

# CITY OF FRONTENAC



## MINUTES OF THE WAYS AND MEANS COMMITTEE REGULAR MEETING FRONTENAC CITY HALL JUNE 15, 2021

### A. CALL TO ORDER

The June 15, 2021 regular meeting of the Ways and Means Committee of the City of Frontenac was called to order at 3:00 p.m. The meeting took place via video and teleconference.

### B. ROLL CALL

Chairperson Margaret Sherwood	Tim Sant
Tom Mug	Warren Winer
Bob Lenzen	Ken Marx
Aldersperson Millman	Emily Arneson

Mr. John Kennedy was on the call.

Ms. Ross stated there was a quorum.

Mayor Hatfield was in attendance.

Also in attendance were City Administrator Jaysen Christensen; Finance Officer Lea Ann Bennett; and City Clerk Leesa Ross.

### C. VOTE TO APPROVE AGENDA

Chairperson Sherwood asked for a motion to approve the June 15, 2021 agenda.

**MOTION:** Mr. Lenzen made a motion and Mr. Mug seconded approval of the agenda. All members present voted yes. **MOTION PASSED.**

### D. VOTE TO APPROVE MINUTES

Chairperson Sherwood asked for a motion to approve the set of minutes for May 13, 2021.

**MOTION:** Aldersperson Millman made a motion and Mr. Sant seconded approval of the May 13, 2021 meeting minutes. All members present voted yes. **MOTION PASSED.**

## **E. PUBLIC FORUM**

There were no comments by the public at this time.

## **F. COMMENTS BY COMMITTEE MEMBERS**

Mayor Hatfield thanked Chairperson Sherwood for her commitment to the committee and the City.

## **G. CHAIRPERSON'S COMMENTS**

Chairperson Sherwood stated this is her last meeting. She thanked the committee members, staff and Mayor Hatfield, who supported the committee, allowing them to accomplish their goals.

## **H. REVIEW OF FINANCIAL REPORTS**

- **May 2021**

Ms. Bennett presented the financial report information, which is attached. She also discussed the unrestricted cash amounts.

## **I. OLD BUSINESS:**

### **Sales Tax Trends**

Ms. Bennett presented information on the sales tax trends.

### **Sales Tax & Utility Tax Audits**

Ms. Bennett presented a report from Azavar. She stated there is a potential settlement with Spire.

### **Sales Tax Interruption Claim**

Mr. Christensen stated there is no update at this time.

### **Utility Tax Lawsuit Updates**

Mr. Christensen gave an update.

## **Development Updates**

Mr. Christensen gave an update on the closing of Panera Bread, which closed on June 1. Plaza Frontenac management is looking to fill the location. He stated the comp plan is underway. 801 Local is underway and expects to open in November.

## **COVID-19 Updates**

Mr. Christensen gave an update on COVID-19. The ARP has not been received by the State of Missouri. The city is looking to receive two payments for a total of \$657,000.

## **Potential Fire District**

Mr. Christensen had no new information. There was a recent article in the St. Louis Post Dispatch. Mayor Hatfield stated the information about Frontenac in the paper was not correct.

## **Multi-Year Plan**

Aldersperson Millman stated he has no information to report on the model.

There was information provided on how the city came up with the amount of the property tax increase, after review of the model and assumptions. The increase can only go up to \$1.00, an approximate increase of 58 cents.

## **J. NEW BUSINESS:**

### **Property Tax Recoupment**

Ms. Sherwood discussed the recoupment of taxes which are protested. Ms. Bennett stated there is a process of recouping the revenue. Ms. Bennett explained the process to the committee. Per Mr. O'Keefe, city attorney, he said there is a way to go over \$1.00 for three years, and the city will be able to recoup some taxes over three years.

### **Committee Chair Discussion**

There was discussion by the committee members and Mayor Hatfield. Aldersperson Millman suggested Mr. Tim Sant as the new committee chairperson. The new chairperson of the committee and treasurer will be Tim Sant. Mr. Lenzen will not return as he is planning to spend more time out of town.

**K. SCHEDULE DATES FOR NEXT MEETINGS:**

Tuesday, July 20, 2021, 3:00 p.m. – Regular Meeting

Mr. Marx questioned the information on the newsletter and asked was it developed internally or by someone outside. Mayor Hatfield stated it was developed internally, with suggestions from an outside consultant.

**L. ADJOURNMENT**

**MOTION**: Mr. Sant made a motion and Mr. Lenzen seconded to adjourn the meeting. All Committee members voted “Aye”.

The meeting adjourned at 3:48 p.m.

Attachments to the minutes:

May 2021 Financial Report  
Select Comparisons (2)  
Unrestricted Cash Sheet  
Sales Tax Comparisons