



**MINUTES OF THE
CITY OF FRONTENAC
BOARD OF ALDERPERSON
MARCH 16, 2021**

The March 16, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:06 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Millman, Nalini Mahadevan, Dan Kemper, Tom O'Brien, and Brian Warner. (All participated via video).

Aldersperson Griesedieck was absent.

Also, in attendance was City Administrator, Jaysen Christensen (video); City Clerk, Leesa Ross (video); City Attorney, Kevin O'Keefe (video); Police Chief, Mark Guttman (video); Fire Chief, Marc Ulses (phone); Jeff Wappelhorst; Public Works Director (phone); Finance Officer, Lea Ann Bennett; Finance Officer (phone) and Building Commissioner and Zoning Administrator, Joseph Iliff (phone).

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Aldersperson Kemper made a motion and Aldersperson O'Brien seconded to approve the meeting agenda to add an executive session for legal and contract negotiations. All Alderspersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

There were no comments from the public.

C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield stated Uncle Julio's grand opening was today.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

Alderman Millman suggested the city promote local businesses.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- | | | |
|----|-------------------------------------------------|---------------|
| 1. | Planning & Zoning Commission: | None |
| 2. | Ways & Means Committee: | February 2021 |
| 3. | Public Works Commission: | December 2020 |
| 4. | Building Commissioner
& Zoning Administrator | February 2021 |

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORT

1. City Clerk

Ms. Ross commented about her upcoming vacation.

2. Finance Officer
 - February 2021 Financial Report

Ms. Bennett presented the financial report.

3. City Administrator

Mr. Christensen notified the Board of Alderpersons of the upcoming meeting with Ameren Missouri on Monday, April 12, 5:00 p.m. He also notified the Board of Alderpersons that Missouri American Water Company will replace water lines on Savannah and Clayton Downs soon, and the residents will be notified.

G. CONSENT AGENDA:

February 16, 2021 regular meeting minutes and warrant lists for February 1 – February 28, 2021.

Mayor Hatfield asked for a motion to approve the consent agenda.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; Alderperson Warner, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Millman, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

H. UNFINISHED BUSINESS

There was no unfinished business.

I. NEW BUSINESS:

1. **Bill No. 2021-1983**: An ordinance authorizing a STP-Urban Program Agreement with the Missouri Highways and Transportation Commission for improvements of Geyer Road, Federal Project No. STP-5503(608).

Mr. Christensen presented information on this bill.

MOTION: Alderperson O'Brien made a motion and Alderperson Millman seconded for a second reading of Bill No. 2021-1983. All Alderpersons present voted "Aye". The vote was unanimous.

MOTION PASSED.

Bill No. 2021-1983: An ordinance authorizing a STP-Urban Program Agreement with the Missouri Highways and Transportation Commission for improvements of Geyer Road, Federal Project No. STP-5503(608).

Mayor Hatfield asked for a motion to approve Bill No. 2021-1983.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded approval of Bill No. 2021-1983.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Millman, "Aye"; Alderperson Warner, "Aye"; Alderperson Kemper, "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson O'Brien, "Aye". The vote was unanimous.

MOTION PASSED by a vote of 5-0.

Bill No. 2021-1983 became Ordinance No. 2021-1937.

2. **Bill No. 2021-1984**: An ordinance authorizing the Mayor to execute an agreement for the City of Frontenac, Missouri, to provide building construction inspection and related services to the City of Crystal Lake Park, Missouri.

Mr. Christensen presented information on this bill.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-1984.

MOTION: Alderperson O'Brien made a motion and Alderperson Warner seconded for a second reading of Bill No. 2021-1984. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2021-1984: An ordinance authorizing the Mayor to execute an agreement for the City of Frontenac, Missouri, to provide building construction inspection and related services to the City of Crystal Lake Park, Missouri.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1984.

