

**FRONTENAC  
ARCHITECTURAL REVIEW BOARD  
MINUTES  
December 17, 2020**

**CALL TO ORDER:** Chairman Tom Erman called the meeting to order.

**ROLL CALL:**

- **Present:**
  - Virginia Eckhoff (via telephone)
  - Tom Erman
  - Kris Anderson
- **Absent:**
  - None

**Others present:**

- John Morgan, Building Commissioner & Zoning Administrator
- Jon Jespersen, Building Inspector/Plan Reviewer
- Joseph Iliff, Incoming Building Commissioner & Zoning Administrator

**AGENDA:** Kris Anderson moved to approve the agenda as prepared by staff. Motion was seconded by Virginia Eckhoff and passed 3 votes in favor to 0 in opposition.

**MINUTES:** Tom Erman moved to approve the minutes of December 10, 2020 meeting. Motion was seconded by Kris Anderson and passed 3 votes in favor to 0 in opposition.

**NEW BUSINESS**

**1. 18 Vouga Lane: Request approval of a landscape plan.**

The board reviewed the landscape plan submitted by the applicant. Commissioner Morgan answered questions about the history of the project and the location of stormwater management features.

**ACTION:**

- Kris Anderson moved to approve landscape plan as submitted.
- Motion to approve was seconded by Tom Erman.
- Motion passed by vote of 3 in favor to 0 in opposition.

2. **2247 North Geyer Road: Request approval of a landscaping plan for the swimming pool and overall landscaping associated with the exterior renovations.**

The board reviewed the landscape plan submitted by the applicant. Commissioner Morgan answered questions about the history of the project. The board discussed the screening of the garage side entry garage door and concluded that the existing landscaping is providing sufficient screening from the neighbors. The fence for the pool will be done under a separate permit and if different from what is on the pool plans the ARB will need to review.

**ACTION:**

- **Kris Anderson moved to approve landscape plan as submitted.**
- **Motion to approve was seconded by Virginia Eckhoff.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

3. **10412 Savannah: Request approval of a new fence.**

Building Commissioner John Morgan stated that the contractor was to submit details of the fence but the City did not receive them and this item should be continued.

**ACTION:**

- **Virginia Eckhoff moved to moved to continue this to the next meeting.**
- **Motion to approve was seconded by Kris Anderson.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

**OLD BUSINESS**

None

**DISCUSSION**

John Morgan asked if there were any items of discussion. Kris Anderson expressed a concern with the current review of adopting ARB guidelines; he believes that it may slow the review process down but the meeting may go better.

Kris also feels that the ARB should have a copy of the North Geyer Improvement plans since this could impact development along North Geyer.

**John Morgan stated that he will get with Jeff Wappelhorst to obtain a digital copy of the plans.**

**The next meeting will be January 7, 2021.**

**ADJOURN: Tom Erman moved to adjourn the meeting. The motion was seconded by Virginia Eckhoff, and passed 3 votes in favor to 0 in opposition.**