

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JULY 16, 2019

The July 16, 2019, regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 7:00 p.m. with Mayor Kate Hatfield, presiding. The Alderpersons present were Dan Millman, Nalini Mahadevan, Brian Warner, Dan Kemper, Jamie Griesedieck and Tom O'Brien.

Also in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Fire Chief, Marc Ulses; Chief of Police, Mark Guttman; Public Works Director, Jeff Wappelhorst; Building Commissioner, John Morgan; and Finance Officer, Lea Ann Bennett.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Alderperson O'Brien motioned and Alderperson Kemper seconded the approval of tonight's agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No comments were made at this time.

C. MAYOR'S COMMENTS

Mayor Hatfield advised that a Board of Freeholders petition will be placed in the lobby of city hall for anyone to come in and sign.

Mayor Hatfield advised that the meeting minutes should be action minutes with only motions taken. Additional discussion was held among the Board of Alderpersons members. Mayor Hatfield advised in the future she wanted minutes recorded and if someone wanted more details, a court stenographer would be hired to transcribe the minutes.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

No comments were made by the Board of Alderperson members.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

1. Planning & Zoning Commission: May 2019
2. Ways & Means Committee: May 2019
3. Public Works Commission: April 2019
4. Building Commissioner
& Zoning Administrator June 2019

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORTS

1. City Clerk

Ms. Ross advised that there is normally no August meeting held by the Board of Alderpersons. The members agreed to cancel the August meeting.

Ms. Ross advised that due to the city having to pass the tax rate for 2019 in late September that we will need to reschedule the meeting to the fourth week in September. The only date the council room is available is Wednesday, September 25, 2019 at 7:00 p.m. Every one said they would be able to attend on that date.

2. Finance Officer

Ms. Bennett stated the revenues for June and for the year are over 30% and overall 4% respectfully, and that is due to sales tax, business licenses, building permits, interest income and miscellaneous revenue. Also, expenses are down 23% and overall 4% respectfully. This is mainly due to capital improvement items coming in under budget.

3. City Administrator

Mr. Christensen stated the Frontenac Fall Festival will take place on Friday, October 4, 2019 from 5:00 p.m. to 9:00 p.m. The Midnight Piano band that will play, food catered by Sugo's and lots of fun family activities. He asked everyone to save the date.

Mr. Christensen stated there will be a meeting with the city and Huntleigh representatives tomorrow to discuss the fireworks from July 3.

G. CONSENT AGENDA:

1. Regular Meeting, June 18, 2019
2. Warrant Lists, June 1 – June 30, 2019

3. **Resolution No. 2019-403**: A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri, to enter into a contract with Johnson Controls for a maintenance agreement for the City's HVAC System.
4. **Resolution No. 2019-404**: A resolution authorizing the purchase of one replacement Stormwater/Public Works Department vehicle.
5. **Resolution No. 2019-405**: A resolution authorizing the purchase of three replacement police vehicles for the Frontenac Police Department.
6. **Resolution No. 2019-406**: A resolution authoring the Mayor on behalf of the City of Frontenac, Missouri to purchase turn-out gear for the fire department.
7. **Resolution No. 2019-407**: A resolution approving an engineering services agreement with EDM Incorporated for stormwater improvements related to flooding at 10910 and 10928 Clayton Road.

Mayor Hatfield asked were their questions regarding any items on the consent agenda.

Mayor Hatfield asked for a motion to approve the consent agenda.

MOTION: Alderperson Warner motioned and Alderperson O'Brien seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Mahadevan, "Aye"; Alderperson Warner, "Aye"; Alderperson Kemper, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Millman, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

H. UNFINISHED BUSINESS:

1. **Bill No. 2019-1938**: An ordinance amending Section 125.020, 125.030 and 125.040 of the Frontenac Municipal Code relating conflicts of interest. (This bill was tabled at the May 29, 2019 meeting).

MOTION: Alderperson Kemper motioned and Alderperson Millman seconded to remove Bill No. 2019-1938 from the table. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mr. Christensen & Mr. O'Keefe gave a brief description and background on the bill.

MOTION: Alderperson O'Brien motioned and Alderperson Kemper seconded for a second reading of Bill No. 2019-1938. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2019-1938: An ordinance amending Section 125.020, 125.030 and 125.040 of the Frontenac Municipal Code relating conflicts of interest. (This bill was tabled at the May 29, 2019 meeting).

Mayor Hatfield asked for a motion to approve Bill No. 2019-1938.

MOTION: Alderperson Griesedieck motioned and Alderperson Warner seconded approval of Bill No. 2019-1938.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Warner, “Aye”; Alderperson Kemper “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Mahadevan “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

Bill No. 2019-1938 became Ordinance No. 2019-1897.

I. NEW BUSINESS:

1. **Bill No. 2019-1944:** An ordinance amending the Frontenac Municipal Code pertaining to the Ways and Means Committee and Architecture Review Board.

Mr. Christensen gave a brief description of this bill.

MOTION: Alderperson Kemper motioned and Alderperson O’Brien seconded approval of the second reading of Bill No. 2019-1944. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2019-1944: An ordinance amending the Frontenac Municipal Code pertaining to the Ways and Means Committee and Architecture Review Board.

Mayor Hatfield asked for a motion to approve Bill No. 2019-1944.

MOTION: Alderperson Kemper motioned and Alderperson Millman seconded approval of Bill No. 2019-1944.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Kemper “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Mahadevan “Aye”; and Alderperson Warner, “Aye”. The vote was not unanimous. **MOTION PASSED by a vote of 6-0.**

Bill No. 2019-1944 became Ordinance No. 2019-1898.

8. **Resolution No. 2019-408**: A resolution approving an agreement with Lochmueller Group for professional engineering services to assess options for repair and reconstruction of certain streets in West End Park.

There was discussion and explanation regarding the history and background, and the need for the city to front the engineering service fees for the Wet End Park South neighborhood.

MOTION: Alderperson Millman motioned and Alderperson Mahadevan seconded approval of Resolution No. 2019-408. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

9. **Resolution No. 2019-409**: A resolution authorizing the Mayor on behalf of the City of Frontenac, Missouri to enter into a contract for the Clayton Terrace, Garibaldi and Arthur Storm Water Improvement Project.

Mr. Christensen gave background on this and the need for this resolution.

MOTION: Alderperson Warner motioned and Alderperson Kemper seconded approval of Resolution No. 2019-409. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

J. EXECUTIVE SESSION FOR R.S. MO 610.021 (12) CONTRACT NEGOTIATIONS

MOTION: Alderperson Warner motioned and Alderperson Kemper seconded to go into executive session for R.S. MO 610.021 (1) Legal.

ROLL CALL VOTE: Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson Warner, "Aye"; and Alderperson Kemper, "Aye";. All Alderperson present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

K. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson O'Brien motioned and Alderperson Millman seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 8:07 p.m.