

# CITY OF FRONTENAC



**Position:** Full-Time Maintenance Worker

**Department:** Public Works

**Salary Range:** \$52,031 – \$72,845 (PW-3)

**FSLA Status:** Non-Exempt

## **DESCRIPTION:**

The Frontenac Public Works Department is actively recruiting a highly skilled and motivated full-time Maintenance Worker to join our team. This role involves a wide range of responsibilities in the construction, operation, repair, and maintenance of municipal complexes, infrastructure, and vehicles.

## **COMPENSATION DETAILS:**

- **Salary:** \$52,031 – \$72,845 commensurate with skills and experience and typically limited to mid-point of pay range. This position is considered non-exempt under FSLA and therefore eligible for overtime pay.
- **Retirement:** Frontenac participates in a defined benefit pension-based program called LAGERS (LT-8) which provides a lifetime monthly allowance based upon years of service and final average salary.
- **Health and Dental:** Frontenac participates in a self-insured program (SLAIT) in partnership with Anthem Blue Cross Blue Shield. Frontenac pays 90% of employee health insurance costs and 60% of the remaining health insurance costs for dependents. For dental coverage, the City pays 100% of employee dental insurance and 60% of the costs for dependents.
- **Life Insurance/Disability:** The City provides a \$50,000 life insurance policy, along with basic AD&D and long-term disability benefits.

## **DUTIES & RESPONSIBILITIES:**

As a member of our three-person crew, you will be responsible for performing a variety of construction and maintenance tasks. This includes pavement cutting, concrete finishing, tree trimming, snow plowing, manhole and line cleaning, trench work, mowing, sweeping, plumbing, and mechanical maintenance on city vehicles. You will ensure the proper maintenance of equipment and tools, perform routine inspections and preventive maintenance, and report any defects or needed repairs. Additionally, operating various power construction and

maintenance equipment will be part of your role. Safety and security standards must be followed at all times.

**DESIRED MINIMUM QUALIFICATIONS:**

- A. High school diploma or equivalent, and;
- B. Four (4) years of experience relating to street construction, maintenance or repair, or any equivalent combination of the following:
  - 1. Knowledge of, or ability to learn the operation of motorized vehicles and equipment, including, but not limited to: dump truck, pickup truck, utility truck, street sweeper, street roller, man lift, tamper, plate compactor, saws, chain saws, trimmers pumps, airol propane kettle, compressors, sanders, generators, common hand and power tools, metal working welding, knowledge of vehicle maintenance etc.
  - 2. Skill in operation of some of the listed tools and equipment.
  - 3. Ability to perform heavy manual tasks for extended periods; ability to work safely; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments and the public; ability to understand and carry out written and oral instructions.
- C. Requires a valid Missouri Class B CDL or the ability to obtain one within one year of employment. On-call availability for emergencies along with snow/ice removal are mandatory for this position.

**HOW TO APPLY:**

To apply, resumes can be submitted either by mail, in person to Frontenac City Hall or by e-mail to the following:

Shari Cooper, Administrative Assistant  
City of Frontenac  
10555 Clayton Road  
Frontenac, Missouri 63131  
[scooper@cityoffrontenac.org](mailto:scooper@cityoffrontenac.org)

This position will remain open until filled. However, applications received by Friday, February 16, 2024 will receive priority consideration.

**EMPLOYMENT DISCLAIMER:**

The City of Frontenac is an Equal Opportunity Employer. The City does not discriminate on race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. The City of Frontenac makes every effort to fully comply with the Americans with Disabilities Act. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. If you need assistance or an accommodation for the application, interview, or a particular testing process, please contact the City Clerk at (314) 373-6504. The City of Frontenac is a drug and alcohol free work place. A pre-employment drug screen is required for all positions. The City of Frontenac participates in E-Verify.