

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON SEPTEMBER 25, 2019

The September 25, 2019, regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 7:05 p.m. with Mayor Kate Hatfield, presiding. The Alderpersons present were Dan Millman, Brian Warner, Dan Kemper, Jamie Griesedieck and Tom O'Brien. Alderperson Nalini Mahadevan was absent.

Also in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Edward Sluys; Fire Chief, Marc Ulses; Chief of Police, Mark Guttman; Public Works Director, Jeff Wappelhorst; and Finance Officer, Lea Ann Bennett.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded the approval of tonight's agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No comments were made at this time.

C. MAYOR'S COMMENTS

1. Police Department acceptance of Missouri Police Chief's Association (MPCA) Accreditation from Police Chief Glenn Eidman, of the Creve Coeur Police Department.

Chief Eidman presented Chief Guttman with the MPCA's Accreditation for the Frontenac Police Department, which was achieved on March 7, 2019. Chief Guttman accepted the reward and congratulated his entire department with special thanks to Captain Craig Picha; Lieutenant Mike Murray and Lieutenant Brian Wolf. He also thanked the City Administration Department, the Frontenac Fire Department, Public Works Department and the Finance Department. He said the accreditation is for three years and it will be an ongoing process to remain accredited. Mayor Hatfield and the Board of Alderpersons congratulated Chief Guttman and Mayor Hatfield asked to include this information in the next e-newsletter.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

No comments were made by the Board of Alderperson members.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

1. Planning & Zoning Commission: June 2019
2. Ways & Means Committee: July & August 2019
3. Public Works Commission: May & July 2019

4. Building Commissioner
& Zoning Administrator July & August 2019

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORTS

1. City Clerk

Ms. Ross gave an update on the Frontenac Festival, which will be held on Friday, October 4 from 5:00 p.m. to 9:00 p.m.

2. Finance Officer

Ms. Bennett stated revenues are down for the month by 4% due to a decline in sales tax receipts. She stated this may be due to reporting. The September 2019 numbers were greater than the September 2018 numbers by 22%. She also stated expenses are below budget by less than 1% which she credited to the department heads.

3. City Administrator

Mr. Christensen gave an update on the trash bids which were received earlier in September. He stated five companies were invited to bid and four companies did. The bid results showed Gateway Disposal had the lowest and best bid at \$25.75 per month for trash, recycling and yard waste, with rear yard pick up. He stated he will continue to evaluate their company and investigate their financials. He said he hopes to have an ordinance before the Board in October, for a start date for Gateway Disposal of January 1, 2020.

G. CONSENT AGENDA:

1. Regular Meeting, July 16, 2019; Special Meeting, August 12, 2019, Workshop Meeting, September 11, 2019

2. Warrant Lists, July 1 – August 31, 2019

3. **Resolution No. 2019-411**: A resolution authorizing a hold harmless agreement between the City of Frontenac and Cushman Wakefield for overflow parking for the Frontenac Festival.
4. **Resolution No. 2019-412**: A resolution authorizing a temporary use agreement between the City of Frontenac and the Church of Jesus Christ of Latter-day Saints for overflow parking for the Frontenac Fall Festival.
5. **Resolution No. 2019-413**: A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri to enter into an agreement with Ford Asphalt Company to provide asphalt patching.
6. **Resolution No. 2019-414**: A resolution authoring the Mayor on behalf of the City of Frontenac, Missouri to enter into an agreement with GS Grinding Services for concrete milling services.
7. **Resolution No. 2019-415**: A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri to enter into an agreement with CBB for on-call signal maintenance services.

Mayor Hatfield asked were their questions regarding any items on the consent agenda.

Mayor Hatfield asked for a motion to approve the consent agenda.

MOTION: Alderperson Kemper made a motion and Alderperson Griesedieck seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Warner, "Aye"; Alderperson Kemper, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Millman, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

H. UNFINISHED BUSINESS:

There was no unfinished business.

I. NEW BUSINESS:

1. **Resolution No. 2019-416**: A resolution of the City of Frontenac supporting re-establishment of MSD's Operation, Maintenance and Capital Improvement Deer Creek Subdistrict.

Mr. Christensen gave background on this and the need for this resolution. He stated this was also discussed at the joint workshop meeting on September 11 with the Public Works Commission. There was discussion between Mayor Hatfield and the Board of Alderpersons.

MOTION: Alderperson Warner made a motion and Alderperson Millman seconded approval of Resolution No. 2019-416. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

2. **Bill No. 2019-1945:** An ordinance authorizing the Mayor of the City of Frontenac, Missouri, to execute the Municipal Housing and Community Development Cooperation Supplement Agreement of 2019 with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

Mr. Christensen gave a brief description of this bill.

