

**CITY OF FRONTENAC**  
**MINUTES OF THE PUBLIC WORKS COMMISSION**  
**WEDNESDAY, OCTOBER 12, 2005 AT 7:00 PM**

- A. **CALL TO ORDER:** The meeting of the Public Works Commission was called to order at 7:05 p.m.

- B. **ROLL CALL:** The members present were:

Mr. Dan Kemper, Chairman  
Mr. Kevin Corrigan  
Mr. Richard Vandegrift  
Mr. John Wynne

Also present were Building Commissioner & Zoning Administrator, Jeff Wappelhorst; City Administrator, Bob Shelton; and Mayor Lee Murray.

- C. **APPROVAL OF AGENDA:** Chairman Kemper asked for a motion to approve tonight's agenda.

**MOTION:** Mr. Vandegrift motioned and Mr. Corrigan seconded the approval of tonight's agenda. All Commissioners present voted "Aye". There were no "Nay" votes. **MOTION PASSED.**

- D. **APPROVAL OF MINUTES:** Chairman Kemper asked for a motion to approve the minutes of the July 13, 2005 meeting.

**MOTION:** Mr. Corrigan motioned and Mr. Vandegrift seconded the approval of the July 13, 2005 meeting minutes. All Commissioners present voted "Aye". There were no "Nay" votes. **MOTION PASSED.**

- E. **PUBLIC FORUM: (PRESENTATION OF REMARKS AND/OR PETITIONS)**

No comments.

- F. **CHAIRMAN'S COMMENTS:**

Chairman Kemper stated the paving of Clayton Road looked good and he thanked everyone involved with the project.

**G. COMMENTS FROM COMMISSION MEMBERS:**

Mr. Wynne stated he would like to see a follow-up process for residents who address the committee with a specific concern. Mr. Corrigan suggested a follow-up letter be sent to the residents. He also recommended less formal minutes for the committee.

**H. ADMINISTRATOR'S REPORT:**

Mr. Wappelhorst stated Clayton Rd. still needed to be striped and curbs replaced where they were prior to paving.

**J. OLD BUSINESS:**

1) Storm Water Needs Assessment Presentation

Len Madalon of EDM gave an overview of the storm water needs assessment results. He stated the majority of problems they identified were yard erosion and yard flooding. He stated the survey results did identify some properties where water was getting into the homes during heavy storms.

Mr. Madalon stated the city could now begin to prioritize projects that should be undertaken by the city or MSD to correct or improve the problems.

Commission members discussed various problems that were identified and potential solutions. Members also asked Mr. Madalon for an estimate of time to complete a master plan for storm water management. Mr. Madalon stated he would estimate 7 to 9 months.

2) Municipal Buildings

Chairman Kemper stated the commission had toured facilities and discussed the need for new facilities. Mr. Shelton indicated that Warren Winer, Chairman of the Ways and Means committee was present and they had discussed financing for new facilities at their meeting the night before.

Mr. Shelton recommended a joint committee representing City staff, Ways and Means, Public Works and the Board of Aldermen be convened for the express purpose of city buildings. Mayor Murray stated she thought that was a good idea and that both the police and fire department independent reports identified that the police and fire facilities were in desperate need of repair.

Mr. Corrigan stated that the committee should first determine if there is an alternate location or available land, and if not, proceed to look at the current site we have. Chairman Kemper asked the members to think about who would want to serve on a municipal buildings committee that would report back to the commission.

**K. NEW BUSINESS:**

1) Minutes – Mr. Wynne stated he would like to see changes to the minutes. He would like to see more summary of comments than verbatim minutes. Mr. Shelton said he would prepare brief minutes for the committee's review.

**L. ANNOUNCEMENT OF NEXT MEETING:** Wednesday, November 9, 2005, 7:00 p.m.

**M. ADJOURNMENT:**

Chairman Kemper asked for a motion and second to adjourn the meeting.

**MOTION:** Mr. Wynne motioned and Mr. Corrigan seconded the meeting be adjourned. All Commission members present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at approximately 8:30 p.m.

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