, presented the materials and elevations to the Board. The brick will be painted an off white or beige color with black windows. There was discussion on the percentages of brick on the sides of the house and it was determined that more brick needed to be added to the right side of the house. Tom Erman moved to approve the new home with the stipulation that the contractor work out adding more brick to the right side of the house to bring the overall percentage of brick on that side to 60%, second by Virginia Eckhoff, motion passed.
3. **16 Villa Coublay:** Request approval of a landscaping plan for the new home. This was continued from the March 12, 2020 meeting. Nothing new has been submitted. Virginia Eckhoff moved to continue this until the March 26, 2020 meeting, second by Tom Erman, motion passed.
4. **Arbors of Frontenac:** Request approval of the landscaping plan. This was continued from the March 12, 2020 meeting pending

additional landscaping and a better variety of species on the south side of the retention pond. The board reviewed the revised plans and enlarged detail and determined that this is a good plan. Virginia Eckhoff moved to approved the revised plan, second by Tom Erman, motion passed.

- 5. 3033 Fallbrook: Request approval of the landscaping plan for a new home. The board discussed the plan and conclude that more landscaping was needed to screening the garage door. The board also noted that there was too many arborvitaes and that area needed more variety. Virginia Eckhoff moved to continue this until the March 26, 2020 meeting, second by Tom Erman, motion passed.**

The next meeting will be March 26, 2020.

Being no further business, Virginia Eckhoff moved to adjourn, Tom Erman second, motion passed.