

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON FEBRUARY 19, 2019

The February 19, 2019, regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 7:36 p.m. with Mayor Margot Martin, presiding. The Alderpersons present were David Bray, Nalini Mahadevan, Brian Warner, Dan Kemper, Jamie Griesedieck and Tom O'Brien.

Also in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Fire Chief, Jack Trout; Deputy Police Chief, Craig Picha; Public Works Director, Jeff Wappelhorst; and Finance Officer, Lea Ann Bennett.

The Pledge of Allegiance was stated.

### **A. MOTION TO APPROVE AGENDA**

Mayor Martin asked for a motion to approve tonight's agenda.

Aldersperson Bray asked should the agenda be amended to remove the executive session. Ms. Ross stated yes.

**MOTION:** Aldersperson Bray motioned and Aldersperson O'Brien seconded the approval of tonight's amended agenda, with the removal of the executive session. All Alderspersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

### **B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

Mr. Jack Frison of South Forty Drive presented a map and stated he was approached by MoDOT to buy land to allow for a turn around. Mr. Frison stated he currently has a little more than three acres and he would like to put in the turn around and stated he would ask the City to allow him to building four \$2 million dollar homes on his property. Mr. O'Keefe stated he would suggest Mr. Frison speak to Mr. Morgan and apply for a re-subdivision for his land. He stated with him having three acres, he would more than likely be able to develop three lots, but he should submit a subdivision plat to the City staff. The re-subdivision would go the Planning & Zoning Commission for review.

### **C. MAYOR'S COMMENTS**

Mayor Martin had no comments at this time.

**D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

No Board of Alderpersons made comments at this time.

**E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

- |    |   |               |
|----|---|---------------|
| 1. | Planning & Zoning Commission:                   | November 2018 |
| 2. | Ways & Means Committee:                         | January 2019  |
| 3. | Public Works Commission:                        | January 2019  |
| 4. | Building Commissioner<br>& Zoning Administrator | January 2019  |

Mayor Martin stated the above reports will stand as submitted.

**F. CITY STAFF'S REPORTS**

1. City Clerk

Ms. Ross had no report at this time.

2. City Administrator Report

Mr. Christensen stated the city received five responses for the RFQ for the consultants for the update to the Comprehensive Plan. He said he will review the RFQ's that were submitted, and he hopes to interview several firms soon. Alderperson Warner stated the Comprehensive Plan needs a fresh look and not just an update. He stated it was very poorly written and he does not want it to be the basis for the next one. Alderperson Mahadevan stated she would like to see more emphasis and rules on structures in the planned development district. Mayor Martin stated this will be a more extensive process.

Mr. Christensen stated due to the Frontenac Festival attendance decline, he is proposing a fall festival with a band and food trucks. He stated he would suggest the festival be held on a Friday evening in late September, when the weather is cooler. He said he would like to make the event fresh and try something new. He stated there will be more information to come.

3. Finance Officer

Ms. Bennett stated revenue is doing well and it is out performing last year by 1.5%. She stated sales tax is over last year by 3% and above budget by 4%. She stated expenses are down 2% year to date.

**G. CONSENT AGENDA:** Regular Meeting, January 15, 2019  
Warrant Lists, January 1 – January 31, 2019

Mayor Martin asked for a motion to approve the consent agenda.

**MOTION:** Alderperson Bray motioned and Alderperson Warner seconded the approval of the consent agenda.

**ROLL CALL VOTE:** Alderperson Mahadevan, "Aye"; Alderperson Warner, "Aye"; Alderperson Kemper, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Bray, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

#### **H. UNFINISHED BUSINESS**

None

#### **I. NEW BUSINESS:**

- 1. Resolution No. 2019-392:** A resolution authorizing the Mayor to enter into an agreement with the Frontenac Fire Department Shop of the International Association of Firefighters (IAFF) Local 2665.

