



**MINUTES OF THE
CITY OF FRONTENAC
BOARD OF ALDERPERSON
APRIL 20, 2021**

The April 20, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:06 p.m. with Kate Hatfield, presiding. The Alderpersons present were Brian Warner, Nalini Mahadevan, Jamie Griesedieck, Dan Kemper, Tom O'Brien, Dan Millman. (All participated via video).

Also, in attendance was City Administrator, Jaysen Christensen (video); City Clerk, Leesa Ross (video); City Attorney, Kevin O'Keefe (video); Police Chief, Mark Guttman (video); Fire Chief, Marc Ulses (phone); Public Works Director, Jeff Wappelhorst (phone); Finance Officer, Lea Ann Bennett; Finance Officer (phone) and Building Commissioner and Zoning Administrator, Joseph Iliff (phone).

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

Ms. Shari Culleton of North Forty Drive brought up the issue of a neighbor's bamboo, which was growing on her property. She asked the city to pass regulations on bamboo. Mr. Christensen stated the city will do research on this issue.

C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield thanked the public works department for the landscaping work completed on the island at Spode and I-64. She said they did a great job.

Mayor Hatfield made the following appointments for two-year terms of office:

Andrea Niehoff, Municipal Judge
Keith Cheung, Prosecuting Attorney
Alan Key, Alternate Municipal Judge

MOTION: Alderperson Kemper made a motion and Alderperson Warner seconded to approve the mayor's appointments. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

No alderperson made comments at this time.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- | | | |
|----|---|---------------|
| 1. | Planning & Zoning Commission: | November 2021 |
| 2. | Ways & Means Committee: | March 2021 |
| 3. | Public Works Commission: | None |
| 4. | Building Commissioner
& Zoning Administrator | March 2021 |

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORT

1. City Clerk

Ms. Ross commented that the April 6, 2021 general municipal election was certified by the St. Louis County Election Board on April 19, 2021. Mayor Hatfield and Alderpersons Kemper, Mahadevan and O'Brien were all sworn in today at City Hall for two-year terms.

2. Finance Officer
 - March 2021 Financial Report

Ms. Bennett presented the financial report.

3. City Administrator

Mr. Christensen stated Mr. Iliff recently passed his Flood Plain Manager test. He said Mr. Iliff is also a Certified Building Official and a Certified Planner. The city congratulated Mr. Iliff.

- MSD OMCI Application for Deer Creek

Mr. Christensen gave a brief update on the City of Frontenac being eligible for MSD OMCI funds of \$121,560. He spoke about several projects and he suggested the city commission a 28-week study by EDM, at a cost of \$113,000, to review the waterways and flooding issues within the city. Mr. Christensen stated on May 5th there will be a Stakeholders meeting with Ladue, Frontenac, Brentwood, MSD, and the Deer Creel Water Shed Alliance. Brentwood Bound was also discussed.

- Fire EMS Strategic Plan Update

Chief Ulises updated the fire department's strategic plan, succession planning and structure and the CMFR District information. He also discussed salary and step increases for the fire department.

G. CONSENT AGENDA:

March 16, 2021 regular meeting minutes and warrant lists for March 1 – March 31, 2021.

Mayor Hatfield asked for a motion to approve the consent agenda.

MOTION: Alderperson Millman made a motion and Alderperson Kemper seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Mahadevan, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson Kemper, "Aye"; Alderperson Warner, "Aye"; Alderperson Millman, "Aye"; and Alderperson O'Brien, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

H. UNFINISHED BUSINESS

There was no unfinished business.

I. NEW BUSINESS:

1. **Bill No. 2021-1987:** An ordinance authorizing vacation of a portion of Leela Avenue between Savannah Avenue and Anzeiger Avenue.

Mr. Iliff had no additional information at this time.

MOTION: Alderperson O'Brien made a motion and Alderperson Warner seconded for a second reading of Bill No. 2021-1987. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2021-1987: An ordinance authorizing vacation of a portion of Leela Avenue between Savannah Avenue and Anzeiger Avenue.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1987.

MOTION: Alderperson Griesedieck made a motion and Alderperson Warner seconded approval of Bill No. 2021-1987.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Millman, Alderperson Warner, “Aye”; Alderperson Kemper, “Aye”; Alderperson Mahadevan, “Aye”; Alderperson Griesedieck, “Aye”; and Alderperson O’Brien, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

Bill No. 2021-1987 became Ordinance No. 2021-1941.

2. **Bill No. 2021-1988:** An ordinance reinstating salary step increases for all employees for fiscal year 2020-2021.

Mr. Christensen presented information on this bill. There was a detailed discussion on this bill.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-1988.

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded for a second reading of Bill No. 2021-1984. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Mr. O’Keefe suggested tabling this bill until additional information can be provided.

Motion from Alderperson Warner to withdraw his motion and Alderperson Kemper requested to withdraw his second. The first reading was completed. This bill will be discussed at a future meeting.

3. **Discussion to begin the contract with H3 Studio for the comprehensive plan.**

Mr. Christensen stated he would like to know if the Board of Alderpersons want to move forward with the contract with H3 Studio to update the comprehensive plan. There were discussions of concerns due to it being an unbudgeted item, and concerns that the salary step increases were tabled. There was also discussion supporting to move forward with the issue, at this time, due to future development projects in the city.

The Board of Alderpersons agreed to have a special meeting on Monday, April 26, 2021, 4:00 p.m. to address the salary issues and the comprehensive plan.

J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL

MOTION: Alderperson O’Brien made a motion and Alderperson Kemper second to go into executive session for purposes of RSMO 610.021 (1) Legal.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Kemper, “Aye”; Alderperson Warner, “Aye”; Alderman Millman; and Alderperson Mahadevan, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

K. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson O'Brien made motion and Alderperson Kemper seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 8:28 p.m.