

**FRONTENAC
ARCHITECTURAL REVIEW BOARD
MINUTES
June 17, 2021**

CALL TO ORDER: Chairman Erman called the board into order at 8:34 AM.

ROLL CALL:

- **Present:**
 - Tom Erman
 - Kris Anderson
 - Dan Kemper
- **Absent:**
 - Virginia Eckhoff

Others present:

- Joseph Iliff, Building Commissioner & Zoning Administrator
- Jaysen Christensen, City Administrator
- Kate Hatfield, Mayor

AGENDA: Tom Erman moved to approve the agenda as presented. Motion was seconded by Kris Anderson and passed 3 votes in favor to 0 in opposition.

MINUTES: The minutes of the June 10, 2021 meetings were presented. Tom Erman moved to approve the minutes as presented. Motion was seconded by Dan Kemper passed 3 votes in favor to 0 in opposition.

NEW BUSINESS

1. 615 Oak Valley Drive: Addition

The Board reviewed the submitted plan set.

ACTION:

- Tom Erman moved to continue to allow the applicant to provide additional landscaping and tree preservation details.
- Kris Anderson seconded the motion to continue.

Motion passed by vote of 3 in favor to 0 in opposition.

2. 1601 Wyncliff Lane: Outdoor Kitchen & Patio

The Board reviewed the submitted plan set.

ACTION:

- **Tom Erman moved to approve as submitted.**
- **Dan Kemper seconded the motion to approve.**

Motion passed by vote of 3 in favor to 0 in opposition.

3. 35 Countryside Lane: Demolition

The Board took no action.

PRESENTED FOR COMMENTS

1. 16 Bridle Lane: Retaining Wall

The Board took no action.

REPORT FROM BUILDING COMMISSIONER

Commissioner Iliff shared a brief report.

ANNOUNCEMENT

The next meeting will be June 25, 2021.

ADJOURN: Tom Erman moved to adjourn the meeting at 9.27 AM. The motion was seconded by Dan Kemper, and passed 3 votes in favor to 0 in opposition.