Mayor Martin asked Mr. Christensen for an explanation of this resolution. Mr. Christensen stated he has worked with the fire department union to come up with a Collective Bargaining Agreement. This agreement is effective from July 1, 2017 to June 30, 2020. He stated this updates a minor issue over salaries. The FY 2017-2018 salaries will have an increase of 3 ½% for Captains, 2 ½% for Lieutenants and 2% for Fire Fighter Paramedics and the FY 2018-2019 salaries will be an increase of 2 ½% for Captains, 2% for Lieutenants and 2% for Fire Fighter Paramedics. Mr. Christensen stated the fire personnel will receive the same increase for all other employees for FY 2019-2020. He said for the periods of FY 2017-2018 and FY 2018-2019 all other employees received a 2% increase for each year. He said the estimated cost for the three year period for the salary increases will be approximately \$87,000. He also said the increase was factored into the financial models. Mr. Christensen stated there were other minor changes to the agreement.

**MOTION:** Alderperson Bray motioned and Alderperson Warner seconded approval of Resolution No. 2019-392. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

- 2. Resolution No. 2018-393:** A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri, to enter into a contract with Johnson Controls for a maintenance agreement for the City's HVAC system.

Mayor Martin asked Mr. Christensen for an explanation of this resolution. Alderperson Bray asked if it was standard to do a 5% increase each year, which is higher than the CPI. Mr. Christensen stated the first year rate is in line with the government pricing model. He stated he will take another look and ask for the CPI. Mr. Christensen stated this is a five year contract and the city has been working with them for many years. He said they have proprietary software for the HVAC system that is in our building. He said he will talk to Johnson Controls to clarify the increase and discuss the CPI to see if it

is in line with government pricing. Mr. Christensen stated the last agreement expired in November and this agreement will be retroactive to that time.

**MOTION:** Alderperson O'Brien motioned and Alderperson Bray seconded approval to table Resolution No. 2019-393. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

3. **Bill No. 2019-1921:** An ordinance approving certain fire department salaries and a merit-based pay schedule in accordance with a collective bargaining agreement between the City of Frontenac and the Frontenac Fire Department Shop of I.A.F.F. Local 2665.

Mayor Martin asked Mr. Christensen for an explanation of this bill. Mr. Christensen stated he had no additional comments at this time.

Mayor Martin asked for a motion for a second reading.

**MOTION:** Alderperson Warner motioned and Alderperson Bray seconded approval of the second reading of Bill No. 2019-1921. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

**Bill No. 2019-1921:** An ordinance approving certain fire department salaries and a merit-based pay schedule in accordance with a collective bargaining agreement between the City of Frontenac and the Frontenac Fire Department Shop of I.A.F.F. Local 2665.

Mayor Martin asked for a motion to approve Bill No. 2019-1921.

**MOTION:** Alderperson motioned and Alderperson seconded approval of Bill No. 2019-1921.

Mayor Martin asked Ms. Ross for a poll vote.

**ROLL CALL VOTE:** Alderperson Warner, "Aye"; Alderperson Kemper, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Bray, "Aye"; and Alderperson Mahadevan, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

**Bill No. 2019-1921 became Ordinance No. 2019-1875.**

4. **Bill No. 2019-1922:** An ordinance approving the installation of fire hydrants in the development known as Arbors at Frontenac Neighborhood of the City of Frontenac, Missouri.

Mayor Martin asked Mr. Christensen for an explanation on this bill. Mr. Christensen stated this is for new fire hydrants for the development of the Arbors of Frontenac. Alderperson Kemper asked why an ordinance is needed. Chief Trout stated that is the request of Missouri American Water. He stated the hydrants have been installed, and this is just a formality they request.

Mayor Martin asked for a motion for a second reading.

**MOTION:** Alderperson Warner motioned and Alderperson Kemper seconded approval of the second reading of Bill No. 2019-1922. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2019-1922:** An ordinance approving the installation of fire hydrants in the development known as Arbors at Frontenac Neighborhood of the City of Frontenac, Missouri.

Mayor Martin asked for a motion to approve Bill No. 2019-1922.

**MOTION:** Alderperson Warner motioned and Alderperson Kemper seconded approval of Bill No. 2019-1922.

Mayor Martin asked Ms. Ross for a poll vote.

**ROLL CALL VOTE:** Alderperson Kemper, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Bray, “Aye”; Alderperson Mahadevan, “Aye”; and Alderperson Warner, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

**Bill No. 2019-1922 became Ordinance No. 2019-1876.**

#### **J. ADJOURNMENT**

Mayor Martin asked for a motion and second to adjourn the meeting.

**MOTION:** Alderperson Warner motioned and Alderperson Kemper seconded the meeting be adjourned. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 8:03 p.m.