

**ARCHITECTURAL REVIEW BOARD MINUTES**  
**July 9, 2020 Audio Meeting**

**Tom Erman called the meeting to order.**

**Roll Call: Virginia Eckhoff, present, Tom Erman, present, Kris Anderson, present, Alderman Kemper, absent.**

**Also present were Mayor Kate Hatfield, John Morgan, Building Commissioner and Zoning Administrator, Jon Jespersen, Building Inspector and Plan Reviewer and Yolanda Press, owner of 5 Frontenac Estates.**

**Tom Erman moved to approve the agenda, second by Virginia Eckhoff, motion passed.**

**Approval of the Minutes: Tom Erman moved to approve the minutes of July 2, 2020, second by Virginia Eckhoff, motion passed.**

**New Business:**

- 1. 142 Frontenac Forest: Request approval for the replacement of a retaining wall. John Morgan noted that this is a replacement wall that will be Tandem Block wall that will be Danville beige. The trustees noted that they do not need to review since it is a replacement. The board reviewed the submittals and had no concerns. Tom Erman moved to approve as submitted, second by Virginia Eckhoff, motion passed.**
  
- 2. 10404 Savannah: Request approval for the construction of a new home. John Morgan noted that this home is very similar to the other homes that Mark Manlin is constructing in the area, he has several front elevations that vary. John Morgan also noted that this is also approval of the tree preservation plan. Virginia Eckhoff noted that it appears that all the trees are being removed. John Morgan stated that there is one grand tree being removed and he recommends that the contractor be required to install one 3-inch caliper tree on each lot. The board discussed development in West End Park and how most trees have to come out due to interference with the construction which the ordinance allows but we do need to make sure that trees are included in the landscaping**

**plan. Tom Erman stated that we should have the builder submit a landscaping plan now that also shows the replacement grand tree. Tom Erman moved to continue this until July 16, 2020 pending submittal of a landscape and tree plan, second by Virginia Eckhoff, motion passed.**

- 3. 10408 Savannah: Request approval for the construction of a new home. Tom Erman stated that this property should be treated same as the neighboring property at 10404 and therefore moves to continue this until the July 16, 2020 meeting pending submittal of a landscape and tree plan, second by Kris Anderson, motion passed.**

#### **Old Business:**

- 1. 5 Frontenac Estates: Request approval for the construction of a pool. This was continued from the July 2, 2020 meeting pending submittal of a screening plan for the pool equipment. Yolanda Press owner of the property discussed the screening of the pool and the existing landscaping on the lot that can also serve as screening. The board reviewed the revised plan and photo of the existing landscaping. Ms. Press stated that there will be evergreen landscaping around the equipment and between that and the existing landscaping you will not see the pool equipment. Tom Erman moved to approve as submitted with evergreen (year round) landscaped screening of the pool equipment, second by Virginia Eckhoff, motion passed.**
- 2. 8 Vouga: Request approved for the construction of a pool. This was continued from the July 2, 2020 meeting pending submittal of information on the outdoor shower and screening of the equipment. John Morgan noted that the shower will be enclosed on four sides with no roof and the construction will be framed with a red brick façade, the equipment will have green giant arborvitae around it as shown on the site plan. Tom Erman moved to approve the revised plans as submitted, second by Kris Anderson, motion passed.**
- 3. 11445 North Forty: Request approval of the landscaping plan for the pool and pool equipment. This was continued from the July 2, 2020 meeting. John Morgan stated that he went by the property**

**and discussed the issues with the owner. The owner believes that the white stick in the ground fencing sections are sufficient and that the new landscaping will provide plenty of screening. The Board discussed the site plan and photos and still believes that this is not acceptable. John Morgan said he would meet with the owners again to discuss. Tom Erman moved to continue to the July 16, 2020 meeting, second by Virginia Eckhoff, motion passed.**

**John Morgan excused himself from the meeting to attend another meeting.**

- 4. 17 Manderleigh: Request approval for the installation of a generator. This was continued from the July 2, 2020 meeting. Nothing new has been submitted. Tom Erman moved to continue this to the July 16, 2020 meeting, second Virginia Eckhoff, motion passed.**
- 5. 3033 Fallbrook: Request approval for the construction of an in-ground swimming pool. This was continued from the July 2, 2020 meeting pending submittal of a landscaping and screening plan. Nothing has been submitted and the board is concerned that the owner will install the landscaping and then try to ask for forgiveness if not adequate. Tom Erman moved to continue this to the July 16, 2020 meeting, second by Virginia Eckhoff, motion passed.**

**There was general discussion on the progress of construction at 16 Bridle, the board is concerned about the landscaping and lack of a fence around the pool.**

**There was discussion regarding the Library and submittal of revised drawings and the property not being kept up such as weeds and an overflowing trash dumpster.**

**The next regularly scheduled meeting will be July 16, 2020.**

**Being no further business, Tom Erman moved to adjourn, Virginia Eckhoff second, motion passed.**