

MINUTES
CITY OF FRONTENAC
REGULAR MEETING OF THE PUBLIC WORKS COMMISSION
WEDNESDAY, JUNE 13, 2007, 7:00 PM

- A. **CALL TO ORDER:** The meeting of the Public Works Commission was called to order at 7:08 p.m.

- B. **ROLL CALL:** The members present were:

Mr. Jamie Griesedieck
Mr. Mike Thaman

Mr. Dan Kemper
Alderman Margot Martin

Also present were City Administrator Bob Shelton and Building Commissioner & Zoning Administrator, Jeff Wappelhorst.

- C. **APPROVAL OF AGENDA:** Mr. Jamie Griesedieck, asked for a motion to approve tonight's agenda.

MOTION: Mr. Dan Kemper motioned and Alderman Margot Martin seconded the approval of tonight's agenda. All Commissioners present voted "Aye". There were no "Nay" votes. **MOTION PASSED.**

- D. **APPROVAL OF MINUTES:** Mr. Jamie Griesedieck, asked for a motion to approve the minutes of the May 9, 2007 meeting.

MOTION: Alderman Margot Martin motioned to approve the minutes and Mr. Dan Kemper seconded the approval of the May 9, 2007 meeting minutes. All Commissioners present voted "Aye". There were no "Nay" votes. **MOTION PASSED.**

- E. **PUBLIC FORUM: (PRESENTATION OF REMARKS AND/OR PETITIONS)**

None.

- F. **CHAIRMAN'S COMMENTS:**

None.

- G. **COMMENTS FROM COMMISSION MEMBERS:**

None.

- H. **ADMINISTRATOR'S REPORT:**

Mr. Jeff Wappelhorst stated that he and Len Madalon with EDM have been meeting with residents on Holiday Lane and requesting easement signatures from each resident. They are lacking two signatures before plans are sent to MSD. Also, we are ready to begin requesting Lynnbrook easement signatures.

I. OLD BUSINESS:

1. City Facilities Update

Mr. Bob Shelton explained that the City is holding off beginning construction until 2008. The subcommittee is taking a look at reducing the scope of the building and hoping to reduce the cost. The architect has turned the drawings over to SM Wilson for more accurate bids on construction costs.

Mr. Jamie Griesedieck asked if the costs will rise by waiting until 2008. Mr. Shelton responded that yes the cost of construction is expected to increase with time.

2. Stormwater Master Plan Update

Mr. Len Madalon with EDM Incorporated reported on the progress of the Stormwater Master Plan. He discussed the Hydraulic Consideration in Project Prioritization report that was previously given out to the members. Mr. Madalon referred to his report for the recommended prioritization of projects.

J. NEW BUSINESS:

1. Stormwater Grant Program

Mr. Jeff Wappelhorst introduced Dr. Nichols of 2 West Geyer Lane and requested that the members reference the plans submitted to build a stormwater system to tie into our current system. Mr. Wappelhorst explained that this was an example of an eligible project for the stormwater grant system and the first of many that we could expect to be receiving. This system would be designed for a 1 year storm and would not be up to MSD's 15 year storm standards. Mr. Len Madalon explained the risk to the homeowners of spending their own money to apply for the permit and the upfront cost of \$600 - \$800 with the work being worth \$15,000 - \$18,000. The project, if brought up to MSD standards, would be estimated at \$130,000. He also explained that each applicant would have to go through a thorough review based on the individual request.

Dr. Nichols thanked Mr. Wappelhorst and Mr. Madalon for their responsiveness to the request.

Mr. Madalon stated that the grant or buy-up program will have to prioritize projects after the structural flooding issues have been reviewed and prioritized for the next 6 years. Mr. Mike Thaman asked if this is an improvement on the current conditions and Mr. Madalon stated yes. Mr. Thaman also asked if the City would need to create criteria to use as a standard for more properties requesting additional funding. Mr. Madalon said that they would need to check. Mr. Thaman said the City should only fund the larger project and the committee agreed.

2. Clayton Road Re-Striping

Mr. Jeff Wappelhorst stated that the striping was to begin on Thursday, June 14, 2007.

- K. **ANNOUNCEMENT OF NEXT MEETING:** Wednesday, July 11, 2007, 7:00 p.m.
- L. **VOTE FOR ADJOURNMENT:** Mr. Jamie Griesedieck, asked for a motion and second to adjourn the meeting.
- MOTION:** Mr. Mike Thaman motioned and Alderwoman Margot Martin seconded the meeting be adjourned. All Commission members present voted “Aye”. The vote was unanimous. **MOTION PASSED.**
- M. The meeting was adjourned at approximately 8:43 p.m.