MOTION: Alderperson Griesedieck made a motion and Alderperson O’Brien seconded approval of the second reading of Bill No. 2019-1945. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2019-1945: An ordinance authorizing the Mayor of the City of Frontenac, Missouri, to execute the Municipal Housing and Community Development Cooperation Supplement Agreement of 2019 with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

Mayor Hatfield asked for a motion to approve Bill No. 2019-1945.

MOTION: Alderperson Griesedieck made a motion and Alderperson Kemper seconded approval of Bill No. 2019-1945.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Kemper “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Warner, “Aye”. The vote was not unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2019-1945 became Ordinance No. 2019-1899.

3. **Bill No. 2019-1946:** An ordinance repealing Ordinance Number 2019-1896 and approving a new ordinance authorizing the Mayor to enter into an agreement to provide property, public official liability and commercial insurance policies for the City of Frontenac, Missouri.

Mr. Christensen gave a brief description of this bill. Mayor Hatfield asked the Ways & Means Committee to review the sales tax interruption policy to determine if the city would like to continue the coverage next year.

MOTION: Alderperson Millman made a motion and Alderperson Griesedieck seconded approval of the second reading of Bill No. 2019-1946. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2019-1946: An ordinance repealing Ordinance Number 2019-1896 and approving a new ordinance authorizing the Mayor to enter into an agreement to provide property, public official liability and commercial insurance policies for the City of Frontenac, Missouri.

Mayor Hatfield asked for a motion to approve Bill No. 2019-1946.

MOTION: Alderperson Millman made a motion and Alderperson Warner seconded approval of Bill No. 2019-1946.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Warner, “Aye”; and Alderperson Kemper “Aye”. The vote was not unanimous.

MOTION PASSED by a vote of 5-0.

Bill No. 2019-1946 became Ordinance No. 2019-1900.

4. **Bill No. 2019-1947:** An ordinance to confirm, ratify and approve the rate of to be assessed and collected for each one hundred dollars (\$100) of assessed valuation for the year 2019 for general municipal purposes.

Mr. Christensen gave a brief description of this bill.

MOTION: Alderperson Warner made a motion and Alderperson O’Brien seconded approval of the second reading of Bill No. 2019-1947. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2019-1947: An ordinance to confirm, ratify and approve the rate of to be assessed and collected for each one hundred dollars (\$100) of assessed valuation for the year 2019 for general municipal purposes.

Mayor Hatfield asked for a motion to approve Bill No. 2019-1947.

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded approval of Bill No. 2019-1947.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Warner, “Aye”; Alderperson Kemper “Aye”; and Alderperson Griesedieck, “Aye”. The vote was not unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2019-1947 became Ordinance No. 2019-1901.

5. **Bill No. 2019-1948:** An ordinance authorizing the execution of an intergovernmental cooperation agreement with the City of Frontenac and the City of Chesterfield, Missouri for technology services.

Mr. Christensen gave a brief description of this bill, along with Mr. Matt Hogg of the City of Chesterfield.

MOTION: Alderperson Griesedieck made a motion and Alderperson Kemper seconded approval of the second reading of Bill No. 2019-1948. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2019-1948: An ordinance authorizing the execution of an intergovernmental cooperation agreement with the City of Frontenac and the City of Chesterfield, Missouri for technology services.

Mayor Hatfield asked for a motion to approve Bill No. 2019-1948.

MOTION: Alderperson Kemper made a motion and Alderperson Millman seconded approval of Bill No. 2019-1948.

Mayor Hatfield asked Ms. Ross for a poll vote.

ROLL CALL VOTE: Alderperson Millman, "Aye"; Alderperson Warner, "Aye"; Alderperson Kemper "Aye"; Alderperson Griesedieck, "Aye"; and Alderperson O'Brien, "Aye". The vote was not unanimous. **MOTION PASSED by a vote of 5-0.**

Bill No. 2019-1948 became Ordinance No. 2019-1902.

J. EXECUTIVE SESSION FOR R.S. MO 610.021 (12) CONTRACT NEGOTIATIONS

MOTION: Alderperson Griesedieck made a motion and Alderperson Kemper made a second to go into executive session for R.S. MO 610.021 (1) Legal (12) Contract Negotiations.

ROLL CALL VOTE: Alderperson Warner, "Aye"; Alderperson Kemper, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Millman, "Aye". All Alderperson present voted "Aye". The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

K. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting adjourned at 8:02 p.m.