MOTION: Alderperson Millman made a motion and Alderperson O'Brien seconded approval of Bill No. 2021-1984.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Kemper, "Aye"; Alderperson Millman, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Warner, "Aye"; and Alderperson Mahadevan, "Aye". The vote was unanimous.

MOTION PASSED by a vote of 5-0.

Bill No. 2021-1984 became Ordinance No. 2021-1937.

3. **Bill No. 2021-1985:** An ordinance amending Chapter 120 of the Frontenac City Code relating to architectural review and repealing conflicting ordinances.

Mr. Christensen presented information on this bill. There was additional discussion by the Board of Alderpersons.

MOTION: Alderperson Kemper made a motion and Alderperson O'Brien seconded for a second reading of Bill No. 2021-1985. All Alderpersons present voted "Aye". The vote was unanimous.

MOTION PASSED.

Bill No. 2021-1985: An ordinance amending Chapter 120 of the Frontenac City Code relating to architectural review and repealing conflicting ordinances.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1985.

MOTION: Alderperson Kemper made a motion and Alderperson O'Brien seconded approval of Bill No. 2021-1985.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Millman, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson Warner, "Aye"; and Alderperson Kemper, "Aye". The vote was unanimous.

MOTION PASSED by a vote of 5-0.

Bill No. 2021-1985 became Ordinance No. 2021-1939.

4. **Resolution No. 2021-455:** A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri, to enter into an agreement with Lochmueller Group, Inc., to provide a roadway system evaluation.

Mr. Christensen presented information on this resolution.

Mayor Hatfield asked for a motion to approve Resolution No. 2021-455.

MOTION: Alderperson Millman made a motion and Alderperson Kemper seconded approval of Resolution No. 2021-455.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Kemper, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Warner, "Aye"; and Alderperson Millman, "Aye". The vote was unanimous.
MOTION PASSED by a vote of 5-0.

5. **Resolution No. 2021-456:** A resolution authorizing the City to contract Traffic Control Company to provide professional services for paint striping of city streets.

Mr. Christensen presented information on this resolution.

Mayor Hatfield asked for a motion to approve Resolution No. 2021-456.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded approval of Resolution No. 2021-456.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Millman, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Mahadevan; Alderperson Kemper, "Aye" and Alderperson Warner, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

MOTION: Alderperson Warner made a motion and Alderperson O'Brien seconded to amend the agenda to add Bill No. 2021-1986 to the agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

6. **Bill No. 2021-1986:** An ordinance amending the salary range schedule for certain police officers and fire fighters.

Comments were made by Chief Guttman and Chief Ulses.

Mr. Christensen stated there needed to be an amendment to the bill to rescind section two of the bill. Mr. O'Keefe suggested language for section two to read as follows: "Annual merit step increases for all employees in the PF-4 salary range will be reinstated upon the lifting of the City's current salary freeze".

Mayor Hatfield asked for a motion to amend Bill No. 2021-1986.

MOTION: Alderperson O'Brien made a motion and Alderperson Warner seconded to amend Resolution No. 2021-1986. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

MOTION: Alderperson O'Brien made a motion and Alderperson Warner seconded a second reading of Bill No. 2021-1986 as amended. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2021-1986: An ordinance amending the salary range schedule for certain police officers and fire fighters.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1986 as amended.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper approval of Bill No. 2021-1986 as amended.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Kemper, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Warner, "Aye"; and Alderperson Millman, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2021-1986 became Ordinance No. 2021-1940.

J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL (12) CONTRACT NEGOTIATIONS

MOTION: Alderperson O'Brien made a motion and Alderperson Warner second to go into executive session for purposes of RSMO 610.021 (1) Legal (12) Contract Negotiations.

ROLL CALL VOTE: Alderperson O'Brien, "Aye"; Alderperson Kemper, "Aye"; Alderperson Warner, "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson Millman, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

K. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson Warner made motion and Alderperson Kemper seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 7:00 p.m.