

**FRONTENAC  
ARCHITECTURAL REVIEW BOARD  
MINUTES  
January 14, 2021**

**CALL TO ORDER:** Chairman Tom Erman called the meeting to order.

**ROLL CALL:**

- **Present:**
  - Virginia Eckhoff
  - Tom Erman
  - Kris Anderson
- **Absent:**
  - None

**Others present:**

- Joseph Iliff, Building Commissioner & Zoning Administrator
- Jon Jespersen, Building Inspector/Plan Reviewer

**AGENDA:** Tom Erman moved to approve the agenda as prepared by staff. Motion was seconded by Virginia Eckhoff and passed 3 votes in favor to 0 in opposition.

**MINUTES:** Tom Erman moved to approve the minutes of January 7, 2021 meeting. Motion was seconded by Virginia Eckhoff and passed 3 votes in favor to 0 in opposition.

**NEW BUSINESS**

**1. 4 Steeplechase Court: Proposed new single-family residence**

The board reviewed the proposed new residence submitted by the applicant. Jim Bulejski, the architect, described the proposed structure and landscaping. Kris Anderson asked for more information about the proposed design, including samples of the proposed exterior materials. Tom Erman commented on the importance of the finish floor elevation of the house complying with applicable regulations.

Chair of the Steeplechase Trustees Darienne Adkins shared with the Board that they would like to work with the applicant to make the design harmonious with the other residences in Steeplechase. Neighbors Sally Howlett and Ann Parish expressed the same concern and willingness to

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**work with the applicant on revisions to the building and landscaping that the Steeplechase Trustees could support.**

**Jim Bulejski offered to provide more information about the proposed design and samples of the exterior materials for the Board to review.**

**Kris Anderson noted the presence of a dead tree along the northern edge of the property, and recommended that it be properly taken care of in coordination with the adjacent property owner.**

**ACTION:**

- **Tom Erman moved to Table the item until the January 21, 2021 meeting.**
- **Motion to approve was seconded by Kris Anderson.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

**OLD BUSINESS**

**None**

**DISCUSSION**

**None**

**The next meeting will be January 21, 2021.**

**ADJOURN: Tom Erman moved to adjourn the meeting. The motion was seconded by Kris Anderson, and passed 3 votes in favor to 0 in opposition.**