

**ARCHITECTURAL REVIEW BOARD MINUTES  
MARCH 26, 2020**

**Tom Erman called the meeting to order.**

**It was noted that this meeting is being held via video conference. Jaysen Christensen stated that he did talk with Kevin O’Keefe, City Attorney regarding the Architectural Review Board and Mr. O’Keefe stated that the ARB may have video conferencing and may vote through video conferences.**

**Roll Call: Virginia Eckhoff, present via video conference, Tom Erman, present, Kris Anderson, present via video conference, Alderman Kemper, present via video conference.**

**Also present were Mayor Kate Hatfield via video conference, John Morgan, Building Commissioner and Zoning Administrator, Jon Jespersen, Building Inspector and Plan Reviewer and Jaysen Christensen, City Administrator.**

**Tom Erman moved to approve the agenda, second by Virginia Eckhoff, motion passed.**

**Approval of the Minutes: Kris Anderson moved to approve the minutes of March 19, 2020, Virginia Eckhoff, second, motion passed.**

**New Business:**

- 1. 625 Hickory (note that the agenda had 525 in error): Request approval of the installation of a fence. The board discussed the location as being in the back yard and extending to the wooded line that drops off to the creek. The proposed fence will be in compliance with the fence regulations and is a typical wrought iron style fence. Virginia Eckhoff moved to approve as submitted, second by Kris Anderson, motion passed.**
- 2. 9 Terrace Gardens: Request approval of a trash enclosure. The enclosure will be at the back of the furthest garage corner however there are no details of the actual fence. Tom Erman moved to continue this until the April 2, 2020 meeting pending**

**submit of the fence details, second by Virginia Eckhoff, motion passed.**

**Old Business:**

- 1. 1100 Conwyck: Request approval of a swimming pool. This was continued from the March 19, 2020 meeting pending submittal of additional information regarding landscaping/screening and grading of the property. John Jacobson, the pool contractor presented the plans to the board. The board was fine with the pool however the pool equipment would be best located behind the house rather than to the side visible from the street. Also the landscaping plan did not identify the species of plants therefore not sure if proper screening will be provided. Mr. Jacobson said he would work on this and come back with revised plans. Kris Anderson moved to continue this to the April 2, 2020 meeting, second by Virginia Eckhoff, motion passed.**
- 2. 4 Devondale: Request approval of a swimming pool. This was continued from the March 19, 2020 meeting pending submittal of landscaping plans and showing the location of the pool equipment on the site plan. No additional information was submitted, Tom Erman moved to continue this to the April 2, 2020 meeting, second by Kris Anderson, motion passed.**
- 3. 1521 Woodgate: Request approval of exterior alterations to the back of the house. This was continued from the March 19, 2020 meeting pending submittal of the colors. No submittals have been made, Kris Anderson moved to continue this until the April 2, 2020 meeting, second by Virginia Eckhoff, motion passed.**
- 4. 20 Villa Coublay: Request approval of an addition and exterior renovations. This was continued from the March 19, 2020 meeting. Nothing new was submitted. Tom Erman moved to continue this to the April 2, 2020 meeting, second by Kris Anderson, motion passed.**
- 5. 16 Villa Coublay: Request approval of a landscaping plan for the new home. This was continued from the March 19, 2020 meeting. Kris Anderson stated that the owner emailed him a revised**

landscaping plan and he forwarded it to John Morgan this morning. John Morgan stated that he has not had time to look at emails this morning and will get it to the board. Tom Erman moved to continue this to the April 2, 2020 meeting, second by Virginia Eckhoff, motion passed.

6. 3033 Fallbrook: Request approval of the landscaping plan for a new home. This was continued from the March 19, 2020 meeting pending submittal of a revised landscaping plan. The owners, Christopher and Lisa Koon presented a revised landscaping plan. The main issue is the screening of the side entry garage doors. Mr. Koon stated they went over budget on the house by \$50,000 due to bad soil and having to put in deep piers. They needed to find ways to bring the cost down and landscaping was one of those areas. Tom Erman explained that side entry garages are not permitted unless the board approves them and the doors are properly screened and budgeting is not an issue that can be looked at, it is a requirement. After lengthy discussions it was agreed that four spruce trees would be added along the driveway approximately as hand noted on the plans. Tom Erman moved to approve the landscaping as noted on the revised landscaping plan, second by Kris Anderson, motion passed.

The next meeting will be April 2, 2020.

Being no further business, Virginia Eckhoff moved to adjourn, Tom Erman second, motion passed.